SELF STUDY REPORT

FOR

2nd CYCLE OF ACCREDITATION

SHRI GOVINDPRABHU ARTS AND COMMERCE COLLEGE, TALODHI (BALAPUR)

AT. POST. TALODHI (BALAPUR), TA. NAGBHID, DIST. CHANDRAPUR
441221
www.shrigovindprabhucollege.org.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

August 2024

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Shri Govindprabhu Arts and Commerce College Talodhi (Balapur), Dist. Chandrapur was established on July, 1999, under the flagship of Kalyan Shikshan Sanstha, Nagpur. Our institution has won a wide acclaim as the most dedicated and committed institution catering education to the underprivileged, socially and economically oppressed students of this rural and backward region. Our college is affiliated to Gondwana University, Gadchiroli. The founder President of Kalyan Shikshan Sanstha, Nagpur, Hon'ble Late *Pandit* Dr. T. V. Gedam Saheb found an unpleasant situation of education of this area and established this institution in 1999 with a clear vision of providing education to the backward, poor, rural and underprivileged sections of this area.

The college is recognized by UGC under section 2(f) and 12(B). Beside education and curricular activity the college implements a range of community based activities that inculcate among our students the teaching and preaching of great personalities.

Ours college offers 01 UG program – B.A. with 08 Courses (English, Marathi, History, Political Science, Sociology, Economics, Home-Economics and Marathi Literature). The college is now entering 2nd consecutive cycle of quality assessment and accreditation. Adhering to our vision and mission, the college has implemented a wide variety of qualitative activities to enhance quality teaching-learning aiming at the holistic development of our students.

In the academic session 2022-23 the student's strength was 263 at UG. We have 08 permanent teachers, 02 temporary teachers and 07 non-teaching staff. Teachers are the backbone of any academic institution. 07 of our teachers have Ph.D. and 02 are pursuing Ph.D. 05 of faculties are Ph.D. supervisors. A majority of our teachers have published their Research papers and Books in UGC Care listed Journal and Peer Reviewed National and International Journals.

We have adequate infrastructural facilities to provide the best possible ambiance for teaching-learning, sports and cultural activities. The campus is spread over an area of 26200 Sq.Mtr. with a built up area of 1104.205 Sq.Mtr. The management, teaching, non-teaching staff, students, alumni, parents and well-wishers of this college headed by the Principal share their best efforts towards realizing the vision of the founder of this institution.

Vision

Vison

Providing quality education to all the rural students and facilitating the overall growth and development of the students through the various academic and non-academic activities.

Mission

Mission

- To provide opportunities of education to the students of the rural, backward area in question and also the unemployed youth, mainly under graduate to build their career.
- To equip young mind for their future roles as responsible citizens.
- To develop student in all fronts i.e. mental, physical, emotional, spiritual and social.
- To create a new rural India where there shall be no discrimination on the basis of caste, color, creed, socio-economic status or gender.
- To promote values like community trust.
- To produce youth leaders for a truly modern and global society.

Objectives

- The objective to start this college in rural area in a small village is to bridge the gap between rural and urban sector and also to create awareness among the students to be fit through education.
- Pursuit of excellence in the academic field and in life itself.
- Healthy and active participation in social and cultural activities to develop various skills in creative art, craft, cultural programmer, innovations, sports and games and other activities.
- To maintain good discipline, respect for the elders and to guide the spiritual, intellectual and social development of the students.
- To develop qualities of leadership, co-operation, service and a strong civic since.
- To create good habits of personal as well as social hygiene for a happy and healthy life.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1. Enthusiastic management, committed and dedicated faculty.
2. Committed and dedicated teaching staff with a large number of Ph. Ds and M.Phils.
3. Optimal infrastructure for teaching learning and students support facilities.
4. A wide range of curricular, co-curricular and extracurricular activities aimed at the overall personality development of the students.
5. Constitution of various committees involving teaching and non-teaching staff for decentralized administration.
6. Students Centric teaching learning and ICT enabled classroom. Where classes conducted by about 75% of teachers, effective coaching for nurturing weaker students by conducting Remedial classes.
7. Location of college is easily accessible from nearby places by public transport system.
8. Periodic staff meeting with teaching and non-teaching staff for the deliberations of day to day activities.
9. Student support systems – scholarships, co-curricular activities, career and guidance cell.
10. Transparency, diversity, and inclusiveness in the admission process.
11. Extraordinary achievements in cultural, literary, sports, N.S.S. activities.
12. The Safe and conducive environment makes this a college of choice for female students who do particularly well at all levels.
13. Many alumni hold key positions in the society.
14. An active IQAC has been instrumental in introducing quality initiative and accelerating the growth and expansion of the institute.
15. Functional MOU's with GO's and NGO's.

16. Grievance Redressal Mechanism, inspirational lectures, boost up classes for slow and advanced learners constitute a strong student support system.
17. Effective and regularly improvised feedback mechanism to achieve quality enhancement.
18. Quality Research undertaken by faculties, organisation of college level various workshops, Books Expo to promote and inculcate research culture among staff and students.
19. Currently 05 faculties as research supervisors.
20. Faculty members selected/ nominated/ elected on board of studies.
21. Sound relation among the CDC, Principal, Faculty, Non- teaching staff, students, alumni, parents and various stakeholders of the institution.

Institutional Weakness

1. Lack of educational awareness among large number of students.

2. Majority of students are first generation learners belonging to economically weaker sections and socially backward communities.

3. Poor basic knowledge among students and lack of interactive ability and communication skills.

4. Limited financial resources.

5. High rates of drop out.

6. Inadequate scope for Industrial Linkage.

Institutional Opportunity

1. Enhancing ICT-related and other infrastructure

2. Improving the English Language skills of the students.

3. Scope for expansion of program by including short-term skill enrichment courses.

4. Scope for achieving special excellence in Sports and Cultural fields.

5. Scope for developing better nexus with the neighborhood community and Industry.

6. To strengthen research activities in students and teachers.

7. Introduction of skill-oriented courses under NEP-2020.

8. To prepare students for employment.

Institutional Challenge

1. Vacant non-teaching posts against sanctioned strength.
2. Employment generation among students.
3. The vernacular medium of instruction of the students causes English Phobia and hampers the efforts to train our students for the globalized world.
4. Maximum students are first-generation learners and come from rural and poor backgrounds which is a great challenge for teachers to develop high-level skills in them.
5. The emergence of new-generation courses is a main threat to the institutions like ours that offer conventional program in Arts.
6. Keeping pace with the rapid changes in higher education.
7. Financial crunches and limited earning resources.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

- The institution offers a graduation level program Bachelor of Arts.
- The Institution not only implements the curriculum but also ensures that the stated objectives of curriculum are achieved in the course of implementation.
- The faculty members prepare teaching plan, including the plan of internal examinations and acquaint the students about the same.
- The curriculum vigilance committee in the institution keeps vigilance on the proper adoption, timely implementation, and completion of curriculum, conduction of unit tests, projects, seminars, and workshops by the concerned faculty.
- The institution runs skill enhancement courses.
- The faculty members use effective, student-centric, innovative and participatory teaching methods and impart information to the students through PPT, Google Classroom, and other electronic modes.
- The institution conducts various internal examinations to evaluate the written skill, oral skill and presentation skill achieved by the students.
- Online mode of teaching-learning, internal examinations and evaluation was also implemented by the institution during the pandemic period.
- The academic calendar is prepared and included in the prospectus of the college. The Notification-cum-academic Calendar of the affiliating University is also included in the prospectus of the college. The institution adheres to the academic calendar in the organization of various fruitful academic activities in the session.
- The college ensures that professional Ethics are strictly observed by the faculty and staff. They are appreciated for the observance of human values and their concern to environment, integration and sustainability, etc.
- Attempts are made to inculcate moral and ethical values among the students, to make them sensible and responsible citizens. The curriculum of different subjects is effectively used for this purpose.
- As per the norms of the affiliating university, all the enrolled students at semester VI undertake 'project' as a special course. These projects are submitted and certified by the head of the department/guide/supervisor and Principal of the college.
- The institution collects the feedback from its different stakeholders. The collected feedback is analyzed and action has been taken on the same. The said feedback is placed on the official website of the institution.

Teaching-learning and Evaluation

- Teaching, Learning and Evaluation is at the core of our institution. IQAC ensures systematic planning of the teaching-learning process in the college.
- Majority of our students are from rural and remote areas.
- We offer multilingual methods in diversified curriculum delivery to meet the needs of variety of our learners who belong to diverse backgrounds and variety of communities.
- Large number of students in the college belong to the reserved categories.
- Variety of student-centric teaching-learning methodologies are used in the college. Dissertation and projects are given to the students to have field experience through community visits.
- Focused on the outcome-based teaching, the teachers make various experiments in their teaching to bring innovativeness and effectiveness for the better utilization of what they teach.
- Bridge Courses for newly admitted students, Remedial coaching for slow learners and booster classes for advance learners are organized to provide opportunities to excel academically.
- ICT facility is regularly used for seminars, presentations, participation in personality development activities, group discussions, etc.
- Our faculty used the methods of online teaching-learning through various online platforms during COVID-19 Pandemic. They kept students busy in various healthy academic activities during the lockdown period.
- Near about 90% of our teachers are Ph. Ds or have cleared NET/SET exams.
- The Institution follows a very transparent and fair continuous internal evaluation system to assess and analyze students' learning and its outcome at regular intervals.
- The institution conducts tutorials, home assignments, unit tests, presentations, seminars, terminal exams, etc. to assess the performance of the students.
- The examination committee of the institution executes internal exams in a very meticulous manner.
- Examination related grievances are handled with transparency.
- The well-drafted and systematically communicated course outcomes and program outcomes leave no suspense among students towards their progression.
- Our students has place in University merit list since last few years.

Research, Innovations and Extension

- The institution has been striving hard to create & develop innovation ecosystem.
- The Department of Home Economics has created Regional & traditional Dish recipe project. It includes rare and traditional recipes from the region which have very high nutritional values.
- Attempts are made to promote healthy Nutritional eating habits, and to provide the information about seasonable edible Wild Vegetables (RAN BHAJI) to the people of region.
- Institution encourages its students to participate in various survey-based learnings.
- Students of the college are constantly encouraged to participate in different Surveys organized by GOs and NGOs.
- Workshops/seminars on various topic are organized regularly.
- The institution always encourages its faculty to participate in research activities and publish their research work in reputed journal. All the faculty members are actively busy in writing and editing books and Research Papers.
- To institution organizes various extension activities in the campus and in neighbourhood community.
- Attempts are made to involve maximum students in these activities.
- For its continuous efforts in sensitizing the students about social problems and creating awareness

among them and citizens through fruitful effective extension activities, the institution has been appreciated and recognized by Government and Non-Government agencies.

- The institution has established very healthy and constructive collaboration with some institutions in the area to expand its research resource, faculty exchange, sharing of knowledge and library resources, entrepreneurship, outreach and extension activities.
- At present the institution has six active Linkages/ Collaborations.

Infrastructure and Learning Resources

- Keeping in view the current dynamics of effective teaching and learning and demands, the institution has created and enhanced the infrastructure.
- The institution has adequate infrastructure and physical facilities. At present the institution has 06 classrooms, 02 well-furnished laboratories, a Girls' Common room, Gymnasium, well-furnished Principal's Cabin with attached wash room and well-furnished and spacious staff room with attached toilet/washroom, well-furnished room for college and university examination committee, well-furnished and spacious Administrative office, well-furnished room for IQAC and room for N.S.S./Population
- Education and Extension department, Room for Anti-ragging committee and Boys' common room.
- The institution has accomplished the need of conference/Seminar hall and developed it with few more amenities.
- The institution has provided a separate enough-to-meet-the-need space for its central library. There is a silent zone, a separate reading room for boys and girls, a separate reading block for the teachers, non-teaching staff members and other visitors.
- The facility of R.O. water has been made available in the college. Recreational facilities are availed.
- The gymnasium is kept open during the college time.
- Library advisory committee has been formed which takes review of the books, necessary furniture and other services and facilities available with the library.
- The institution has its official website. The complete and updated information of the college is available on the website.
- There are enough number of computers in the computer lab. All the computers are Internet enabled. The institution has availed Scanner, Photo-copy machine and Xerox machine in the administrative office. The institution also has Projectors & LED. Laptop with Internet access are provided to the IQAC.
- There is special budgetary provision in the annual budget of the institution for IT infrastructure in the institution.
- The institution has availed a facility for outdoor and indoor games. All the playgrounds are well maintained.
- The first-aids–box is kept in the department.
- CCTV Cameras have been installed at prominent places to keep watch on the happenings in various parts of the college.

Student Support and Progression

- Students are acquainted with various scholarships, concessions, services, facilities through the prospectus and time-to-time notices.
- Academically Merit Students are felicitated with prizes and their parents are honored.
- The institution has activated Employment Guidance and Placement Cell.
- Students Welfare department in the college organizes Personality Development camps regularly.

- Various departments in the college organize multidimensional cultural and literary activities to provide a proper platform for the presentation and development of various inborn skills among the students.
- Students are encouraged and provided financial support for participation in cultural/literary and extension activities.
- The institution provides academic support and adopts enough flexibility in internal examinations for the students participating in games/sports and extra- curricular activities.
- Every year the institution organizes College level cultural / Sports competition to avail an opportunity for the students to meet talented and skilled students from other institutions and universities.
- The institution appreciates and felicitates the students for participation in sports, cultural / literary and extra-curricular activities with encouraging speeches, trophies and certificates.
- Incentive marks, available as per university rules for the sports, cultural /literary activities and N.S.S., are awarded to the students.
- The institution has Discipline and Anti-ragging Committee.
- The institution has grievances and sexual harassment redressal cell.
- There is a grievances/suggestion box for the students where the students can put any grievance or suggestion. The box is kept in the students' reading room and premises of the college.
- The institution has women empowerment cell. The cell organizes program about the rights and duties of women, empowerment of women, protecting female child, dowry, family disputes, legal guidance on sexual harassment, ragging, gender discrimination, etc.
- The institution has Alumni association. Two meetings of Alumni association are held in a session. Other alumni are also invited to attend the meeting.

Governance, Leadership and Management

- The governance of the institution is in accordance with its vision and mission. The enrolled students are acquainted with the vision and mission of the institution through the website, prospectus and through Fresher Party.
- The academic, research and extension activities of the institution are planned and executed in accordance with its vision and mission.
- The quality policy of the institution is designed after thorough discussions with the faculty, staff and feedback from different stakeholders.
- The top management is democratic and inspirational body.
- The various departments of the institution are given authority and provided with operational autonomy regarding planning and organizing various programs.
- The available resources with the institution are maintained and upgraded. As per plan and need Resource persons from outside are invited.
- The institution has adopted various welfare measures to satisfy as well as to motivate the faculty and the staff for better performance.
- The teaching and non-teaching staff members are encouraged and granted leaves for professional development activities.
- The faculty and the staff are duly appreciated for their devotion, enthusiasm and creativity.
- The institution has adopted Annual Performance Index (API) system to measure the performance of its teaching staff.
- Similar feedback on the performance of non-teaching staff is taken regularly.
- The proposals of teaching and non-teaching staff for gradual/ step-wise promotions are forwarded to the concerning authority after the completion of stated qualification by them.
- The institution has developed mechanisms for its internal and external audit. The institution maintains

utmost transparency in financial transactions.

- The institute monitors the effective and efficient use of available financial resources through a proper mechanism.
- The college has established an Internal Quality Assurance Cell (IQAC) which conceives plans, executes growth orientated programs and keeps a critical eye over the functioning of all the components of the college.
- The Internal Quality Assurance Cell (IQAC) of the institution conducts frequent meetings of its members to discuss the implementation of several quality initiatives and the outcomes.
- Healthy relationship with social welfare organizations / institutions is maintained to organize collaborative extension activities.

Institutional Values and Best Practices

- Promotion of gender equity programmes has created healthy and safe atmosphere for girl students, increasing their enrolment in a remarkable manner. Women Empowerment and Gender Sensitization Committee, Women Redressal Cell for Sexual Harassment, and Discipline and Anti- Ragging Cell are formed to maintain gender equity.
- All the classrooms and the whole campus are under CCTV surveillance which has generated feelings of safety and security among girls. A well-furnished Girls' Common Room and sanitary napkins and mirrors is provided to them.
- Anti-ragging Committee, Sexual Harassment Committee and Grievance Redressal Committee are functioning actively to resolve related issues.
- The Complaint/Suggestion Box is available in the institution.
- Facilities for biodegradable waste management, Roof top water harvesting, Green Campus initiatives, and restricted entry to the automobile vehicles, No Vehicle Day Observance, Pedestrian friendly pathways, Plastic-Free Campus, Tree Plantation in and out of the institution are regular practices of the institution.
- The Divyangjan-Friendly and barrier-free environment have succeeded in providing safety to the differently abled students and citizens.
- Efforts to create inclusive environment and harmony towards cultural, lingual, regional, communal, socio-economic diversities have created healthy academic competition among students.
- Observance of the birth and death anniversaries of great leaders and social reformers, celebration of national and international commemorative days and value-based programs imbibe values and spread the message of Equality in Diversity. Fresher party program is organized every year to welcome and acquaint the newly admitted students with their college.
- The book of Code of Conduct has been displayed on college website, and is kept in the Central Library, staff room and in the administrative office of the college.
- The two Best Practices have their positive impact on academic and co-curricular activities in the college.
- The Practice has achieved immense success in creating atmosphere of healthy academic competition among students in the college.
- Various art forms are presented on the stage every year in Inter-Collegiate Activities every Year.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	SHRI GOVINDPRABHU ARTS AND COMMERCE COLLEGE, TALODHI (BALAPUR)
Address	At. Post. Talodhi (Balapur), Ta. Nagbhid, Dist. Chandrapur
City	Talodhi Balapur
State	Maharashtra
Pin	441221
Website	www.shrigovindprabhucollege.org.in

Contacts for Communication					
Designation	**Name**	**Telephone with STD Code**	**Mobile**	**Fax**	**Email**
Principal(in-charge)	Arunabha Byomkesh Ray	07179-236088	8275286358	-	principalsgpmv@gmail.com
IQAC / CIQA coordinator	Amol Chokha Indurkar	-	7972563432	-	indurkar.amol28@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	Yes Minority Certificate.pdf
If Yes, Specify minority status	
Religious	Religious
Linguistic	Marathi Linguistic
Any Other	

Establishment Details

State	University name	Document
Maharashtra	Gondwana University	View Document

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC	11-07-2018	View Document
12B of UGC	23-09-2021	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	At. Post. Talodhi (Balapur), Ta. Nagbhid, Dist. Chandrapur	Rural	6.4741	1104.205

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Marathi,	36	HSC or Equivalent	Marathi	360	210
UG	BA,English,	36	HSC or Equivalent	English	360	210
UG	BA,History,	36	HSC or Equivalent	Marathi	360	156
UG	BA,Economics,	36	HSC or Equivalent	Marathi	360	107
UG	BA,Political Science,	36	HSC or Equivalent	Marathi	360	94
UG	BA,Sociology,	36	HSC or Equivalent	Marathi	360	111
UG	BA,Home Economics,	36	HSC or Equivalent	Marathi	360	65
UG	BA,Marathi Literature,	36	HSC or Equivalent	Marathi	360	94

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				**Associate Professor**				**Assistant Professor**			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	1				3				5			
Recruited	1	0	0	1	2	1	0	3	4	1	0	5
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				2			
Recruited	0	0	0	0	0	0	0	0	2	0	0	2
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				8
Recruited	5	1	0	6
Yet to Recruit				2
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	2	1	0	3	0	0	7
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	1	1	0	2
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	0	0	1
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	1	0	0	1
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	100	0	0	0	100
	Female	110	0	0	0	110
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	9	1	2	0
	Female	6	1	2	0
	Others	0	0	0	0
ST	Male	11	2	1	0
	Female	12	4	1	0
	Others	0	0	0	0
OBC	Male	50	12	11	0
	Female	49	22	13	0
	Others	0	0	0	0
General	Male	0	0	1	0
	Female	0	0	0	0
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		137	42	31	0

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	In order to develop the overall capacities of the students the college is preparing to include multidisciplinary/interdisciplinary subjects as per the National Educational Policy 2020. In order to provide

	the holistic academic growth among students, Interdisciplinary curriculum has been proposed which gives freedom to the student to choose their preferred options from the range of program offered by the institution in certificates/adds on courses. At present the College follows the choice-based credit system (CBCS courses).To address the most crucial issue of the day, our institution offers a course in "Environmental Studies to first year students. A Compulsory course in 'Democracy, Elections and Good Governance' for the students of first year in Semester second students. It helps to develop our students in responsible and vigilant citizens of the country. 'Research Methodology' is a credit course for the third year students of Humanities. It creates research aptitude among our students and develops scientific approach among them towards research. Projects related to various social issues are given to the final year students. As a practice, the college has been offering a number of certificates/adds on/value-based courses of interdisciplinary nature, every year. Our Officiating Principal Dr. Arunabha B. Ray the members of the Task Force formed by Gondwana University, Gadchiroli for the effective implementation of NEP-2020. They attend the meetings of the Task Force and contribute in the process. Our institution organized a workshop on 'National Education Policy-2020 Implementation Initiatives' for students and faculty members with collaboration with Gondwana University, Gadchiroli on January 2nd, 2023.
2. Academic bank of credits (ABC):	The College registered the students on Academic Bank of Credits, enabled students' mobility, academic flexibility, and allows to recognize their learning achievements. In this regard we have already started creating awareness among students about Academic Bank of Credit. The Principal and IQAC Coordinator attended the Workshops on Academic Bank of Credits organized by affiliating University. We have started the process of registration of students for Academic Bank of Credit. IQAC Coordinator, Dr. Amol Indurkar have been deputed by the Principal to registration of students in the Academic Bank of Credits. As on today, we have registered for ABC near about 95% students in the college. The remaining students of the college will get registered in Academic Bank of Credits soon.

3. Skill development:	The institution continuously caters to the need of skill development of its students and gives them opportunity to enhance their life skills, hobbies and respects their interests. Topics related to skill development are highlighted in the curricula. Our curricular and extra-curricular activities mainly focus human values and ethics. Topics related to soft skill development in the curriculums are used to highlight importance of skills. Various personality development programmes and activities are organized for students by different departments. We also run skill-based certificate courses at the institutional level. The students are continuously encouraged to pursue their skills and develop them into the career. The faculties of the college constantly inspires the students. Department of Home-Economics is continuously inspires to use their creative skills constructively in preparing useful and beautiful items out of waste material.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	The institution is continuously engaged in preserving and sustaining the rich cultural heritage of the region. Various aspects in curriculum related to Indian Knowledge System and culture are included and focused. Majority of our teachers use vernacular language apart from English language in the classrooms. Majority of our courses are in Marathi medium. Our English teachers use bilingual techniques in classrooms. To develop literary and communication skills, the college runs a Certificate Course in Communicative English. To enhance student's interest in literature and language, our institution publishes 'Unmesh' a annual magazine where students are motivated to write articles in Marathi, Hindi and English. Identified the Medicinal Plant in our local area and a Recipe Booklet on the processes of cooking various locally found wild vegetables has been prepared by the department of Home-Economics, and has proved very useful for the girl students in particular.
5. Focus on Outcome based education (OBE):	We are following Outcome based Courses and Programmes in the college. The students are informed regarding these outcomes, and placed in the college website. The students are notified in the beginning of every session to get acquainted with these Course Outcomes and Programme Outcomes. The teachers are also notified to tell their students about the Course Outcomes and Programme

	Outcomes. The students are also appealed to visit college website for detail information regarding these outcomes. The attainment of Programme Outcomes and Course Outcomes is constantly evaluated by our institution. Our teachers teaches as per the course outcomes. The institution takes feedback from students every year to know whether they are aware of these outcomes and whether the teachers teach accordingly. Class tests, Unit tests, Model tests, Seminars, Home Assignments, Practical and University Theory examinations are the parameters to evaluate the outcomes. Two of our teachers are the members of various Boards of Studies in the University. They play crucial role in the formation of Course and Programme Outcomes.
6. Distance education/online education:	During the COVID-19 pandemic situation, our teachers have acquired necessary skills for online education. They use various online platform for the teaching-learning process such as the Zoom app, Google Class Rooms, WhatsApp, etc. The whole college campus is Wi-Fi enabled and hence there is no hindrance /obstacle in online education. Post-pandemic, the online teaching-learning experience has been adopted by the faculty and students to full advantage of flexible blended modes of teaching-learning. From 2019 onwards departments are exclusively using Google form and Whats app group for sharing learning content with students for most of the subjects/courses. The faculty members also prepared themselves by getting trained for using various MOOCs and other online platforms for online teaching learning through FDP, STTP, and workshops during the lockdown period. During the COVID-19 pandemic, various programs, meetings, and seminars for students were also organized by the institute via online platforms.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Yes. The institution has been striving hard to create awareness regarding electoral literacy among its students. The Electoral Literacy Club has been set up in the institution under the flagship of 'Systematic Voters Education and Electoral Participation' a campaign by Election Commission of India.

2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	Yes. A Coordinator faculty has been appointed as a Nodal Officer. A team of 05 members from B. A. I year, II year and III year students works to coordinate the activities of the Club. The Electoral Literacy Club is functional. Two to three Meetings are conducted by ELC in every academic session. It organizes various Voter Literacy Awareness Programmes for newly admitted students and encourages them to register as voters.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	An Electoral Literacy Club is a platform to engage students through interesting activities and hands-on experience to sensitize them on their electoral rights and familiarize them with the electoral process of registration and voting. All the members are part of interesting and thought-provoking activities and games. The Institute conducts a number of activities to create sensitization of students and employees by conducting constitutional activities like constitutional day, National Voter's Day, youth day, voter's awareness program, legal awareness program and voter's registration drive for adopting the values, rights, duties and responsibilities of citizens. The Institute celebrates The constitutional day on 26th November and National Voter's Day on 25th January has been conducted every year and a pledge is taken by all students and staff members. Electoral Literacy Club (ELC) in which the institute conducts voter awareness programs and Voter awareness guest lectures conducted for college students. Through this various activities our institute caters a Voters' Education and Electoral Participation program.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	Yes. The Electoral Literacy Club takes initiatives to conduct a Voter Registration camp for register new voters and spreads awareness about citizens' participation as voters during elections. The Club organizes Rallies in the village and Oath Taking Ceremony in the college. We organize special lectures on Voter Awareness in the institution.
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	The Nodal Officer appointed and ELC is form in the institute. We strives every year to register new students as voters. Following number of newly admitted students were registered as voters during the last few years. 2019-20 – 40, 2020-21 – 48, 2021-22 – 50 2022-23 -56.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
263	223	253	225	243

File Description	Document
Upload Supporting Document	[View Document](#)
Institutional data in prescribed format	[View Document](#)

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 07

File Description	Document
Upload Supporting Document	[View Document](#)
Institutional data in prescribed format	[View Document](#)

2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
07	07	07	07	07

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
3.23554	3.14061	2.39196	3.49396	3.94836

03-12-2024 11:34:25

File Description	Document
Upload Supporting Document	View Document

03-12-2024 11:34:25

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

Our institution take and implement the curriculum provided by the affiliating university. The curriculum, provided by the affiliating university, is availed in the beginning of each academic session. Meeting of the faculty is held to discuss the change in curriculum, if any, availability of Textbooks, Reference books, and other means required for effective delivery of curriculum. The faculty members are asked to prepare teaching plan, including the plan of internal examinations and acquaint the students about the same. The faculty members are further asked to prepare the plan of relevant co-curricular activities to be effectively implemented in the session. The institution has college internal examination committee to keep vigilance on the proper adoption and timely implementation and completion of curriculum, conduction of unit tests, projects, seminars, and workshops by the concerned faculty as per the guidelines of the affiliating university. Regular feedback on the completion of the course has been taken by the head of the institution.

The above committee also collects subject-wise and semester-wise question papers, as per the examination pattern of the affiliating university, and supplies the same to the students, to make the students study according to the pattern of university examination. The same Committee asked the faculty members to provide study material to the students, appropriate to the mode of University examinations, question bank and conduct the unit-wise tests accordingly. Through the faculties the institution conducts, on regular basis, various internal examinations to evaluate the written skill, oral skill and presentation skill achieved by the students. The IQAC, and the head of the institution closely look into the matter and make necessary suggestions. The daily teaching activity is recorded in the Daily Teaching Dairy and seen and signed by the Head of the Department, Head of the Faculty and finally by the Head of the Institution. The faculty members are asked, encouraged and dully appreciated for using effective, student-centric, innovative and participatory teaching methods. During the last five years the faculty members adopted and activated different modes of imparting information to the students through PPT, Audio, Video, Google Classroom, broadcasting, Mobile Education and other electronic modes. The traditional mode of teaching was also used by the faculty, wherever necessary. During Pandemic period the institution implemented online mode of teaching-learning, internal examinations and evaluation. The institution conducted four institutional level workshops to teach and train the faculty on making online class and effective delivery of the same.

The institution has availed Overhead Projectors and also trained the faculty to use them promptly as and when needed while imparting the curriculum. Language and Literature Students' Study Council, Social Sciences Students' Study Council, Commerce Students' Study Council were formed every year. These councils planned and arranged fruitful, effective co-curricular activities both in Online and Offline mode. Resource persons were being invited to deliver talk on important items of curriculum.

The academic calendar has been prepared and included in the prospectus of the college every year. The Notification-cum-academic-Calendar of the affiliating University has also been included in the prospectus of the college. The institution adheres to the academic calendar in the organization of various fruitful academic activities in the session.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 03

File Description	Document
List of students and the attendance sheet for the above mentioned programs	[View Document](#)
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Evidence of course completion, like course completion certificate etc. Apart from the above:	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

Other Upload Files	
1	[View Document](#)

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 7.46

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
45	45	00	00	00

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

The Institution ensures that professional Ethics are strictly observed by the teaching faculty, non-teaching staff, and supporting staff. The faculty members are appreciated for their observance of human values by them and their concern for the environment, integration, sustainability, etc. The Institution also aims to teach moral and ethical values among the students, to make them sensible and responsible citizens in all respect. To achieve this objective the curriculum of different subjects is skillfully and effectively used by the faculty. During the last five years, the contents in the curriculum of Marathi, English, and Marathi Literature were thoroughly illustrated by the faculty to inculcate human values like family bonding, love, concern, and equality, among the students and to make them socially responsible, patriotic, and also aware about their role as well as rights. They were oriented on environmental issues and their role in the protection of the environment, to avoid discrimination on the ground of gender, caste, class, religion, or nationality, to stop harassment of women, killing of female feticides, respecting women, family disputes, etc. The Course of Environment Studies is introduced and made compulsory for all the students of B. A. The students were oriented about different natural resources, their importance, functions, hazards to the environment, the interdependence of nature and man. Through the curriculum of Economics, the students were guided on the imbalance of habitat due to the materialistic activities of man, overpopulation, industrialization, and the need to protect the environment. Through the History, Sociology, and Political Science curriculum, the students were guided on different social, historical, and political movements in the past, their consequences on contemporary society, and the importance of studying social sciences in the present time.

Institutional attempts to integrate crosscutting issues relevant to professional Ethics, Gender, Human Values, Environment, and sustainability into the curriculum –

Sr. No.	Subject	Curriculum	Issue/Issues
1.	Compulsory English	Essays in English – Speech on Indian Independence, The Human Environment	Socially responsibility, patriotism
2.	Compulsory English	Poems in English – Ecology, An Old Woman	Awareness of the Environment, Protection of environmental Concerns for old people
3.	Marathi Literature	Novel in Marathi – Garanbicha Bapu	Socially responsibility
4.	Compulsory Marathi	The poem in Marathi – De Varachi Asa De, Naata, Akherache Kirtan	Humanity, Environmental Awareness, Social responsibility
5.	Environment Studies (As per UGC guidelines)	Ecosystem, Geomorphology, Biodiversity, River, different natural resources	Relationship between nature and man, protection of the environment
6.	Economics	Relationship between Environment and Population, Relationship	Relationship between Environment and Economic

		between	Development, protection
		Environment and	of the environment
		Economic Types of Pollution,	
		Environment	
		Protection Act	

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 24.71

1.3.2.1 **Number of students undertaking project work/field work / internships**

Response: 65

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: C. Feedback collected and analysed

File Description	Document
Feedback analysis report submitted to appropriate bodies	View Document
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	View Document
Action taken report on the feedback analysis	View Document
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 91.33

2.1.1.1 **Number of seats filled year wise during last five years (Only first year admissions to be considered)**

2022-23	2021-22	2020-21	2019-20	2018-19
120	68	120	120	120

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
120	120	120	120	120

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Final admission list as published by the HEI and endorsed by the competent authority	[View Document](#)
Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.	[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 100

2.1.2.1 **Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)**

2022-23	2021-22	2020-21	2019-20	2018-19
47	47	47	47	47

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
47	47	47	47	47

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	[View Document](#)
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	[View Document](#)

2.2 Student Teacher Ratio

2.2.1

Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 37.57

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

We believe in the student centric participatory teaching-learning methods. Our students belong to the various backgrounds. Accordingly, healthy student-centric learning environment has been created in our institution. Apart from the conventional pattern of teaching-learning, our teachers also offer experiential and participative methodologies that help our students expand their hallucinations. Focused on the outcome-based teaching, the teachers relate the curricula with the actual life experiences of the students. The teachers make various experiments in their teaching to bring innovativeness and effectiveness for teaching-learning.

Teaching Methodologies:

Experiential Learning:

The students are constantly encouraged to relate curricula with their real life experiences. Teachers involve their students in the learning process by inspiring them to prepare for the role plays, seminars, presentations, group discussions and College tour. They are inspired to exhibit various roles based on the syllabi.

Participative Learning:

Teachers encourage their students to participate in the teaching-learning process by giving them opportunities to ask questions. Activities like seminars, presentations, assignments and viva-voce avail lot of opportunities to the learners to express themselves. The students' study councils offered chances to students to take lead in student-centric organizations.

Problem Solving:

Our faculty focus on individual development of each student. They encourage questions in the class and try to solve students' problems instantly. Bridge Courses for newly admitted students and Remedial classes for slow learners create emotional bond between teachers and students. Our Hon'ble Principal personally interacts with students whenever he gets the opportunity, and inspires them to speak freely.

Laboratory Exercise:

Students initiate various subject related experiments in laboratory. Also, students of Home Economics participate in different exercises under the supervision of their teachers.

Projects and Dissertations:

Projects is mandatory for the students of UG respectively. The students participating in these academic activities observe scientific research methodology. The process inspires students to get ready for research and gives them first-hand experience.

Use of Technology:

Use of technology and various ICT teaching-learning tools are used by teachers to create conceptual clarity. Almost all our teachers acquired necessary knowledge of various technological teaching tools. This has its impact on the learning as students find these new methods as more dynamic and effective because they too are well aware of such advances. During COVID pandemic period our teachers

successfully engaged online classes and kept students busy in creative and constructive activities. They formed Google Classrooms, You Tube and Whats app study groups, and used Zoom, Google Meet and other such platforms to interact with students during lockdown period. The IQAC organized various sessions for teachers to enable them to use various technological teaching tools. To encourage use of ICT teaching-learning tools the institution has availed stable and affordable wi-fi and internet connectivity in the campus. The institution also organized many academic and cultural events via online mode during the Pandemic.

Outcome:

Students' understanding level was found enhanced. Many students acquired various technological learning devices and started using Mobile phones as learning tools. The number of students in University Merit list increased.

File Description	Document
Upload Additional information	[View Document](#)

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 87.5

2.4.1.1 **Number of sanctioned posts year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
08	08	08	08	08

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	[View Document](#)

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 100

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
07	07	07	07	07

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	[View Document](#)
Institution data in the prescribed format	[View Document](#)
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

The Institution follows a very transparent and fair continuous internal evaluation system to assess and analyze students' learning and its outcome. The institution conducts tutorials, home assignments, unit tests, presentations, seminars, terminal exams, etc. to assess the performance of the students. The Internal Examination committee of the institution keeps watch on the whole process of teaching, learning and evaluation, the examination committee executes internal exams in a very particular manner. In order to conduct practical exams, internal and external examiners are appointed by the affiliating university. All the teachers prepare their teaching plans in the beginning of every session. They specifically mention how they would evaluate the students of their subjects. This is also conveyed to the students in the class. The students are specifically made aware of the evaluation system of the University. The students are told about Unit Tests and a Model Test based on university pattern of examination. These Unit Tests are held at regular intervals. They are evaluated and, to ensure transparency of the evaluation process, the outcome is discussed in the class by the teachers. The test papers are distributed to the students after every internal test. The students are asked to go through the answer scripts, check and acknowledge the marks secured and rectify any discrepancy in the paper with the faculty concerned. The teachers give assignments to the students and ask them to submit the same by the end of every session. The students are also assessed through the seminars held by the teachers regularly. One to one viva-voce is another robust mechanism of assessing students. As the teachers hold viva-voce in the class in the presence of all the students, they prepare for the same seriously. The students are also assessed in some subjects through

study tours, field/factory visits, subject quizzes, case studies, activity-based learning, group discussions, role plays and online tests. Internal Examination and Assessment Committee issues notices to the teachers and students regarding internal examinations and maintenance of the record related to question papers, evaluation scripts and notices issued in this regard.

Examination related grievances are handled with transparency. The students are provided with the corrected answer-scripts by the respective faculty. The doubts and enquiries of the students regarding the pattern of questions and answers are clarified by the teachers. If there is any tabulation related error in the assessment, corrections are duly made by the examiner and the corrected marks are allotted to the students. Model test papers are checked by the teachers and explained in the class. The grievances of the students regarding evaluation are heard and disposed thereof. The students are advised to apply to the University for the Photo Copy of the answer script and revaluation if they are not satisfied with their results. The concerned teachers remain in close contact with such students.

Outcome:

No examination related grievance occurs as teachers interact with students and deal with their Grievances regularly. The University examinations are held fairly in the college.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

Mechanism of Drafting POs and COs:

The college follows the curricula prescribed by affiliating University, Gondwana University, Gadchiroli. The university has designed objectives for all the programs and uploaded on the university website. The institution, through IQAC, took initiatives in preparing various program outcomes and course outcomes in collaboration and comprehensive discussion with the respective departments. The IQAC also visited the university website for such outcomes, collected them and correlated them with the courses in the college. The IQAC Cell communicated all these outcomes with the respective faculty and displayed all the POs and COs of all the programs in the institution on the institutional website. There is a special committee to maintain and evaluate the outcomes.

Mechanism of Communication:

The College has clearly stated learning outcomes of the Programs and Courses. The POs and COs are displayed on the institution's website and are available for all stakeholders. At the commencement of every academic session, an induction program is organized to make the first-year students aware of the various aspects of their programme and course outcomes. They are also advised to convey these outcomes to their parents. At the first meeting with the students of their class, the concerned teachers discuss the course outcomes and give them a brief idea about the topics to be covered during the semester and give them a list of reference books that they need to refer to. The objectives are supplied to the students while giving them the syllabus. The students are also informed about the possible career opportunities after graduation. The hard copies of syllabi with Learning Outcomes of each Course are available in each department for the ready reference to the teachers and students. The institution permits teachers to participate in workshops, seminars, conferences and FDPs to enrich them to attain the outcomes. 02 of our faculty members were the members of BoS (Board of Studies) of the affiliated university during the last five years. They actively participated in the process of preparing POs and COs. The teachers in the institution actively participate in various subject's CBCS implementation workshops on the restructuring of the whole curriculum organized by other institutions of the affiliated university.

Outcome:

The students feel free to focus on their studies as specific directions are given to them. They try their best to achieve the outcomes.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

The institution takes serious acquaintance of the process of evaluation of attainment of Program Outcomes and Course Outcomes. This is done through various methods at different steps. followowings are:

1. **Class Tests, Surprise Tests, Unit Tests, and Home Assignments:** The students are acquainted with the POs and COs and internal evaluation process as mentioned in the university syllabus. Accordingly, students are tested through the parameters such as class tests, surprise tests, unit tests, home assignments, seminars, and viva-voce. They are continuously assessed and evaluated; the results are communicated to them with recognitions and necessary suggestions to lead them towards the attainment of Cos and Pos.

2. **Organization of Subject-related Activities:** Almost all the subject teachers form subject-wise students' study councils every year. These councils consist of students from each class, with the subject teacher as coordinator. Guest lectures, role plays, quizzes, elocution competitions and other such activities are arranged to lead the students towards the attainment of POs and COs.

3. Practical Examinations, Projects, and Field Visits: These parameters are utilized to test on-the field and practical knowledge of our students. They help students develop scientific approach and logical aptitude to pave the way towards the attainment of POs and COs.

4. University Examinations: The university examinations held at the end of every semester are the most effective ways to evaluate the attainment of POs and COs. Students' performance in these examinations signify their journey towards the goal. The results are discussed in the class by each subject teacher. They review the strategies of evaluation for advanced learners and slow learners.

The felicitation of meritorious students with their parents is a regular practice of the institution through which attainment of program outcomes are measured and checked. On successful completion of the final year of study, there is a cash reward system through which students are encouraged to excel in life.

5. The parents of meritorious students are invited in the institution; they are felicitated and inspired to help their wards move to achieve the projected learning outcomes. Teachers arrange remedial classes for slow learners and help them academically.

6. The institution keeps a track record of program outcome achievement through the quarterly meetings of Staff Council too. The University results of all subjects are discussed in the meetings of Staff Council and College Development Committee. The teachers are asked to remain focused and evaluate the attainment of POs and COs.

7. One of the methods is by assessing the teaching-learning based on a feedback system. There is a special committee for feedback collection from the students. It provides the feedback forms to all and asks them to fill up these forms providing inputs on teaching-learning strengths, drawbacks, limitations, constraints and also merits of the department, its faculty members etc.

Outcome:

The attainment of POs and COs are evaluated with accuracy through various parameters. It has positive impact on the performance of our students and has resulted in increase of the number of our students in the university merit list.

File Description	Document
Upload Additional information	[View Document](#)

2.6.3

Pass percentage of Students during last five years (excluding backlog students)

Response: 71.83

2.6.3.1 **Number of final year students who passed the university examination year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
07	49	41	31	25

2.6.3.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
38	57	41	31	46

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	[View Document](#)
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response: 3.92

File Description	Document
Upload database of all students on roll as per data template	[View Document](#)

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
00	00	00	00	00

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS),including awareness   about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

Some Initiatives related to Innovative activities:

1. **Dissertation on: "Edible Plants, Medicinal Plants and Famous Recipes of Lakhamapur in Talodhi (Balapur) Area of Nagbhid Taluka."**

The Department of Home-Economics has worked on another innovative Idea. The department has pointed out some healthy and nutritious, traditional recipes from villages, that are on the verge of extinction. We have preserved the making process of these recipes. This department given a study topic for B. A. Second Year Students to study on **"Edible Plants, Medicinal Plants and Famous Recipes of Lakhamapur in Talodhi (Balapur) Area of Nagbhid Taluka."** This study includes rare and traditional recipes from the region which have very high nutritional values. Attempts are made to promote healthy and nutritious eating habits, and to provide the information about seasonable edible Wild Vegetables

known as RAN BHAJI (vegetables that grow naturally in the forest and agricultural land in particular seasons of the year) to the people of region and Identified the medicinal plant in the Lakhamapur area. The department tries to convey these recipes to the students, girls in particular, regularly.

1. **Innovative Social Survey Projects:**

The college Conducts field visits by the Home- Economics Department and social-eco survey by the Department of NSS in the various villages and encourages the students to participate in research & innovation activities.

1. **Supervision of the Ph. D.:**

In Our Institution 07 faculty members have completed their Ph. D. 06 faculty are Supervisor of the Ph. D. at Gondwana University, Gadchiroli many students are pursuing Ph. D. under the supervision of them and some are award the degree. Number of research papers have been written by the faculty and published them in various journals, conferences and seminar proceedings.

1. **Being** an institute of Higher Education, the college believes in encouraging innovative ideas and approaches for the development of students and faculty. Research Planning and Monitoring Committee is active, which consistently monitors the research activities of the college. The institution has taken the following steps to inculcate spirit of innovation:

- The faculties of the college have created PPTs, Videos and e-study materials for this purpose and the material has been uploaded on specially created Whats app group of the college.
- The college magazine 'UNMESH' provides an opportunity to improve the creative writing skills of students.
- There are green boards, white boards in the classroom to facilitate effective teaching learning.
- The students are given assignments and projects to enable continuous internal assessment.
- The annual cultural event is held every year to encourage and improve creative skills of the students.
- Poster competition, Elocution contest, student presentation on the topics taught in the class are organized by various departments.
- Seminar and guidance sessions on competitive examinations are arranged regularly.
- The principal constantly encourages its faculty to use ICT teaching learning method and also to attend faculty development programme and publish research papers.

File Description	Document
Upload Additional information	[View Document](#)

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 0

3.2.2.1 **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
00	00	00	00	00

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.3 Research Publications and Awards

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 1.14

3.3.1.1 **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
5	0	1	2	0

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	[View Document](#)
Link to re-directing to journal source-cite website in case of digital journals	[View Document](#)
Links to the papers published in journals listed in UGC CARE list or	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.86

3.3.2.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
02	02	02	00	00

File Description	Document
List of chapter/book along with the links redirecting to the source website	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	[View Document](#)

3.4 Extension Activities

3.4.1

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

Our Institutions organizes various extension activities in every year at the neighborhood community with active participation of students of the college and the local citizens. Through these activities we also try to sensitize our students about various issues of immediate relevance to the society and their holistic development. The institutions organizes various extension activities through various department. The college has earned a reputation as an established institution of higher education with social concern. These activities are looked as the first window to observe life at the grassroots closely.

NSS Special Camps: National Service Scheme (NSS) has proved to be the best medium to establish close bond between the college and the neighborhood community. our college has organized NSS special camps in almost every village of the block. We have a local villages and have been organizing annual special camps there. These camps help bridge the gap between theoretical academic lessons our students learn in classroom and the actual life experiences in the community. Labour donation activities

undertaken in these camps. Street plays on various social issues aware the common villagers about social evils, superstitions, illiteracy, lack of proper sanitation, etc, and spread various government schemes for public welfare. The surveys, home visits and individual interviews make our students feel for ordinary villagers and give them opportunities to peep into the local social setup.

Charity Activities: Our NSS volunteers came forward voluntarily to help the flood-affected people of Kolhapur, Sangli districts and Bhamragad in Gadchiroli district, and collected cloths, grocery, medicine, grains, bedding material and other necessary material from the local market and donated it through University NSS department in August 2020.

Service during COVID- 19 Pandemic: Distribution of food kit to needy people in local community, Students of the college carried out corona awareness through reels, social media posts, distribution of facemask, awareness on use of Mask and Sanitization, CORONA preventive Vaccination awareness programme, covid-19 vaccination camps developed humanistic attitude among the students.

Woman Empowerment Related Activities:

The college Organized various women empowerment activities by Women Study Cell like Self-employment workshop, Making Garland workshop, Making Cup and various decorative things from the cement and Self Defense Workshop, International Women's Day Celebration and guidance for the girls students.

Environmental Sensitization Activities: Initiatives such as Mass tree plantation, Vruksha Dindi, plastic free campus & City, water conservation, and save water, save the wild animals created love among students for nature and environment.

Cleanliness Activities in the Community: Cleanliness activity in the adopted village, campus, city, Vainganga River cleaning drive, cleanliness rally and street plays were organized in the adopted village and city. Pledge of cleanliness was also taken by the students. These activities created feelings of belonging to society among students.

Health Related Activities: Blood donation, AIDS awareness campaign, Health check-up camps, dental check-up camps, sickle cell check-up camps, Eye Check up camp, programmes on healthy food eating habit, Yoga Camps, fit India campaign, Fit India Drive, 75 Crore Suryanamskar drive developed health awareness among students and the community.

File Description	Document
Upload Additional information	[View Document](#)

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

The aim and motive of the college is to provide service in society. To achieve this purpose college works through various units and cells. All the extension activities of the college carry out through the N.S.S. unit and various departments. The N.S.S. unit of the college has villages. This N.S.S unit carries out various activities for the villagers, like Health and eye checkup camps, Swachh Bharat Abhiyan, free medicine distribution program, construction of drains and latrine and Anti-superstition awareness program through the various cultural activities.

Awards and recognitions received for extension activities:

For all these activities and services, the college has been acknowledged with the certificate of appreciation from the Grampanchayat and Primary Health Center They are as follows; The college has honored with certificate of appreciation in 2018-19 to 2022-23, for conducting a special camp in their village by the Grampanchayats. For conducting the special camp along with caring out the Swachh Bharat Abhiyan in Village.

Vaccination camp:

During the covid-19 pandemic N.S.S volunteers of institution prepared and distributed mask to the villagers, conducted covid-19 awareness camp along with vaccination camp in the college.

Blood donation camp:

The college organized Blood donation camp every year, in this camp students and faculty of the college donate their blood, this work is acknowledge by the Gramin Hospital Talodhi (Balapur) and gave certificate of honor to the college in 2019-20, 2020-21, 2021-22.

Patriotic competition:

On the occasion 75th Azadi Amrit Mohatsav College organized various patriotic competitions in the college in August 2022, to see the patriotic feeling among the students and faculty Grampanchayat Talodhi (Balapur) felicities with the certificate of Honour to the college.

File Description	Document
Upload Additional information	[View Document](#)

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 6

3.4.3.1 **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	02	0	04

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	[View Document](#)

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 02

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	[View Document](#)
List of year wise activities and exchange should be provided	[View Document](#)
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- **teaching – learning, viz., classrooms, laboratories, computing equipment etc**
- **ICT – enabled facilities such as smart class, LMS etc.**

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

The prime focus of the institution is to provide adequate infrastructure and adequate facilities for effective and fruitful teaching-learning process. Keeping in view the current requirements of effective teaching and learning process. Hence, the infrastructure maintenance committee is formed to maintain infrastructure.

The institution has established a good infrastructure and beautiful and pollution free campus. Today there are 06 classrooms including one Multipurpose Hall. There is 01 laboratory for Home-Economics and 01 Computer laboratory with Internet enabled 06 computers and a printer. It is also equipped with LCD projector. It's used in teaching-learning, skill development courses and workshops. The college has also provided Xerox Machines, Photo copy machine, scanner which are used by the faculty as per the need. The college has a spacious well equipped library with separate reading room for students, separate compartment for faculty, staff and other visitors, it is silent zone. It has journals, Internet, number of Newspapers, the books, reference books, journals, Employment Bulletin and other resources. The institution has provided enough facilities for sports and Games, both indoor and outdoor. The institution has purposely kept a large open space for the grounds of different types of sports and games. There are separate play grounds for different sports which can be used for practice of different sports simultaneously. There are play grounds for sports like Kabaddi, Kho-kho, Volley ball, Hand ball, Athletics, etc. Sports material is promptly provided to the students as per the requirement, practice session are held for cricket. Sports kit is provided to all players, taking part in inter college competitions. Water facility is also provided in the play field itself.

The institution has provided a separate room for the department of Physical Education. The practice of indoor games like Chess and Carom is being conducted in this room. Separate space for Gymnasium is also provided in this room. Different equipment and machines are arranged in the provided space for the exercise. The separate Storeroom for sports equipment has also been provided.

To promote cultural activities and to organize academic activities the institution has a Seminar Hall. International Yoga Day, other cultural activities and other program has been organized by the institution in this hall.

Outcomes – Today the Institution has adequate infrastructure and other facilities of its own like classrooms, laboratories, computing equipment, facilities for Cultural and sports activities, games (indoor and outdoor), Gymnasium, auditorium, etc.

File Description	Document
Upload Additional information	[View Document](#)

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 3.32

4.1.2.1 **Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
0.29942	0	0	0.22	0.0195

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	[View Document](#)

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

The Institution has good building to meet the requirement of the institute, particularly a space with good infrastructure for central library of the institute. The central library has a good collection of text books,

reference books, encyclopedias, dictionaries, journals, magazines and many other books on different subjects and areas. At present there are 2999 books, Total Number of Titles 1891, Text Book 2782, Reference Books 217, Donated Books 776, Book bank books are 15 and Donated competitive Exam Books 34 in our library. Attempts are made to avail all the text books, reference books, prescribed by the affiliating university, for the UG program run by the institute. Attempts are made to increase library services and enrich the library with more reading material. The reading materials, newspapers, magazines, books are provided to the enrolled students for on the spot reading and to take out of the campus as per the scheme. There is Internet enabled computer. The institute has constituted a Library Advisory Committee. The separate library cards are issued to all students for issuing text books, reference books and journals. Library has good number of CD/DVD collection. College provides e-learning environment to interested readers. They are used in actual teaching.

Features of Library: There are Acquisition & Cataloguing Circulation, Analysis & Reports, Accession Series Entry, Subject Entry, Book Title Entry, Issue/Return Master Entry, Newspaper Master Entry, Accessioning Register, Stock Verification, Issue Return Transaction Report, Newspapers Report, Journal Report etc.

File Description	Document
Upload Additional information	[View Document](#)

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

The institution, committed to provide quality education to the aspirants, has provided good infrastructure/IT facilities to meet the currents academic needs. The institute has one main Computer lab and several other computers are availed at different places. The institute has availed Broad Band Service. All the computers in the Computer Lab and central library are Internet enabled. There are number of printers, Zerox machines, scanners. The campus is Wi Fi enabled. The institute has availed Over Head Projectors. The IT facilities, available with the institution are as under-

IT Infrastructure (2022-23)

Available Hardware:

Computer: (A) Teaching Department

Sr. No.	Available Hardware:	Number of Equipment
1.	**Teaching Department Computer Laboratory**	06 PC
2.	**IQAC Department**	01 Laptop

(B) Non-Teaching and other Department

Sr. No.	Available Hardware:	Number of Equipment
1.	General Office Administration	02 PC
2.	Library	01 PC
3.	Printer	01
4.	Xerox	01
5.	CCTV	All Premises
6.	Scanner	01
7.	LCD Projector	01
8.	Amplifier Speaker, wireless microphone, receiver Wireless Keyboard, Mouse.	
9.	Bio Matrix Principal office ESSL	01

Software

Sr. No.	Available Software :	Number of Equipment
1.	Software: Quick Heal Antivirus	10

Internet Connection-

Broadband for Office All College ACME >=50 Mbps

The IT facilities are yearly updated, both software and Hardware. The process of updatation includes PMS for registration of the students, Master Software for Library, Anti-virus, operating System, Cartage refilling, etc. There is infrastructure Maintenance committee for maintenance and up keeping of physical infrastructure.

Outcomes - The institution, aware of the current IT based education, has provided enough-to-meet-the need infrastructure / IT facilities. Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection.

File Description	Document
Upload Additional information	[View Document](#)

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 37.57

4.3.2.1 **Number of computers available for students usage during the latest completed academic year:**

Response: 07

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	[View Document](#)
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 6.61

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
0.38383	0.27754	0.19378	0.0633	0.15333

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 48.96

5.1.1.1 **Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
105	119	125	128	114

File Description	Document
Year-wise list of beneficiary students in each scheme duly signed by the competent authority.	[View Document](#)
Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).	[View Document](#)
Upload policy document of the HEI for award of scholarship and freeships.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

1. *Soft skills*
2. *Language and communication skills*
3. *Life skills (Yoga, physical fitness, health and hygiene)*
4. *ICT/computing skills*

Response: A. All of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	[View Document](#)
Report with photographs on ICT/computing skills enhancement programs	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 29.49

5.1.3.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
70	75	74	70	67

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Response: C. 2 of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	[View Document](#)
Proof related to Mechanisms for submission of online/offline students' grievances	[View Document](#)
Proof for Implementation of guidelines of statutory/regulatory bodies	[View Document](#)
Details of statutory/regulatory Committees (to be notified in institutional website also)	[View Document](#)
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	[View Document](#)

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 45.75

5.2.1.1 **Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
07	20	13	11	19

5.2.1.2 **Number of outgoing students year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
07	49	41	31	25

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	View Document
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	View Document
Institutional data in the prescribed format	View Document

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 0

5.2.2.1 **Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

2022-23	2021-22	2020-21	2019-20	2018-19
00	00	00	00	00

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	View Document
Institutional data in the prescribed format	View Document

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 13

5.3.1.1 *Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years*

2022-23	2021-22	2020-21	2019-20	2018-19
01	03	00	00	09

File Description	Document
list and links to e-copies of award letters and certificates	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 1.8

5.3.2.1 **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
02	02	02	01	02

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The institution has functional Alumni Association since August 25, 2018. Two meetings of the Alumni Association were held annually in which alumni discussed on various issues like welfare schemes for the students, new services, schemes for the students, new program and courses to be initiated and continued, etc. The Alumni association used to plan, conduct and actively participate in the activities, discussed and resolved in the meetings.

The executive body of the Registered Alumni Association consists of 09 members. The prominent objectives of the association are-

1. To organize the meets of Alumni and educate them on various issues.

2. To assist the parent institution in the organization of student welfare and development activities.

3. To felicitate the meritorious students from the institution.

4. To organize guidance camps for regular students on Competitive examinations, Personality development, different scholarships.

5. To organize Blood donation camps, Health check-up camps, Women Empowerment camps, Skill development camps, Employment and self-employment camps, and run various schemes.

6. To organize program for overall development of students and society.

7. To organize conferences, workshops, lectures on education, culture and values and spreading the same.

The Association has been organizing various activities for the college students. The details of the meet of Alumni Association and some major activities, organized by Alumni Association are as under-

1. The meet of Alumni association with the head of the institution and teaching faculty was held on 24/02/2019.
2. The meet of Alumni association with the head of the institution and teaching faculty was held on 11/09/2021.
3. The meet of Alumni association with the head of the institution and teaching faculty, was held on 16/04/2022.
4. The meet of Alumni association with the head of the institution and teaching faculty, was held on 22/09/2022.
5. The meet of Alumni association with the head of the institution and teaching faculty, was held on 11/03/2023.

Our institution organized Blood Donation Camp in collaboration with Alumni Association on **21st September 2018.** The Alumni took efforts to create awareness among students and citizens and encouraged them to donate blood. **11** donors donated blood in this camp.

File Description	Document
Upload Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

VISION

Providing quality education to all the rural students and facilitating the overall growth and development of the students through the various academic and non-academic activities.

MISSION

- To provide opportunities of education to the students of the rural area in question and also the unemployed youth, mainly under graduate to built their career.
- To equip young mind for their future roles as responsible citizens.
- To develop student in all fronts i.e. mental, physical, emotional, spiritual and social.
- To create a new rural India where there shall be no discrimination on the basis of caste, colour, creed, socio-economic status or gender.
- To promote values like community trust.
- To produce youth leaders for a truly modern and global society

OBJECTIVE

- The objective to start this college in rural area in a small village is to bridge the gap between rural and urban sector and also to create awareness among the students to be fit through education.
- Pursuit of excellence in the academic field and in life itself.
- Healthy and active participation in social and cultural activities to develop various skills in creative art, craft, cultural programmer, innovations, sports and games and other activities.
- To maintain good discipline, respect for the elders and to guide the spiritual, intellectual and social development of the students.
- To develop qualities of leadership, co-operation, service and a strong civic since.
- To create good habits of personal as well as social hygiene for a happy and healthy life.

The effective leadership is visible in various institutional practices such as decentralization and participative management. The institution encourages a culture of participative management by involving staff members and students in a number of administrative roles. Major committees comprise of teachers and many include non-teaching staff and students as well. The college has created a decentralized structure for decision making where departmental committees interfere their decisions with college committees or the staff council. Various committees are constituted by the staff council for managing various functions of the college. Time table, Cultural and Literary Activities, Curriculum Vigilance, Internal Examination, Students welfare, Gender sensitization and Woman empowerment, Employment guidance, Academic or faculty development, are some such committees, prepared for effective functioning of the college. Staff council, led by the Principal, chalk out the execution plans. Before the commencement of each academic session committees are formed under the guidance of the Principal. Committees have freedom to formulate their plan and decide execution strategies. Activities and decisions of various committees remain final. A report of yearly activities is presented to IQAC at the end of the session. Department representatives on IQAC committees interface at both the levels conveying ideas back and forth and hence enabling decentralized, yet participatory management of the college. Student representatives are nominated from Students Council every year for College Development Committee, Cultural Committee, National Service Scheme, Sports and Games Committee and Internal Quality Assurance Cell.

File Description	Document
Upload Additional information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

Shri Govindprabhu Arts and Commerce College, Talodhi (Balapur), run by Kalyan Shikshan Sanstha, Nagpur is affiliated to Gondwana University, Gadchiroli. Hence it functions as per the rules and regulations of the affiliating University, as per the service rules of Maharashtra University Act 2016. The top management takes responsibility of providing adequate infrastructure as per the need of the institution and continuously monitors the quality of the institution at academic and administrative level. The Principal is the head of academic and administrative activities of the institution. The chief institutional bodies like College Development Committee (CDC), Staff Council, Internal Quality

Assurance Cell (IQAC), which consist representatives from the management, teachers, non-teaching staff, alumni, students prepare the strategic plan of the institution, supervise its effective and efficient implementation and collect feedback on the outcomes. The faculty, non-teaching staff members, supportive staff members are acquainted with the perspective plan of the institution and appealed to deploy the same effectively as per their respective role. Various committees, involving the teaching staff and other staff members, are formed for equal distribution of responsibilities. The committee members plan and execute the relevant multi-dimensional fruitful activities. The final report of various committees is prepared and submitted to IQAC in the end of the session. The action on the same report is taken by the concerning authority and conveyed to the concerning committee for improvement.

In the appointments of teachers and non-teaching staff the institution strictly follows the norms of UGC, Maharashtra University Act and affiliating University. The teachers and non-teaching staff members are given due promotions as per the existing norms. The proposals of the teachers for step-wise/gradual placements are seen, and scrutinized by the IQAC of the institution. The proposals of the staff, fulfilling the norms of promotion, are forwarded to the University and Joint Director, Higher Education, Nagpur for approval. As such, the institutional perspective plan is effectively deployed and the functioning of the institutional bodies, reflected in its policies, administrative setup, appointment, service rules, and procedures, is effective and efficient.

File Description	Document
Upload Additional information	[View Document](#)
Institutional perspective Plan and deployment documents on the website	[View Document](#)

6.2.2

Institution implements e-governance in its operations

    1. Administration
    2. Finance and Accounts
    3. Student Admission and Support
    4. Examination

Response: C. 2 of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	[View Document](#)
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	[View Document](#)
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

The institution has adopted Annual Performance Index (API) system to measure the performance of its teaching staff. A teacher is evaluated under three categories – Teaching, Learning and Evaluation related activities, Professional Development, Co-curricular and Extension activities, Research, Publications and Academic Contribution. All the teachers are required to maintain the daily dairy, containing his / her teaching learning activities. The said dairy, seen and signed by the head of the department and the Principal, is finally submitted as one of the document of performance. All the teachers are required to submit documents of participation in professional development activities. They are also required to submit the copies research papers / articles published in academic journals and books. The institution assures that each faculty member qualifies on the criterion laid down under PBAS based on API. During last five years 08 teachers are promoted under CAS, based on API score as per UGC guidelines.

The institution also collects feedback from the students on the overall performance of the teachers at the end of the year. The feedback is analyzed and report is prepared by the committee. Similar feedback on the performance of non-teaching staff is taken regularly. The feedback is analyzed and the non-teaching staff is made aware of it. The institution is enough sensitive and humanistic regarding the satisfaction, health and overall welfare of its teaching and non-teaching staff. It has adopted various welfare measures to satisfy as well as to motivate the faculty and the staff for better performance.

1. The institute provides pay scales and allowances as per UGC and Maharashtra Government rules as well as security of service to the permanent faculty and non-teaching staff.

2. All the admissible leaves are granted to the permanent faculty and staff. The faculty is granted leaves to attend professional development programmes.

3. All the admissible welfare schemes like L.T.C., Medical reimbursement have been made available by the institute for the faculty and non-teaching staff.

4. The institute has adopted the contributory provident fund scheme for the faculty and non-teaching staff, appointed after 2005. For all the faculty and non-teaching staff, appointed before 2005, the institution has adopted General Provident Fund scheme.

5. The institute has also sought the membership of *Janta Shaskiy- Nimshaskiya Sevakanchi, Sahakari Patsanstha Maraya., Chandrapur* for all its permanent faculty and staff. The loan applications of the faculty and staff from said Credit society.

6. The loan applications of the faculty and staff from GPF, above mentioned Society and various Banks are promptly granted and forwarded.

7. The faculty and staff on probation is continued on satisfactory performance.

8. The temporary faculty and staff are continued by the top Management on satisfactory performance. Their salary is increased.

As such, the Institution has adopted Performance Appraisal System. It has effective welfare measures for teaching and Non-teaching staff and avenues for career development /progression.

File Description	Document
Upload Additional information	[View Document](#)

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
00	00	00	00	00

File Description	Document
Policy document on providing financial support to teachers	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	[View Document](#)
Audited statement of account highlighting the financial support to teachers to attend conferences / workshop s and towards membership fee for professional bodies	[View Document](#)

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 22.35

6.3.3.1 **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP),** *Management Development Programmes (MDPs)* **professional development /administrative training programs during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
04	03	05	04	03

6.3.3.2 **Number of non-teaching staff year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
10	10	10	10	10

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Copy of the certificates of the program attended by teachers.	[View Document](#)
Annual reports highlighting the programmes undertaken by the teachers	[View Document](#)

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

The annual budget of the forthcoming year, including the expenditure on maintenance, is prepared by the Principal and produced which is passed by the committee, constituted by the Management, after discussion. Financial resources of the institute are the grants from the State Government and the fees collected from the students. The institute monitors the effective and efficient use of available financial resources through a proper mechanism. Funds are allocated to each unit as per the need with a close eye on income and expenditure. The urgent purchases are considered on priority level as per the availability of funds with the institute. The College Development Committee (C.D.C.) finalizes the expenditure. Managing Body provides funds for major construction work. The institute gets financial assistance from the state government in the form of salary grant. The salary grant is spent on the staff members accordingly as per the norms of the government. The payment of scholarship is done as per the existing policy of the government. All purchases of equipment, books, stationery materials, maintenance of e-governance, infrastructural development, etc. is made through cheque / Net banking.

The institution has developed mechanisms for its internal and external audit. The Internal audit is carried out by the Principal and the Head clerk of the college periodically. The institution appoints the registered Chartered Accountant who conducts external audit regularly. The external auditor verifies and certifies the entire income and expenditure of the institute every year. The external audit of the institution is up to date. The last audit has been completed in the last financial year 2022-2023 (31.3.2023).

In addition to it, the government auditors also conduct the audit of grants. The audit of grants has been completed up to 31st march 2012. There were no significant objections raised by the auditors during the audit of 2011-12. The institution maintains utmost transparency in financial transactions. It also maintains all the records in an efficient manner in physical statements as well as computerized records. As such, the institution has strategies for mobilization and optimal utilization of resources and funds

from various government/nongovernment organization sources. It conducts its internal and external financial audits regularly.

File Description	Document
Upload Additional information	[View Document](#)

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

The Internal Quality Assurance Cell (IQAC) is constituted as per the guidelines of NAAC, Bengaluru. The cell makes constant efforts for developing a system for providing quality atmosphere in the institution that can contribute towards the all-round development of our students. The successful three cycles of Assessment and Accreditation of the institution is a concrete proof of the contribution of our IQAC. The feedback from IQAC has also helped in the introduction of ICT in teaching-learning and various best practices. The major contribution of the IQAC for quality improvement of the institution include preparation of Academic Calendar, collecting annual plans and annual reports from curricular/extra-curricular committees, constant review of the execution of the various activities planned, continuous augmentation of ICT/Techno-aided teaching learning tools, encouraging the teachers for its effective use. Collecting feedback about the transaction of syllabus from the teachers, collecting Result Analysis Reports after the declaration of every semester end examinations, collecting feedback from stake holders and preparing the action taken report and discussing innovative practices.

The annual work done by the IQAC during an academic session is enumerated below:

- A meeting of all staff members is called up by the IQAC in the beginning of the session. In the meeting the faculty coordinators are instructed to invite the workload from the heads of various teaching departments. All the HODs and coordinators of various committees are asked to submit the annual reports of previous session and annual plans of current session. The timetable committee is instructed to prepare timetable taking into consideration the workload received from the faculty coordinators. The teachers are appealed to undertake research works. All the teachers are asked to submit their annual teaching plan as per the prescribed format.
- The academic calendar of the college is prepared taking into consideration the annual calendar of affiliating university and it is uploaded on the college website and college prospectus.

- In the middle of the semester the IQAC conducts meeting of all teachers/committees to take review of work done hitherto.
- The IQAC constantly encourages the teachers to adopt ICT teaching learning method, experiential and Practical methods like problem solving method, group discussions, students' presentations etc. help in effective curriculum delivery.
- After the declaration of results of semester end examinations the teachers are directed by IQAC to submit result analysis reports of their subjects in the given format.
- Towards the end of the session a meeting of all staff is arranged to discuss the various academic as well as extracurricular activities during the session. Feedback is taken from all stakeholders for qualitative improvement of activities in the coming session. The strategies to be adopted for admission in the next session are also evolved through discussion in the meeting.
- The NAAC criteria wise data is collected analyzed and after drafting the AQAR of previous session, it is approved by CDC and submitted to NAAC.

File Description	Document
Upload Additional information	[View Document](#)

6.5.2

Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
2. **Academic and Administrative Audit (AAA) and follow-up action taken**
3. **Collaborative quality initiatives with other institution(s)**
4. **Participation in NIRF and other recognized rankings**
5. **Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: C. Any 2 of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	[View Document](#)
NIRF report, AAA report and details on follow up actions	[View Document](#)
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	[View Document](#)
Link to Minute of IQAC meetings, hosted on HEI website	[View Document](#)

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

Since its beginning of the institution has been providing co-education to the girls and boys belonging to the rural and backward part of this region. In an average, the number of girls in our college remains 65%. This tells the success story of the institution in providing safety and healthy academic atmosphere to the fair gender. Women Empowerment and Gender Sensitization Committee, Women Redressal Cell for Sexual Harassment, Mentor-Mentee and Discipline and Anti-Ragging Cell are formed to maintain gender equity. The members of these committees keep watch on the students' behavior in the college. Also, the whole premises have been covered by CCTV cameras to observe any anti-social activity in the college.

A. Safety and Security: - Fenced premises, CCTV surveillance facilities.

B. Counselling: - Specific committee for women empowerment & Gender sensitization, and women redressal for sexual harassment.

C. Girls Common Room: - Girls common room is well furnished, Sanitary Napkins, washroom, mirror, Complaint-cum-suggestion box install in the premises etc. The Internal Quality Assurance Cell and Feedback Analysis Committee in the college conducts Gender Equality Audit by collecting feedback from girls and boys students in the college, the committee gives its recommendations for further improvement.

T**he Gender Equity and Sensitization in Curricula:**

The University, through its curricula, promotes gender equity and sensitization on concerned social issues. Topics related to gender equity, gender discrimination and gender equality are included in the curricula of various subjects such as English language, Marathi language and Literature, and social sciences. Lessons and poems on various social issues are included in the curricula. These topics focus on the ill treatment given to the fair gender in the contemporary Indian society, gender discrimination, their suppression in family and in society, career according to gender, restrictions on women in male dominated Indian society, women's struggle to search for their individual identity, their achievements when give opportunities, etc. Our teachers highlight these issues in the class and relate them with the reality in the society to create healthy atmosphere among students. They focus these issues and try their best to sensitize the students on them. Students are appealed to pay respect to all genders, and judge persons according to their qualities and not by their gender.

The Gender Equity and Sensitization through Co-Curricular Activities:

Many activities are carried out in and out of campus on gender equity and sensitization. Programs on legal guidance, Women Empowerment, Sex Education, Women safety, Rights and duties of Citizens, Birth Anniversaries of Savitribai Fule and Rajmata Jijau, Constitutional Obligations, etc. are regularly organized to create gender equity among students. The scientific knowledge related to human body and life sciences is given to the students through such programs regularly. The girls are made aware of not only their rights and opportunities but also their responsibilities. The boys are also sensitize and taught to create healthy atmosphere in society so that everyone would get equal treatment.

Outcome:

The number of girl students has constantly increased in the college. They feel safe and get healthy academic training that lead to their all-round personality development.

File Description	Document
Upload Additional information	[View Document](#)

7.1.2

The Institution has facilities and initiatives for

1. **Alternate sources of energy and energy conservation measures**
2. **Management of the various types of degradable and nondegradable waste**
3. **Water conservation**
4. **Green campus initiatives**
5. **Disabled-friendly, barrier free environment**

Response: C. 2 of the above

File Description	Document
Policy document on the green campus/plastic free campus.	[View Document](#)
Geo-tagged photographs/videos of the facilities.	[View Document](#)
Circulars and report of activities for the implementation of the initiatives document	[View Document](#)
Bills for the purchase of equipment's for the facilities created under this metric	[View Document](#)

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. **Green audit / Environment audit**
2. **Energy audit**
3. **Clean and green campus initiatives**
4. **Beyond the campus environmental promotion activities**

Response: C. Any 2 of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	View Document
Policy document on environment and energy usage Certificate from the auditing agency	View Document
Green audit/environmental audit report from recognized bodies	View Document
Certificates of the awards received from recognized agency (if any).	View Document

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

The intention of the Management while starting the college was to provide quality higher education to the poor and backward of rural students belonging to all castes, creeds and religions. Accordingly, the college has maintained its rich heritage of tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities.

The students in the college belong to agricultural and labor background from four districts of Maharashtra,i.e. Gadchiroli, and Chandrapur.

The institution organizes variety of cultural activities throughout the session to inculcate values of tolerance and harmony towards cultural, communal and linguistic diversities in the region. We try to involve all students belonging to diverse backgrounds in these activities and encourage them to perform their indigenous art forms. We have developed such a harmonious cultural, communal, linguistic, socio-

economic and inclusive environment in the campus where our students express freely in their own languages and dialects having exclusive pronunciations and tones. We rather encourage them to do so. The birth and death anniversaries of national heroes and martyrs belonging to various creeds and religions are observed to imbibe patriotic feelings among our students. National festivals, awareness rallies, government campaigns and other such activities are celebrated to propagate constitutional obligations among students, employees and citizens. The cultural department and National Service Scheme department constantly organise rallies, street plays and special camps to create awareness among citizens about their rights, duties and responsibilities. Special sessions are arranged in these camps on farmers' issues, voters' responsibilities in general elections and other socio-economic issues in the society.

- The institution observes Marathi Rajbhasha Din, Vaachan Prerna Din, and Marathi Sawardhan Fortnight to maintain linguistic harmony.
- Routine of the institution begins with National Anthem every day, and it is sung at the end of every major programme in the college.
- International Literary Day is observed in the college on 8th September.
- The Constitution Day is celebrated on 26th November every year and the Preamble of the Indian Constitution is read out collectively.
- Lokshahi Pandharwada (Democracy Fortnight) is celebrated every year from 25th January to 10th February. Voter awareness rallies, guest lectures for students, essay competitions, voter registrations are done in this fortnight.
- International Yoga Day (21st June) is celebrated in the institution to create awareness among the staff and the students about the ancient tradition of yoga for healthy life where *Asanas, Yoga, Pranayama* and various Yoga *Mudras* are demonstrated by the invited expert.
- Communal Harmony Fortnight is observed during 20th August to 5th September. Blood donation camp was organized by the institution. A committee is formed to register new voters at the time of admission. The committee fetches the voter registration forms from the election office, gets them filled by newly admitted students, and submits them to the concerned authorities annually. This practice has created lot of awareness among our students toward democratic values. The student of the institution follow the rules, respect elders and other cultures, and live a disciplined life.

File Description	Document
Upload Additional information	[View Document](#)

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Best Practice: 1.

1. **Title Of the practice**

"Fifteen days Free Summer Football Coaching Camp"

2) Objective of the Practice

* To awareness about International Game Football among the village student.

* To provide the opportunity of village student to earn the knowledge about football skill.

* To prepare the good players for nation.

* To develop the self confidence and leadership through coaching camp.

* To empowered the girls through free coaching camp.

* To create the physical fitness and good health.

The Context:-

The college is located in small village area. The maximum student is living with below poverty line. Agriculture is the source of income of the students. They are unable to provide the money to the good coaching at games and sports. Football is the today unknown games for village college boys and girls. Hence the college was decided to organize the free football coaching camp for village poor boys and girls.

The Practice:-

The Physical education department of our college was organised a "Fifteen days Free Summer Football Coaching Camp" for boys and girls. The various student were participated in this coaching camp. This coaching camp was inaugurated on 03/05/2023. Dr. A. B. Ray Director of physical education was appointed as a coach. During this coaching camp the student are involved in various programme. Through this coaching camp we are adopted the various training methods for prepare the village students about football game. To training the basic and fundamental skill of football in this coaching camp. The students are on the various knowledge about football games through this coaching camp our moto is to aware the village students about football game. It's a great opportunities to serve the continuity work for college. The coaching camp was concluding on 17/05/2023 successfully and various boys and girls students are actively participated in this camp.

Evidence of success:-

At first aim is to organise this coaching camp to organise a camp without any cost as community service and create the atmosphere and interest about football game of village students. The department of physical education should invite the students of various colleges through letters. And publicity through news paper. Prepare the application forms and filling by the students about information and after finishing the coaching camp, a feedback was collected from all students for evolution of coaching camp.

Everyday attendance was compulsory for players and its taking in one register as evidence paper publish and photographs was main evidence of this coaching camp.

Success:

The students of this coaching camp where participate in various school and college tournaments the students are totally prepared for football games and students are participate in national University and state University football tournaments after attending of the 15 days coaching camp of our college.

Problems encountered and resources required.

1. Village students are totally unknown about football game.

2. They are lack of fitness about playing football.

3. Less interested about game and sports

4. Lack of motivation from parents

5. Lack of discipline

6. Necessary to organise the coaching camp for better prepared of football players.

Best practice: 2

    1.**Title**

One day workshop on "Effects of drugs addiction in students".

1. **objective of the practice**

* To create the awareness of students regarding drugs addiction.

* To create the awareness about effects the drugs on human body.

* To motivate the addicted students free from drugs.

* To aware the students regarding remedy from this bad habits, aware the students regarding remedies from this bad habits.

* Try to prepare the drugs free society.

The context:-

The maximum students in the in this college are belongs to very poor family and involved in agriculture work. Students are lack of knowledge about, drugs addiction and its effects. We are trying to remove the habits of students and free from drug addiction in our college through this workshop. All students and staff members are actively participate in this one-day workshop.

The practice:-

The physical education department was organised one-day workshop on effects of drugs, addiction in student on 11 April 2023 at 10.00 AM inviting Mr. Sanjay Lade, Counsellor of Sanjivini drugs, addiction and rehabilitation centre, Talodhi (Balapur) for delivered the speech about drugs addiction and it's remedy. Various students and staff members are actively participated in this workshop of Rangoli. Competition was organised on the theme "Drugs addition and its effect in students". The students were actively participated in this competition.

Evidence of success:-

The main aim of this workshop is aware the students about drugs addiction and free from drugs addiction. The evidence are collected they are following: the attendance of students and staff members, various photographs are available of this program and the news publish in newspaper to aware the community, and students, community work preserving the photographs of A Rangoli competition as evidence and awareness of students regarding drug addiction.

Success:-

After the organising this programmes, various students and staff members are try to cope up this bad habits of drugs and they are totally free from drugs. The college discipline committee are minutely observed this matter and success to control this bad habits among the students and staff.

Problem, encountered And resources required:-

Some students are habitual of Tobacco and Kharra or Ghutka lack of knowledge about effects of drugs, no knowledge about remedies to control about drugs addiction. Required to various skill base drugs awareness programme in college campus for remove the bad habits among the students.

File Description	Document
Best practices as hosted on the Institutional website	[View Document](View%20Document)

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

The college was established in 1999 with a specific objective to provide the facility of higher education to the students of backward class and rural area from Chandrapur district and nearby district. Accordingly, the institution has been functioning since its establishment. We strive to enroll each and every student of the backward classes in the region every year. More than 95 % of our students belong to Schedule caste, Schedule Tribe, Other Backward Classes, Special Backward Classes, Nomadic Tribes, and minority categories. The institution avails all kinds of scholarships and other financial support sponsored by the government to these students. Regular and student-friendly classroom teaching, proper guidance regarding government subsidies and scholarships, special classes for slow learners, regular interaction students have proved fruitful to attract the students from the society. For the last few years the number of students from reserved categories in the college exceeds the number of seats reserved for them. The credit goes to our top management who have captured the confidence of poor parents and have convinced them to allow their wards to go for higher learning. They constantly visit the college and appeal the administration as well as the staff to deal with the issues of such students with priority. They personally interact with parents on the day when the meritorious students are felicitated with their parents and try to know what their expectations are. We see these parents overwhelmed by the respect and hospitality they get in the college. Naturally, they take the message of mutual understanding and family bonding with the institution to the society.

We strive hard to find girl students and inspire them to aspire for higher education. We extend every possible facility and help to such students from poor family background. When we came to know about the fact that the students, particularly girls, living in villages surrounded by dense forest, could not travel to the college by their own vehicles from nearby villages, we requested the concerned authorities and

arranged the bus facility for them. Our management constantly encourages the staff to work devotedly for the welfare of backward students in the area. For this we visit each and every Junior college and village after the declaration of HSSC results. We personally contact each of the students in the villages and try to solve their difficulties and obstacles in their way to higher education. The poor and illiterate parents are mostly hesitant to send their wards to the college for higher education. However, we convince the parents to send their wards, girls in particular, to the college and assure them about the safety and security of their wards. The result of all these genuine efforts is that the number of students from reserved categories is constantly increasing in the college.

We strive to create very healthy and encouraging atmosphere in the college. The newly admitted students from backward communities feel shy and hesitate to interact with teachers and other students. However, the mentors approach such students and raise their confidence. The utmost care of girl students in the college is taken. Their representation in various decision making bodies such as College Development Committee, Students Council and Internal Quality Assurance Cell develops confidence among them. Their voice is heard and suggestions are taken from them by various other co-curricular and extra-curricular departments. Our Games and Sports department continuously taking initiatives to organized Free Summer Coaching Camp in Sports and Games in every year and also continuously giving sports training to the students to participate in University level, Inter collegiate Sports Competition, All India Inter University tournament, Inter State University Sports Competition *Ashwamedh* tournament, Various open club tournament and achieved the rank and medal successfully. The message that Govindprabhu Arts and Commerce College is the college with social concern has built strong bond between the institution and the parents of the students from the region.

In the course of time these students shine academically and show their talent through various co-curricular and extra-curricular activities. They perform the most indigenous art forms on the stage during annual cultural festival, play games like Football, Basketball, Volleyball, Cross country, Kabaddi, Kho-Kho, Cricket, Soft ball and Athletics very skillfully, the result of it many students achieved and won the various rank in National, State and University Level Games Events and also perform well in University examinations. Some of the meritorious students who find place in the University Merit List belong to these categories.

Thus, our mission to educate students from the rural and backward communities gets fulfilled as we give topmost priority to such students. Our college has become center attraction for the students from backward communities in the region.

File Description	Document
Appropriate web in the Institutional website	[View Document](#)

5. CONCLUSION

Additional Information :

Apart from the brief criteria-wise summary, our institution follows some best practices. They are as follow-

Institutional Scholarship: Majority of our students belong to backward communities and get various scholarships from the government.

Hobby Center: The department of Hobby Center encourages students to work on their hobbies and organizes the exhibition of artistic hand-made show-pieces made of the waste material by the students.

Published College Magazine:

The institution published College magazine 'Unmesh' every year. It is the collections of various thoughts of the students.

Concluding Remarks :

Our institution operates in a rural and backward area with majority of students coming from socio-economically weaker sections, still, the college has been constantly striving for continuous qualitative development in its various services.

The various Student Subject Clubs and Committees formed specially to organize/manage internal assessment, co-curricular, extra-curricular and extension are part of our efforts to give an enriching experience to our students while going through the prescribed curriculum. Students are also exposed to research and experiential learning and extension activities. The Annual Cultural and Sports event is held to bring out and develop hidden talents of students. The teachers are consistently encouraged to develop their professional efficiencies by undertaking research work and participating in Professional Development Programs. ICT and online teaching-learning. They have also taken training on Online Teaching Methods and online teaching-learning mode was of great help during the covid-19 pandemic period. The college has sufficient infrastructure required for various activities.

The college library has a rich stock of books. Library has Inter-library Loan scheme and it form a link with the other College.

To sum up, the college makes constant endeavors to adhere to the Vision and Mission of the college in conducting its various activities. The constant guidance and monitoring by the College Governing Body, CDC and IQAC is a great support in governing the college effectively. Last but not least, the feedback received from our stakeholders is a great guidance in getting ideas about developing the college in positive direction

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
1.3.2	**Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)** 1.3.2.1. **Number of students undertaking project work/field work / internships** Answer before DVV Verification : 246 Answer after DVV Verification: 65
1.4.1	*Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website* Answer before DVV Verification : A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website Answer After DVV Verification: C. Feedback collected and analysed Remark : Value updated as per the supporting documents.
2.1.1	**Enrolment percentage** 2.1.1.1. **Number of seats filled year wise during last five years (Only first year admissions to be considered)** Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
144	68	137	144	144

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
120	68	120	120	120

2.1.1.2. **Number of sanctioned seats year wise during last five years**
Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
144	120	144	144	144

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
120	120	120	120	120

2.1.2	*Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years*

2.1.2.1. **Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
258	217	247	223	237

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
47	47	47	47	47

2.1.2.2. **Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
360	360	360	360	360

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
47	47	47	47	47

2.4.2 | *Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)*

2.4.2.1. **Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
08	08	08	08	08

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
07	07	07	07	07

3.2.2 | *Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years*

3.2.2.1. **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19

05	10	01	02	00

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
00	00	00	00	00

3.3.1	**Number of research papers published per teacher in the Journals notified on UGC care list during the last five years** 3.3.1.1. **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years** Answer before DVV Verification: 	2022-23	2021-22	2020-21	2019-20	2018-19
12	10	10	15	26 | Answer After DVV Verification : | 2022-23	2021-22	2020-21	2019-20	2018-19
5	0	1	2	0	
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3.3.2	**Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years** 3.3.2.1. **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years** Answer before DVV Verification: 	2022-23	2021-22	2020-21	2019-20	2018-19
03	04	04	01	02 | Answer After DVV Verification : | 2022-23	2021-22	2020-21	2019-20	2018-19
02	02	02	00	00	
3.4.3	*Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years*. 3.4.3.1. **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years** Answer before DVV Verification: 	2022-23	2021-22	2020-21	2019-20	2018-19	

| 11 | 10 | 02 | 11 | 23 |

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	02	0	04

3.5.1	*Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.* Answer before DVV Verification : 07 Answer After DVV Verification :02
4.1.2	*Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years* 4.1.2.1. **Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)** Answer before DVV Verification: TABLE_1 Answer After DVV Verification : TABLE_2
4.4.1	*Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)* 4.4.1.1. **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)** Answer before DVV Verification: TABLE_3 Answer After DVV Verification : TABLE_4
5.1.2	*Following capacity development and skills enhancement activities are organised for improving students' capability*

TABLE_1:

2022-23	2021-22	2020-21	2019-20	2018-19
0.35581	0.2379	0.865	0.35322	0.15004

TABLE_2:

2022-23	2021-22	2020-21	2019-20	2018-19
0.29942	0	0	0.22	0.0195

TABLE_3:

2022-23	2021-22	2020-21	2019-20	2018-19
205497	177842	158225	198549	281379

TABLE_4:

2022-23	2021-22	2020-21	2019-20	2018-19
0.38383	0.27754	0.19378	0.0633	0.15333

	1. Soft skills *2. Language and communication skills* *3. Life skills (Yoga, physical fitness, health and hygiene)* *4. ICT/computing skills* Answer before DVV Verification : A. All of the above Answer After DVV Verification: A. All of the above
5.1.4	*The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases* 1. **Implementation of guidelines of statutory/regulatory bodies** 2. **Organisation wide awareness and undertakings on policies with zero tolerance** 3. **Mechanisms for submission of online/offline students' grievances** 4. **Timely redressal of the grievances through appropriate committees** Answer before DVV Verification : A. All of the above Answer After DVV Verification: C. 2 of the above
5.2.1	**Percentage of placement of outgoing students and students progressing to higher education during the last five years** 5.2.1.1. **Number of outgoing students placed and / or progressed to higher education year wise during the last five years** Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
22	21	17	12	19

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
07	20	13	11	19

5.2.1.2. **Number of outgoing students year wise during the last five years**
Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
39	49	41	31	25

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
07	49	41	31	25

5.3.1	**Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years** 5.3.1.1. *Number of awards/medals for outstanding performance in sports/cultural activities at*

national/international level (award for a team event should be counted as one) year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
02	03	01	00	12

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
01	03	00	00	09

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

5.3.2.1. **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
15	18	10	21	15

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
02	02	02	01	02

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

6.3.3.1. **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP),** *Management Development Programmes (MDPs)* **professional development /administrative training programs during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
06	05	17	05	03

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
04	03	05	04	03

6.3.3.2. **Number of non-teaching staff year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19

00	00	00	00	00

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
10	10	10	10	10

6.5.2	**Quality assurance initiatives of the institution include:** 1. **Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented** 2. **Academic and Administrative Audit (AAA) and follow-up action taken** 3. **Collaborative quality initiatives with other institution(s)** 4. **Participation in NIRF and other recognized rankings** 5. **Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.** Answer before DVV Verification : A. Any 4 or more of the above Answer After DVV Verification: C. Any 2 of the above
7.1.2	**The Institution has facilities and initiatives for** 1. **Alternate sources of energy and energy conservation measures** 2. **Management of the various types of degradable and nondegradable waste** 3. **Water conservation** 4. **Green campus initiatives** 5. **Disabled-friendly, barrier free environment** Answer before DVV Verification : A. 4 or All of the above Answer After DVV Verification: C. 2 of the above Remark : Value has been updated as per the supporting documents.
7.1.3	**Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following** 1. **Green audit / Environment audit** 2. **Energy audit** 3. **Clean and green campus initiatives** 4. **Beyond the campus environmental promotion activities** Answer before DVV Verification : A. All of the above Answer After DVV Verification: C. Any 2 of the above

2.Extended Profile Deviations

ID	Extended Questions
1.1	**Number of teaching staff / full time teachers during the last five years (Without repeat count):** Answer before DVV Verification : 08 Answer after DVV Verification : 07

1.2	**Number of teaching staff / full time teachers year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
08	08	08	08	08

Answer After DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
07	07	07	07	07

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