YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	SHRI GOVINDPRABHU ARTS AND COMMERCE COLLEGE, TALODHI (BALAPUR)
• Name of the Head of the institution	Dr. A. B. Ray
• Designation	Officiating Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	07179236088
• Mobile No:	8329494548
• Registered e-mail	principalsgpmv@gmail.com
• Alternate e-mail	sgpmviqac@gmail.com
• Address	At. Post. Talodhi (Balapur), Ta. Nagbhid, Dist. Chandrapur
• City/Town	Talodhi (Balapur)
• State/UT	Maharshtra
• Pin Code	441221
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Rural

• Financial Status	**Grants-in aid**
• Name of the Affiliating University	**Gondwana University, Gadchiroli**
• Name of the IQAC Coordinator	**Dr. Amol Chokha Indurkar**
• Phone No.	**8275286358**
• Alternate phone No.	**7972563432**
• Mobile	**8275286358**
• IQAC e-mail address	**sgpmviqac@gmail.com**
• Alternate e-mail address	**indurkar.amol28@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://shrigovindprabhucollege.org.in/wp-content/uploads/2023/06/AQAR-2020-21.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://shrigovindprabhucollege.org.in/wp-content/uploads/2023/06/Academic-Calender-2021-22.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**C**	**1.56**	**2016**	**16/09/2016**	**15/09/2021**

6.Date of Establishment of IQAC	**25/09/2016**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	**Nil**	**Nil**	**2022**	**Nil**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	View File

9.No. of IQAC meetings held during the year	`03`
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	`Yes`
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	`No`
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

`Organized institution level workshop on "Fitness of the Athletes and Non-Athletes in Covid-19 Pandemic."`

`Organized institution level workshop on "Disaster Management."`

`Collected Student Satisfaction Survey (SSS) on teaching and learning process and analyzed the report.`

`Conducted various activities to promote extension services through extension units.`

`Renew Memorandum of Understanding with Dr. Ambedkar college, Bramhapuri Dist. Chandrapur.`

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

27-04-2024 03:12:10

Plan of Action	Achievements/Outcomes
1. Organizing Institutional/University/state level workshops seminars and conferences in various subjects.	1. Physical Education and Sports department and IQAC organized one day institutional level workshops for Students and staff 1. "Importance of Yoga in Covid-19 Pandemic." 2. "Physical Fitness of the Athletes and Non-athletes in COVID-19 Pandemic situation." 3. "Disaster Management."
2. Increasing Participation of students in games and sports and cultural events at University/State/National level competitions.	2. Students of our college participate in the various sports and Cultural activities at University/ State/ National level competition during the year.
3. Motivating faculty for research & publications.	3. All faculties has been published their research articles and papers in various national/international Journals and Books.
4. Increasing library resources.	4. Library Subscribed and purchase some journal and books. For create awareness and interest in reading habit library organized various programs and competition for students.
5. Organizing study tour and industry visit.	5. Home-economics department organized industrial visit to small industries at Talodhi. Also organized study tour department organized study tour for students.
13.Whether the AQAR was placed before statutory body?	**Yes**

- Name of the statutory body

Name	Date of meeting(s)
College Development committee	13/06/2023

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	20/01/2023

15. Multidisciplinary / interdisciplinary

Ours institution is an Interdisciplinary institution with Arts programme. We offer a UG programme Bachelor of Arts.

16. Academic bank of credits (ABC):

As per the guidelines dated 04 august 2022 given by the Gondwana University, Gadchiroli towards implimetation of Academic bank of credit (ABC) to be maintained in affiliated colleges. 50 percent of students have been registerd yet for the academic bank of credit. The college will organize workshop for the students on ABC to understand the registration, the credit recognition, credit accumulation, credit transfers and credit redemption processes. After the registration of the students it will be implimented in upcoming session.

17. Skill development:

Our Institution always caters to the skill development of students giving them opportunity to enhance their basic life skills along with traditional education. With the changing scenario and consequent launching of a New Education Policy (NEP 2020), the institution has its goals to provide scope and support for the upcoming generations in the field of academic, research and skill based quality education.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Our college situated in rural area and this area is full of cultural and lingual diversities. To enhance student's interest in literature, our institution publishes 'Unmesh' annual magazine where students are motivated to write articles in Marathi, Hindi and English. Language department always strives to take into account local flavor using new academic areas including Indian knowledge system, ideal citizenship, and appreciation of national heritage, integration of arts & craft and internship with the artisans. Various cultural activities are organized every year. The various

Cultural and Sports activities such as basketball, volley ball, cross country, cricket etc. Competitions, clay work, Debate Competition, Speech Competition, Elocution Competition, Poetry Competition, Rangoli Competition, Flower Decoration, Poster Making, Essay writing Competition, Cooking Competition, Best from the Waste, Singing Competition, Solo Dance Competition. Group Dance Fashion Show are conducted every academic year for the awareness of Indian culture among students.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Our institute has been running all courses framed by the university which are definitely outcome based to some extent, in addition to this some Add On / Certificate courses framed by the institute are made available to the students.

The attainment of the programme outcomes, programme specific outcomes and course outcomes are continually evaluated by our Institution. Unit tests, surprise tests, home assignment, university theory examinations are the parameters used to evaluate the theoretical knowledge of the subject. Practical examinations and field studies are the parameters used to evaluate practical knowledge of the subject. Oral tests, seminars and group discussions are used to evaluate the perception of the subject.

20.Distance education/online education:

As the college is located in the rural area, number of students from the farmer's & Social Backward community due to which every students doesn't have smartphone or other gadget. So, our college offer offline classes with full enthusiast. Every students gets benefits from this classes and apart from classroom teaching college organized various extracurricular activities.

Extended Profile

1.Programme

1.1   08

Number of courses offered by the institution across all programs
during the year

File Description	Documents
Data Template	[View File](#)

2.Student

2.1   **223**

Number of students during the year

File Description	Documents
Data Template	[View File]()

2.2   **217**

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	[View File]()

2.3   **64**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	[View File]()

3.Academic

3.1   **09**

Number of full time teachers during the year

File Description	Documents
Data Template	[View File]()

3.2   **09**

Number of Sanctioned posts during the year

Extended Profile

1.Programme

1.1	**08**
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	**223**
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	**217**
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	**64**
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	**09**
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2 Number of Sanctioned posts during the year	09

File Description	Documents
Data Template	[View File](#)

4.Institution

4.1 Total number of Classrooms and Seminar halls	06
4.2 Total expenditure excluding salary during the year (INR in lakhs)	271714
4.3 Total number of computers on campus for academic purposes	09

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institute is affiliated with Gondwana University, Gadchiroli. Examinations and other associated activities are carried out as per the University's academic calendar. IQAC prepared an academic calendar for 2021-22 to ensure a planned and effective implementation of the curriculum, considering the Covid-19 pandemic scenario, and regarding government and university regulations. Considering the scenario, the principal conducted meetings with the Faculty Heads to develop different strategies for effective implementation of the curriculum. The teaching learning process, examinations, seminars, unit tests, viva-voce, and practical were all planned to be conducted in online/offline mode. At the beginning of the session, HOD's had departmental meetings to discuss the distribution of papers/subjects, workload, teaching strategy, and timetable. Bridge Course, Remedial classes, Extra classes, and internal assessment strategy had been planned in the Academic calendar and annual plan. Half-term meetings were held at the end of the semester to confirm the completion of

predetermined tasks. Every faculty member keeps a regular diary, which is submitted to IQAC on the last day of the month. The college's feedback committee collects feedback from regular students in each department, and this information is used to modify and improve the curriculum planning and implementation.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college is affiliated to Gondwana University, Gadchiroli. The College follows University norms for continuous internal evaluation. The Principal conducts regular meetings to discuss the framework of new syllabus, scheme of marks, internal assessment related activities, guest lectures and organization of seminars / webinars. The Students are well informed at the outset of every academic year about the evaluation process. They are acquainted with the paper pattern of university examination and are prepared accordingly for that we have departmental Question Bank and Library Question Bank.

During this academic year, due to Covid-19 pandemic restriction, the teachers of each subject gave online practical projects and assignments to the students. The internal evaluation was carried out by evaluating assignments, conducting online seminars, viva voce by maintaining regular attendance of the students. The students in the final semester submitted their projects. The concerned teachers evaluated the students on the basis of their performance.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating   A. All of the above

University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

08

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

02

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

30

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

30

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Professional ethics, gender equity, human values, the environment, and sustainability are all integrated into the institution's curriculum, and all of the disciplines taught in the institution encouraged these values in the students. Boys and girls are treated equally in the institution, which encourages them to participate in extracurricular and co-curricular activities such as NSS, Tree Plantation Drives. The NSS and other committees organized events; in both online and offline mode as possible in this pandemic time; such as national heroes' anniversaries, Yoga Day, a clean-up drive, a tree plantation drive etc. to promote human values and for professional ethics institution conducts workshops for teaching and non-teaching faculty.

The institution organized programmes aimed at Women's social health and empowerment. Online Workshops on 'Protection of Woman from Sexual Harassment in work place (Prevention and Redressal)

Act. 2013', Essay competition on 'Equality of Men and woman and thoughts of Krantijyoti Savitribai Fule' and other various programmes have been organized. International Women's Day has been observed at the college. LED bulbs have been installed to save energy and reduce environmental pollution.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

08

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

60

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

360

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

215

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The students admitted in our college are coming from various economic and social sections and communities of the society. After the completion of admission process regular classes commence as per the college time table. After admissions college adopts a process to identify slow and advance learners among students. Advanced learners and slow learners are identified on their responses in the class room as well as their performance in the Unit tests and internal examinations. After knowing slow and advanced learners, special attention is given to slow learners by conducting extra class as remedial coaching. The teachers observe whether the students easily understand the lesson. If they fail to understand the topic taught, the same is explained again in an easy and simple way. The advanced learners are asked to visit library and encouraged to ask their doubts freely. The advanced learners are encouraged to refer Reference books and journals. Home assignment and projects are prepared by the students.

File Description	Documents
Link for additional Information	https://shrigovindprabhucollege.org.in/
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
223	9

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Courses of our institution are defined highlighting learning objectives and outcomes as well as program objectives and outcome. This provides a comprehensive understanding of the students' right at the beginning of the course as to what should be the primary focus. It also helps them in self-evaluating their performance at the conclusion of the course. Discussions and debates on contemporary issues are encouraged and students get an opportunity to express their views. The Guest lectures are organized and competitions are held to involve students in activities that help to exhibit and shown their talents. The Credit Courses like Ability Enhancement, Generic and Skill Enhancement, Sports, Extracurricular activities like participation in NSS. It have been introduced to encourage students participate and learn. Internal assessments are so planned so as to encourage students to work independently. Seminars, one of the components of internal assessment, help students to present their assignments before the entire class. Due to Covid-19 pandemic student centric methods, such as experiential learning, participative learning and problem solving methodologies are restricted to some extent as per guidelines of U.G.C. and State government.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	https://shrigovindprabhucollege.org.in/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

We took the step of curriculum delivery a continuous process even during the COVID-19 pandemic, following initiatives were taken:

1. **The faculties were suggested to develop as much as e-content in form of power point presentations, teaching videos, online notes, etc.**

1. **The e-content sharing through the Whats App groups was done, so that a earlier can be given to students during online teaching.**

1. **The institute has made mandatory for all faculties to accomplish their respective curriculum through the online platform like ZOOM. As a result nearly all faculties have delivered their respective curriculum in online mode.**

1. **All kind of formative assessments (unit tests, assignments, seminars, viva voce, etc.) were conducted through online platforms like google form, ZOOM platform etc.**

A rigorous utilization of ICT tools has not only maintained the academic quality but also inculcated the seeds of new technologies among students.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://shrigovindprabhucollege.org.in/

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

09

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	*View File*
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

09

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	*View File*
Any additional information	*View File*
List of the faculty members authenticated by the Head of HEI	*View File*

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

07

File Description	Documents
Any additional information	*View File*
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	*View File*

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

09

File Description	Documents
Any additional information	[View File]()
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File]()

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The Schedule of Class Assessment Test, Examination and assignment is given in Academic calendar which is displayed well in advance before commencement of session. The evaluation method comprises of internal examinations held progressively during the each semester and is designed to check and report the periodic performance of the student. All the records and data bank of attendance in internal Examinations, Question papers, evaluated answer sheets, summary of marks sheets, are properly maintained by the teachers for academic monitoring and academic audit. There is complete transparency in the internal assessment for each assessment method.

Unit Test: After evaluation, result is displayed by faculty members. Assessment copies are shown to the students and their doubts are solved the correct answer are discussed. The record of their scores is kept by the faculty members.

Practical Examination: The evaluation is done on the basis of students' performance Practical Records, Performance and Viva-voce. Transparency is kept in all matter.

Assignments: Assignments questions are discussed with students. The students submit their assignments in each semester.

Internal Assessment Marks: Internal Assessment Marks are given to the students on basis of their performance in unit test, assignments and attendance.

File Description	Documents
Any additional information	View File
Link for additional information	https://shrigovindprabhucollege.org.in/

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institution follows the curriculum (CBCS) prescribed by the affiliating university where the theory exam and internal assessment are the part of students' evaluation. The institution conducted online home assignments, online tests, presentations, and seminars to assess the performance of the students. The results of online tests were declared and sent to the WhatsApp groups of the students. Hence, for the students in the institution, there was very little scope for grievances regarding evaluation. For the redressal of external examination related grievances of the students, the institution has established a student's friendly mechanism. All such grievances are monitored with transparency and in a time-bound manner. The institution suggests such students to follow the university procedures. The students, who suffer from under evaluation, are guided about the procedures regarding the procurement of challenge forms, and university theory examinations related problems. The proper online filling up of the university examination forms is also monitored by the staff.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	https://shrigovindprabhucollege.org.in/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The Program Outcomes (POs), Program Specific Outcomes (PSOs) and Course Outcomes (COs) are framed by the department offering the concerned program after consultation with all faculty and subject experts, of the individual departments and the stakeholders will discuss the same and approve it after endorsement by the principal. After attainment of consensus, the same are widely propagated and publicized through various means such as display and/or communication specified here under. Website,

Curriculum/regulations, books, Class rooms, Department Notice Boards, Laboratories, Meetings/Interactions with employers, Parent meet, Faculty meetings, Alumni meetings, Professional Body meetings, Library etc. The college plans to deliver program and course content in such a way that the targeted outcomes of program and course can be achieved. The college analyses results and feedback forms collected from students for ensuring whether program outcomes, program specific outcomes and course outcomes are achieved or not. While addressing the students, the HODs create awareness on POs, PSOs and COs The faculty members, class teachers, mentors, also inform the students and create awareness and emphasize the need to attain the outcomes. It represents the knowledge, skills and attitudes the students should have at the end of a course completion.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://shrigovindprabhucollege.org.in/uploads/Program%20Outcome.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution evaluates 1) program outcomes 2) specific program outcomes and 3) course outcomes. The college analyzes the progress and performance of the students in the internal and university examinations. Unit tests, home assignments, seminars, projects and preliminary examination in each semester are conducted. Along with the university examination group projects and seminars are conducted and evaluated. Beside these outcomes are evaluated through Field Visits. The results of the final year students show the outcomes of the program. The attainment of program outcomes is evaluated through students 'progression. Institution also collects feedback forms from alumni, parents and other stakeholders and also evaluate attainment of program outcome. The learning outcomes are monitored through the performance and the results of students in internal and university examinations. Each department analyses the performance of their students in its Departmental Meeting. The principal also takes its review in the Staff Meeting and directs the faculty to concentrate on increasing the quantum of their COs.

Attainment of Programme outcomes and course outcomes are evaluated

by the institution as our a Student Ku. Rupali Borkar secure 2nd place in faculty of Humanities of Gondwana University Gadchiroli's Merit list. 120 students are benefitted by the Carrier Guidance Cell.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://unigug.ac.in/portal/administrator/administrator/images/news_attachment/Revised%20Merit%20List%2030.09.2021.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

49

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://shrigovindprabhucollege.org.in/uploads/Student%20Satisfaction%20Survey.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

11

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

10

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

05

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes a number of extension activities to promote institute-neighborhood community to sensitize the students towards community needs. The students of our college actively participate in social service activities leading to their overall development. The college runs effectively National Service Scheme (NSS). Through this units, the college undertakes various extension activities in the neighborhood community. The NSS organizes Blood Donation Camp, Sadbhavana Diwas, Vigilance Awareness week, National Unity Day, World AIDS Day, World Human Right Day, Sickle cell Dignostic Camp, Cyber Crime awareness programe, National Voter's Day, NSS Special camp, Shivswarajya Din and International Yoga Day. It aims at developing qualities of leadership,

patriotism, maintaining discipline, character building, spirit of adventure and the ideal of self service. All these mentioned activities have positive impact on the students and it developed student community relationship, leadership skill and self-confidence of students. It also helped in bringing out potentials of students and created awareness among them.

Workshop on Woman Entrepreneur making cloture, Banana Pin, Kada, etc., International Women's Day, Voter's awareness and registration.

1. National integration: Literacy awareness, Constitution day,

National unity day, good governance day, birth and death anniversaries of national heroes.

2. Holistic Development Programmes: Unmesh - college magazine.

File Description	Documents
Paste link for additional information	https://shrigovindprabhucollege.org.in/
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with

industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

12

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

03

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college is located in the rural area in lap of beautiful nature. The College has 06 well-furnished Classroom and 01 Seminar hall which are adequately ventilated having all essential facilities. Home Economics departments is scientifically planned well equipped separate laboratory for the department. Central Library having large number books, and various books for extracurricular activity, competitive examination books for students. Entire campus is Wi-Fi enabled and CCTV cameras are installed for safety measures.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://shrigovindprabhucollege.org.in/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college is playing key role in the overall development of the students by providing excellent facility for sports, games, Yoga

and cultural activities.

1. Facilities for Sports and Games: The department of Physical Education was established in the year 1999. The College has spacious playground for outdoor games like Basketball, Kabaddi, Kho-Kho, Hockey, badminton, Volley ball, football and cricket, etc.

2. Facilities of Gymnasium: College have well equipped gymnasium with modern exercise equipment. Facilities for Yoga: College has dedicated space which is allotted for Yoga practice on every morning and evening. International Yoga day celebrated every year by inviting professional's person to demonstrate various yoga asana.

3. Facilities for Cultural Activities (Auditorium): The College is located in Talodhi (Balapur) which is a rural and tribal area. It has rich cultural tradition of regional dramas therefore area is well known as 'Zadipatti ' region. College has its own auditorium in which annual gathering is organized in that students have opportunity to express their hidden talent.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://shrigovindprabhucollege.org.in/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

06

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

06

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://shrigovindprabhucollege.org.in/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

271714

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Our college Library followingManual Management System.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

13190.00

File Description	Documents
Any additional information	View File
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

7472

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution has well established mechanism for the up gradation of IT infrastructure.

1. College have internet connection having 05Mbps speed. Jio Wi-

Fi facility for students is also there and entire campus is Wi-Fi and CCTV surveillance enable.

1. College have a computer laboratory. It having total 07 Computers which are used only by students for access study material and other study.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

4.3.2 - Number of Computers

09

File Description	Documents
Upload any additional information	[View File](#)
Student – computer ratio	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution

E. < 5MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

271714

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

College makes budgetary provision under plan of the Management, Principal, IQAC team and infrastructure committee for optimal allocation and utilization of the available financial recourses.

Maintenance and utilization of the Infrastructure Facilities:

Local infrastructure committee planned on the various infrastructural and academic needs of the college.

Laboratory Equipment:

Lab attendant Peon maintain instruments and apparatus under the supervision of head of respective department and stock verification committee official visited and authenticate stock.

Classrooms:

Annual maintenance contract is done for the maintenance of classroom with carpenters, technicians, plumbers, civil work, who timely maintain infrastructure as per the requirement of college.

Library:

The maintenance of the reading room, Knowledge resource center and stock verification of library books is done regularly by local library advisory committee.

Computers, Software's & Internet:

Computers of offices & computer laboratory are upkeep repaired and software's updated timely by the local agencies.

Sports Facilities:

Sports and health club Committee under the leadership of Physical Education planned for optimum utilization of sport and gymnasium facilities.

Campus Beautification committee: Maintain the green campus and herbal Garden of college.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

120

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<u>View File</u>
Upload any additional information	<u>View File</u>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	https://shrigovindprabhucollege.org.in/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File](#)

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View File](#)
Upload any additional information	[View File](#)
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	[View File](#)
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

12

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	<u>View File</u>

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	<u>View File</u>
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

03

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at unive rsity/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution promotes students to actively participate in various Academic, Co-curricular, Extra-curricular, IQAC activities by representing them on various committees. The objectives of the Students Representation on various committees of the college.

1. To academically represent all the students of the College.

2. To inculcate social responsibility, leadership among the students.

3. To identify and help solving problems encountered by the students of the College.

4. To promote and encourage the involvement of students in organizing Academic, Administrative,

Co-curricular and Extra-curricular activities.

The Students Representative contribute to solve the day-to-day issues i.e. official issues, examination related issues, co-curricular activities, class-related issues, up-down students, Infrastructural facilities, Girls students issues etc. It is essential to bring these issues in view of the college administration and such issues are solved by the concerned authority.

Students are represented on the various college committees as follow-

1. College Development Committee-

2. IQAC

3. Cultural Committee

4. Sports Committee

5. College Annual Magazine

6. National Service Scheme

8. Women study cell.

9. Students Council- The Students' Council is very beneficial in the holistic development of the students. To involve all the students in the college academic and administrative work is the main motto of the Institution etc.

File Description	Documents
Paste link for additional information	https://shrigovindprabhucollege.org.in/
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

13

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Aims and Objectives of the Alumni Association

a) To bring together all the old students and the faculty of college to share their experiences with

each other.

b) To maintain and update the data base of all the alumni of the college and to interact with them.

c) To utilize the rich experience of old students of the college for the benefit of the present students.

d) To provide guidance to the present students in their endeavor for better employment and higher

studies.

College organized alumni meetings in the college for getting various suggestions and share the experience with each other.

File Description	Documents
Paste link for additional information	https://shrigovindprabhucollege.org.in/
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)   **E. <1Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Our Vision

Providing Quality education to all rural students and facilitating the overall growth and development of the students through the various academic and non-academic activities.

Our Mission

- To provide equal opportunities to the rural students.
- To equip young mind for their future roles as responsible citizens.
- To develops students in all fronts.
- To eradicate the ignorance on the basis of caste, color, creed, socio-economic status and gender.
- To promote values like community trust.
- To produce youth leaders for a truly modern and global society.

The management, Principal, College Development Committee (CDC), and Internal Quality Assurance Cell (IQAC) prepares policy statement and action plans to fulfill the stated mission. The Principal regularly interacts with teachers and students, considering their suggestions at the time of policy formulation. The leadership (Management and Principal) also communicate and review policies/ action plan to stakeholders through periodic meetings. At the beginning of each academic year, the Principal and IQAC prepare portfolios assigning different responsibilities to faculty members. The Principal and IQAC conduct meeting with heads of the portfolio department to chalk out an action plan of curricular, extracurricular, and extension activities to be conducted throughout the year to fulfill the stated mission.

File Description	Documents
Paste link for additional information	https://shrigovindprabhucollege.org.in/vision-mission/
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution follows the decentralized process of the administration. The college Development Committee (CDC) plays an important role in the policy making and it works under the leadership of the Dr. T. V. Gedam, President of Kalyan Education Society, Nagpur. The governing body delegates all academic and non-

academic decisions to the Principal and Principal formulates all the academic responsibilities among the teachers. The principal as the head of the institution directs and decentralizes the power and responsibilities appropriately among the teachers, administrative staff and the students for the smooth and the continuous progress of the college. The principal constitutes the various committees to conduct the various academic and curricular activities in the span of the academic session. The college committees formulate common working procedures and entrust the implementation through various cells and departments. All the decisions are unanimously taken by the Principal, IQAC Coordinator, All head of the departments and office. Besides this, the college has the separate sports and cultural committee through which students get involved in the policymaking.

File Description	Documents
Paste link for additional information	https://assessmentonline.naac.gov.in/public/index.php/hei/aqar_prepare/30549?part=2
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Strategy

Details

Examination & Evaluation

Before the University Semester wise exams at he students' academic performance is evaluated by conducting unit test, seminars, assignments, group discussion and oral test. Evaluation in the university exams is being carried out by valuation & moderation method.

Teaching & Learning

Learning is made student centric with interactive boards, LCD Projector with conventional teaching aids such as charts, newspaper, books models etc. to make teaching learning more effective. Student centric strategies adopted by teachers to develop skills like interactive learning and independent learning.

Curriculum Development

The curriculum is decided by the affiliating university. The institution prepares annual academic calendar comprises of all the academic, co-curricular and extra-curricular activities of the institution. Preparation of annual teaching plan by all teachers maintenance of daily dairy along with attendance register of subtends are submitted at the end of the academic year.

Admission of Students

Admission are made available uo to the final date declared by the university. Admission committee, the institution follows the university schedule for the process of admission and includes the policy of reservation while admitting students. Students have access to get, schemes of scholarship while seeking admission as well as to pursue their chosen courses.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Executive body of Kalyan Education Society, Nagpur is the sovereign body over our institution and monitors accordingly.

College Development Committee (CDC)

The executive body of CDC of Shri Govindprabhu Arts and Commerce College approves and monitors the policies and plans for the efficient functioning of the institution.

The following are the agendas of the CDC

- Monitors the administration,

- Sanctioning annual budget and financial statements,
- Monitors academic progress and suggest up-gradation,
- Approve new appointments and
- Augment the infrastructure.

Principal and Institutional Administration: The Principal is the chief administrative officer and monitors and executes by following means;

- Administration by means of office staff.
- Academic affairs by means of faculty members.
- Co-curricular and extensions activities by means of a well-crafted portfolio.

IQAC is the articulating agency among all the above means.

Service Rules, Procedures, Recruitment, and Promotion

Our institution strictly trails the service code, administrative procedures, etc. of the following;

- The UGC guidelines,
- The M.H. Univ. Act 2016
- The Gondwana University, Gadchiroli.

This includes the recruitment norms and promotion procedures too.

The overall setup of our institution is well articulated and interdepend able along with the sovereignty of the well and duly drafted policies and code of conduct.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the Institution webpage	https://shrigovindprabhucollege.org.in/wp-content/uploads/2023/07/Organogram-N.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user interfaces	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution effectively provides several welfare schemes for all teaching and non-teaching staff.

Our Institution allowed to the all staff members to join various Co-operative banks for financial assistance. To date, 15 staff members are members of the various co-operative societies. All members have availed of financial assistance.

- **Group Insurance Scheme**
- **Medical Reimbursement**
- **Employee Provident Fund as per PF rules.**
- **Facilitating staff for getting loan against their GP**
- **Medi-Claim/ Re-embracement facility.**

- **Full Paid Maternity Leave**
- **Availing UGC/ Govt. schemes.**
- **Yoga sessions for the staff.**
- **Faculty development program (FDP) for teaching and nonteaching staff.**
- **The study leaves under Faculty Development Programme (FDP).**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

02

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college follows the guidelines laid down by the UGC regarding the assessment of the performance of the teacher. Institutional Performance Appraisal System (PBAS) is monitored by IQAC. Every year PBAS forms are checked by API (Appraisal Performance

Indicator) verification committee. On the recommendation of the API verification committee, IQAC encourages teachers for their promotion and placements. The proposals of promotions are sent to the university, the university appoints the selection committee/ screening committee, and the date of interviews is confirmed and the procedure of promotion is accomplished before the due of their placements. Like the teaching staff, the college also strictly follows the systematic procedure for the appraisal of the performance of the non-teaching staff. The management has devised a mechanism for the placement and promotion of non-teaching staff.

In the academic year 2021-22, the following teachers are placed in a higher grade because of such an efficient mechanism.

1. Dr. Arunabha B. Ray from grade AL-12 79800-211500 to AL-13A 131400-217100
2. Dr. Madhuri N. Kokode from grade AL-12 79800-211500 to AL-13A 131400-217100
3. Dr. Sanjay S. Kumbhare from grade AL-12 79800-211500 to AL-13A 131400-217100

File Description	Documents
Paste link for additional information	https://shrigovindprabhucollege.org.in/
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal auditing:

An internal audit is done by the Management and the Principal and an internal auditor are appointed by the CDC. V. S. Nasire & Co. Chartered Accountant, Nagpur is the auditing firm for the institution. Every year the following documents are submitted to the auditor- cash book, ledgers, vouchers, fees register, bank passbooks, grant sanctioned letters, and any other relevant documents like stock registers, quotations files, and salary register. The auditor does the annual auditing and gives the audit statement. No major audit objections were found in the last audit

and no compliance is pending.

External auditing:

Joint Director, Higher Education, Nagpur (Government of Maharashtra) verifies the internal audit done by the institution and finally, the Accountant General Office does the audit periodically.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

1. Every year the Principal and head clerk prepare a comprehensive budget taking into consideration the financial needs of every department. The funds are allocated for developing infrastructure, procurement of lab equipment, books, and journals, sports goods, computers, stationery items, office equipment, etc. Income/ expenditure is closely monitored by the accounts section of the college.

2. The budget is submitted to Management and CDC for approval.

3. The CDC works on the requirements and decides the priorities while allotting financial resources.

4. Funds are allocated on a priority basis for various purposes.

For the construction of buildings and other structures, permission is sought from the CDC.

5. Necessary formalities are carried out after the receipt of items like physical verification of the items by ascertaining the authenticity of the items indicated in preparation of voucher, stock entry, and issue of cheques to the concerned parties/suppliers and maintenance of record.

6. Periodic stock verification by a committee constituted by the Principal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. Feedback

The college takes online feedback of all the stakeholders. The online feedback system has been introduced and implemented as a quality initiative to make student feedback system more effective and efficient. It involves the curriculum of the programs of study, and quality of teaching and learning in the college. The Principal and IQAC discuss feedback analysis report and pointed out the strength and weaknesses and take necessary action.

2. Research

IQAC of the institution is constantly working on the quality improvement in various Ares. IQAC has adopted improvement Strategies in area like curriculum development, teaching learning, examinations and evaluation, research and development. The IQAC of the college has significantly contributed in developing the research culture and has encouraged publishing papers in quality

journals. In the current session, 10 research papers were published in National and International journal and 05 papers were published in conference and seminar proceedings and chapter in Books. A faculty member as author/co-author published books. The students show interest in research activities by preparing project as the part of the curriculum.

File Description	Documents
Paste link for additional information	https://shrigovindprabhucollege.org.in/
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

College has a functional IQAC setup as per norms that includes Teacher Representatives, Members from Management, a representative of Administrative Staff, one nominee each from Local Society, Students, Alumni, Employers .IQAC has constituted a feedback committee which seeks feedback regularly from all stakeholders. Based on the feedback an action is taken in the form of a communication to the concerned teachers and the teachers are suggested to conduct bridge courses, add-on courses and remedial courses and to use ICT based teaching methods to improve the teaching learning process.

Introduction of Certificate Courses:

In the current session, the college introduced new certificate courses 1) Communicative English. 2) Political Science. About 30 students were enrolled and certificates were distributed to the successful students after the completion of the courses.

File Description	Documents
Paste link for additional information	https://shrigovindprabhucollege.org.in/
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC);

`C. Any 2 of the above`

Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	<u>View File</u>
Upload any additional information	<u>View File</u>
Upload details of Quality assurance initiatives of the institution (Data Template)	<u>View File</u>

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution has established Women's study Cell which promotes gender sensitization through academic curricular and co-curricular activities throughout the year. Under Women's study Cell, the institution celebrated International Women's day on 8th March 2022. The main objective behind this celebration was to bring the change in the attitude looking towards female and to show the importance of women in the development of human being and to make student aware about the strength of women in every field of that man was holding till today. With and Objective to provide safety and security to the student and to safeguard gender equality, the student grievance redressal cell is active in the institution. The Cell takes a note of the complaints lodged by the student and after evaluating such complaints on their merits provides a remedial measure to resolve them. Availability of personal space with privacy and safety is a benefit to the education. With this intension the institution established girl's common room in the college and has provided a separated reading room to the girl's student.

File Description	Documents
Annual gender sensitization action plan	https://shrigovindprabhucollege.org.in/wp-content/uploads/2023/07/Gender-Sensitization-Action-Plan.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://shrigovindprabhucollege.org.in/

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- **Solid waste management**

Waste generation from tree droppings management is a major solid waste generated in the campus. The waste material in the college is collected in the dustbin and pour in to the Manure pit.

- **Liquid waste management**

The liquid waste from the College is connected to the Atrophy pit.

- **E-waste management**

All the miscellaneous e-waste such as CDs, Battery, bulbs, and other electronic items are collected from every departments and office and given to the scraps for safe disposal.

- **Waste recycling system**

The used internal assessment books, practical records, newspapers, are sold to the local venders for recycling purpose.

- **Hazardous chemicals and radioactive waste management**

Our institutions doesn't have any chemical based content equipment due to which we don't have this mechanism.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	https://shrigovindprabhucollege.org.in/
Any other relevant information	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus　　**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:　　**A. Any 4 or All of the above**

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Our college provides an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal and socioeconomic.

Commemorative Day like Independence Day, Republic Day, Constitution Day, Voter Day, Birth & Death Anniversary of National Hero, International Women Day, Yoga Day, Shri Govindprabhu Birth Anniversary etc.

Regional Festival like Raksha Bandhan, Celebrate in our college.

1. NSS activities: -

- NSS unit of the college organized Special Residential camp for college students where various activities conduct by the NSS students like Health Checkup camp for villagers, Cleaning the village, Awareness rally about Beti bachao-Beti Padhao, various cultural activities like Drama, Singing, Solo Dance, Group dance etc. all programmes based on the social, cultural, regional, linguistic and socioeconomic value.
- Tree Plantation done by the college, Students participate in tree plantation programme nearby their area.

1. Also organize online National Voters Day. E-seminar organize on Higher Education and ideal Citizen by Department of Political Science.
2. Women study Cell department organized various programme based on gender sensitization.

1. **Cultural Department organized various programme for to give scope to latent qualities of the students.**

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Teacher Should:-

- **Seek to make professional growth continuous through study and research.**
- **Perform their duties in the form of teaching tutorial, practical, seminar and research work consciously and with dedication.**
- **Participating in extension co-curricular and extra-curricular activities including community service.**

Teacher and Non-Teaching Staff:-

- **Speak respectfully to other teachers and sender assistance for professional betterment.**
- **Treat other member of the profession in the same manner as they themselves wish to be treated.**

Act:-

- **Help the needy with head, heart and hands (Charity) service to the poor is considered holier than the service of god.**
- **Not hurting and torturing others physically, verbally and mentally.**

Co-operate and assist in carrying out functions relating to the educational responsibilities of the college and the university such as assisting in appraising applications for admission, advising and counselling students as well as assisting the conduct of university and college examination including supervision, invigilation and evaluation.

II. Teacher and Students

Teacher Should:

- Respect the right and dignity of the students in expression his/her aptly.
- Pay attention to only the attainment of the student in the assessment of merit.
- Reform from inciting students against other students, colleague and administration.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

- National Festivals like Independence Day, Republic Day is celebrated to continue the spirit of patriotism and respect towards the great constitution among the coming generations.

- Birth Anniversary celebrate Dr. T. V. Gedam, President of Kalyan Education Society, Nagpur.
- Shri Govindprabhu and Chakradhar Swami Birth Anniversary Utsav.
- Mahatma Gandhi's Birth and death Anniversary is an occasion to spread the message of sustainable peace and non-violence among the citizens,
- Online International yoga day organized which stimulates to build sound body, sound mind in our life.
- Organize National Education Day, National Unity Day, reading and inspirational day, Constitution Day, as Birth Anniversaries of Abul Kalam Azad, Sardar Wallabbhai Patel, APJ Abdul Kalam, and Dr. Babasaheb Ambedkar to pay homage to the work of these personalities.
- Chhatrapati Shivaji Maharaj Jayanti is celebrated to inspire the generations about his brave warrior ship and managing the difficult situation.
- Dr. Sarvappalli Radhakrushnan Birth Anniversary is celebrated as teachers' day.
- Savitribai Phule Birth Anniversary is celebrated. She was the first lady to start giving education to the girls in Maharashtra.
- Death Anniversary of Rastrasant Tukadoji Maharaj organized.
- National sports day and World Environment Day organized in college.
- Celebrating Birth Anniversary of father of Library Science Dr. S. R. Ranganathan to stimulate reading tendency in the students.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC

format provided in the Manual.

1. Title of the Practice

"Women Empowerment and Gender Sensitization."

2. Objectives of the Practice

To sensitize students and staff regarding women empowerment and gender sensitization and to aware the girls students of the institution regarding the safety measures to be undertaken for their better life aiming at their holistic development.

3. The Context

There is an alarming rise in violence against women. As citizens of India, it is our primary duty to uphold the values of equality, liberty, justice and fraternity enshrined in our constitution. For this, the college formed Women Study Cell. This cell prepared their annual action plan which has its focus on girl students and female staff, their empowerment, and their curricular, co-curricular, extra-curricular development.

4. The Practice

- Online Workshop on Making Banana Clips, Kata Pin, U pin, Pollen, Foam Flower for girls Students. (13 Mar. 2022)
- Online Workshop on Breast Feeding- Protection of Baby and mother (06 August 2021)
- Street Play- on Violence of Women on the Occasion of International Women Day ()8 March 2022)
- Rally on Beti Bachao – Beti Padhao. (26 May 2022)
- Workshop on Making Paper and Cloths Bag , (21 Feb. 2022)
- Slogan Writing Competition (08 March 2022)

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

According to our institutional Mission and Vision, development of

the Students and Community service is the most gratifying aspect of the college experience which plays a big role in lives of our students because ours is most distinguished institution of this area that has its mission- commitment to overall development of the rural students. Our college works to create a living environment.In addition to supporting the safety, comfort and well-being of our students, we seek to help each students feel a connection to the poor, rural and tribal community of this area and respect to all its members. They gain experience and build relationship with society. College helps students to get different of scholarships. Gender sensitization programmes are reflected in various workshop/lectures/seminars, sports competition, NSS units of this college. Students have won prizes at inter- collegiate, state and national level competitions.

Students enlighten the villagers in respect to education, superstitions, employment through various activities in NSS Camp. Students, teachers, stakeholders approach to citizens in special camp 'Village development by Youth' various programmes organized as, cleanliness, personal hygiene, Tobacco awareness programme, Alcohol addiction programme, Good sanitation programme, and self-hygiene camp, women empowerment programmes, save girls children, educate the girls etc.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institute is affiliated with Gondwana University, Gadchiroli. Examinations and other associated activities are carried out as per the University's academic calendar. IQAC prepared an academic calendar for 2021-22 to ensure a planned and effective implementation of the curriculum, considering the Covid-19 pandemic scenario, and regarding government and university regulations. Considering the scenario, the principal conducted meetings with the Faculty Heads to develop different strategies for effective implementation of the curriculum. The teaching learning process, examinations, seminars, unit tests, viva-voce, and practical were all planned to be conducted in online/offline mode. At the beginning of the session, HOD's had departmental meetings to discuss the distribution of papers/subjects, workload, teaching strategy, and timetable. Bridge Course, Remedial classes, Extra classes, and internal assessment strategy had been planned in the Academic calendar and annual plan. Half-term meetings were held at the end of the semester to confirm the completion of predetermined tasks. Every faculty member keeps a regular diary, which is submitted to IQAC on the last day of the month. The college's feedback committee collects feedback from regular students in each department, and this information is used to modify and improve the curriculum planning and implementation.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	**Nil**

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college is affiliated to Gondwana University, Gadchiroli. The College follows University norms for continuous internal evaluation. The Principal conducts regular meetings to discuss the framework of new syllabus, scheme of marks, internal

assessment related activities, guest lectures and organization of seminars / webinars. The Students are well informed at the outset of every academic year about the evaluation process. They are acquainted with the paper pattern of university examination and are prepared accordingly for that we have departmental Question Bank and Library Question Bank.

During this academic year, due to Covid-19 pandemic restriction, the teachers of each subject gave online practical projects and assignments to the students. The internal evaluation was carried out by evaluating assignments, conducting online seminars, viva voce by maintaining regular attendance of the students. The students in the final semester submitted their projects. The concerned teachers evaluated the students on the basis of their performance.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective

course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

08

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

02

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

30

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

30

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Professional ethics, gender equity, human values, the environment, and sustainability are all integrated into the institution's curriculum, and all of the disciplines taught in the institution encouraged these values in the students. Boys and girls are treated equally in the institution, which encourages them to participate in extracurricular and co-curricular activities such as NSS, Tree Plantation Drives. The NSS and other committees organized events; in both online and offline mode as possible in this pandemic time; such as national heroes' anniversaries, Yoga Day, a clean-up drive, a tree plantation drive etc. to promote human values and for professional ethics institution conducts workshops for teaching and non-teaching faculty.

The institution organized programmes aimed at Women's social health and empowerment. Online Workshops on 'Protection of Woman from Sexual Harassment in work place (Prevention and Redressal) Act. 2013', Essay competition on 'Equality of Men and woman and thoughts of Krantijyoti Savitribai Fule' and other various programmes have been organized. International Women's Day has been observed at the college. LED bulbs have been installed to save energy and reduce environmental pollution.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

08

File Description	Documents
Any additional information	[View File](#)
Programme / Curriculum/ Syllabus of the courses	[View File](#)
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	[View File](#)
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	[View File](#)

1.3.3 - Number of students undertaking project work/field work/ internships

60

File Description	Documents
Any additional information	[View File](#)
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File](#)

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	[View File](#)
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	[View File](#)
Any additional information(Upload)	[View File](#)

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	[View File](#)
URL for feedback report	**Nil**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

360

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

215

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The students admitted in our college are coming from various economic and social sections and communities of the society. After the completion of admission process regular classes commence as per the college time table. After admissions college adopts a process to identify slow and advance learners among students. Advanced learners and slow learners are identified on their responses in the class room as well as their performance in the Unit tests and internal examinations. After knowing slow and advanced learners, special attention is given to slow learners by conducting extra class as remedial coaching. The teachers observe whether the students easily understand the lesson. If they fail to understand the topic taught, the same is explained again in an easy and simple way. The advanced learners are asked to visit library and encouraged to ask their doubts freely. The advanced learners are encouraged to refer Reference books and journals. Home assignment and projects are prepared by the students.

File Description	Documents
Link for additional Information	https://shrigovindprabhucollege.org.in/
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
223	**9**

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Courses of our institution are defined highlighting learning objectives and outcomes as well as program objectives and outcome. This provides a comprehensive understanding of the students' right at the beginning of the course as to what should be the primary focus. It also helps them in self-evaluating their performance at the conclusion of the course. Discussions and debates on contemporary issues are encouraged and students get an opportunity to express their views. The Guest lectures are organized and competitions are held to involve students in activities that help to exhibit and shown their talents. The Credit Courses like Ability Enhancement, Generic and Skill Enhancement, Sports, Extracurricular activities like participation in NSS. It have been introduced to encourage students participate and learn. Internal assessments are so planned so as to encourage students to work independently. Seminars, one of the components of internal assessment, help students to present their assignments before the entire class. Due to Covid-19 pandemic student centric methods, such as experiential learning, participative learning and problem solving methodologies are restricted to some extent as per guidelines of U.G.C. and State government.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	https://shrigovindprabhucollege.org.in/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

We took the step of curriculum delivery a continuous process even during the COVID-19 pandemic, following initiatives were taken:

1. **The faculties were suggested to develop as much as e-content in form of power point presentations, teaching videos, online notes, etc.**

1. **The e-content sharing through the Whats App groups was done, so that a earlier can be given to students during online teaching.**

1. **The institute has made mandatory for all faculties to accomplish their respective curriculum through the online platform like ZOOM. As a result nearly all faculties have delivered their respective curriculum in online mode.**

1. **All kind of formative assessments (unit tests, assignments, seminars, viva voce, etc.) were conducted through online platforms like google form, ZOOM platform etc.**

A rigorous utilization of ICT tools has not only maintained the academic quality but also inculcated the seeds of new technologies among students.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://shrigovindprabhucollege.org.in/

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

09

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	[View File](#)
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

09

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

07

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

09

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The Schedule of Class Assessment Test, Examination and assignment is given in Academic calendar which is displayed well in advance before commencement of session. The evaluation method comprises of internal examinations held progressively during the each semester and is designed to check and report the periodic performance of the student. All the records and data bank of attendance in internal Examinations, Question papers, evaluated answer sheets, summary of marks sheets, are properly maintained by the teachers for academic monitoring and academic audit. There is complete transparency in the internal assessment for each assessment method.

Unit Test: After evaluation, result is displayed by faculty members. Assessment copies are shown to the students and their doubts are solved the correct answer are discussed. The record of their scores is kept by the faculty members.

Practical Examination: The evaluation is done on the basis of students' performance Practical Records, Performance and Viva-voce. Transparency is kept in all matter.

Assignments: Assignments questions are discussed with students. The students submit their assignments in each semester.

Internal Assessment Marks: Internal Assessment Marks are given to the students on basis of their performance in unit test, assignments and attendance.

File Description	Documents
Any additional information	View File
Link for additional information	https://shrigovindprabhucollege.org.in/

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The institution follows the curriculum (CBCS) prescribed by the affiliating university where the theory exam and internal assessment are the part of students' evaluation. The institution conducted online home assignments, online tests, presentations, and seminars to assess the performance of the students. The results of online tests were declared and sent to the WhatsApp groups of the students. Hence, for the students in the institution, there was very little scope for grievances

regarding evaluation. For the redressal of external examination related grievances of the students, the institution has established a student's friendly mechanism. All such grievances are monitored with transparency and in a time-bound manner. The institution suggests such students to follow the university procedures. The students, who suffer from under evaluation, are guided about the procedures regarding the procurement of challenge forms, and university theory examinations related problems. The proper online filling up of the university examination forms is also monitored by the staff.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	https://shrigovindprabhucollege.org.in/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The Program Outcomes (POs), Program Specific Outcomes (PSOs) and Course Outcomes (COs) are framed by the department offering the concerned program after consultation with all faculty and subject experts, of the individual departments and the stakeholders will discuss the same and approve it after endorsement by the principal. After attainment of consensus, the same are widely propagated and publicized through various means such as display and/or communication specified here under. Website, Curriculum/regulations, books, Class rooms, Department Notice Boards, Laboratories, Meetings/Interactions with employers, Parent meet, Faculty meetings, Alumni meetings, Professional Body meetings, Library etc. The college plans to deliver program and course content in such a way that the targeted outcomes of program and course can be achieved. The college analyses results and feedback forms collected from students for ensuring whether program outcomes, program specific outcomes and course outcomes are achieved or not. While addressing the students, the HODs create awareness on POs, PSOs and COs The faculty members, class teachers, mentors, also inform the students and create awareness and emphasize the need to attain the outcomes. It represents the knowledge, skills and attitudes the students should have at the end of a course completion.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://shrigovindprabhucollege.org.in/uploads/Program%20Outcome.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution evaluates 1) program outcomes 2) specific program outcomes and 3) course outcomes. The college analyzes the progress and performance of the students in the internal and university examinations. Unit tests, home assignments, seminars, projects and preliminary examination in each semester are conducted. Along with the university examination group projects and seminars are conducted and evaluated. Beside these outcomes are evaluated through Field Visits. The results of the final year students show the outcomes of the program. The attainment of program outcomes is evaluated through students 'progression. Institution also collects feedback forms from alumni, parents and other stakeholders and also evaluate attainment of program outcome. The learning outcomes are monitored through the performance and the results of students in internal and university examinations. Each department analyses the performance of their students in its Departmental Meeting. The principal also takes its review in the Staff Meeting and directs the faculty to concentrate on increasing the quantum of their COs.

Attainment of Programme outcomes and course outcomes are evaluated by the institution as our a Student Ku. Rupali Borkar secure 2nd place in faculty of Humanities of Gondwana University Gadchiroli's Merit list. 120 students are benefitted by the Carrier Guidance Cell.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://unigug.ac.in/portal/administrator/administrator/images/news_attachment/Revised%20Merit%20List%2030.09.2021.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

49

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	[View File](#)
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://shrigovindprabhucollege.org.in/uploads/Student%20Satisfaction%20Survey.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

11

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

10

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

05

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes a number of extension activities to promote institute-neighborhood community to sensitize the students towards community needs. The students of our college actively participate in social service activities leading to their overall development. The college runs effectively National Service Scheme (NSS). Through this units, the college undertakes various extension activities in the neighborhood community. The NSS organizes Blood Donation Camp, Sadbhavana Diwas, Vigilance Awareness week, National Unity Day, World AIDS Day, World Human Right Day, Sickle cell Dignostic Camp, Cyber Crime awareness programe, National Voter's Day, NSS Special camp, Shivswarajya Din and International Yoga Day. It aims at

developing qualities of leadership, patriotism, maintaining discipline, character building, spirit of adventure and the ideal of self service. All these mentioned activities have positive impact on the students and it developed student community relationship, leadership skill and self- confidence of students. It also helped in bringing out potentials of students and created awareness among them.

Workshop on Woman Entrepreneur making cloture, Banana Pin, Kada, etc., International Women's Day, Voter's awareness and registration.

1. National integration: Literacy awareness, Constitution day,

National unity day, good governance day, birth and death anniversaries of national heroes.

2. Holistic Development Programmes: Unmesh - college magazine.

File Description	Documents
Paste link for additional information	https://shrigovindprabhucollege.org.in/
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

12

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

03

File Description	Documents
e-copies of linkage related Document	[View File](#)
Details of linkages with institutions/industries for internship (Data Template)	[View File](#)
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college is located in the rural area in lap of beautiful nature. The College has 06 well-furnished Classroom and 01 Seminar hall which are adequately ventilated having all essential facilities. Home Economics departments is scientifically planned well equipped separate laboratory for the department. Central Library having large number books, and various books for extracurricular activity, competitive examination books for students. Entire campus is Wi-Fi enabled and CCTV cameras are installed for safety measures.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	[https://shrigovindprabhucollege.org.in/]()

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college is playing key role in the overall development of the students by providing excellent facility for sports, games, Yoga and cultural activities.

1. Facilities for Sports and Games: The department of Physical Education was established in the year 1999. The College has spacious playground for outdoor games like Basketball, Kabaddi, Kho-Kho, Hockey, badminton, Volley ball, football and cricket, etc.

2. Facilities of Gymnasium: College have well equipped gymnasium with modern exercise equipment. Facilities for Yoga: College has dedicated space which is allotted for Yoga practice on every morning and evening. International Yoga day celebrated every year by inviting professional's person to demonstrate various yoga asana.

3. Facilities for Cultural Activities (Auditorium): The College is located in Talodhi (Balapur) which is a rural and tribal area. It has rich cultural tradition of regional dramas therefore area is well known as 'Zadipatti ' region. College has its own auditorium in which annual gathering is organized in that students have opportunity to express their hidden talent.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	[https://shrigovindprabhucollege.org.in/]()

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

06

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

06

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://shrigovindprabhucollege.org.in/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

271714

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template)	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Our college Library followingManual Management System.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	E. None of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

13190.00

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

7472

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution has well established mechanism for the up gradation of IT infrastructure.

1. **College have internet connection having 05Mbps speed. Jio Wi-Fi facility for students is also there and entire campus is Wi-Fi and CCTV surveillance enable.**

1. **College have a computer laboratory. It having total 07 Computers which are used only by students for access study material and other study.**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

09

File Description	Documents
Upload any additional information	[View File](#)
Student – computer ratio	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution

E. < 5MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and

academic support facilities) excluding salary component during the year (INR in lakhs)

271714

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

College makes budgetary provision under plan of the Management, Principal, IQAC team and infrastructure committee for optimal allocation and utilization of the available financial recourses.

Maintenance and utilization of the Infrastructure Facilities:

Local infrastructure committee planned on the various infrastructural and academic needs of the college.

Laboratory Equipment:

Lab attendant Peon maintain instruments and apparatus under the supervision of head of respective department and stock verification committee official visited and authenticate stock.

Classrooms:

Annual maintenance contract is done for the maintenance of classroom with carpenters, technicians, plumbers, civil work, who timely maintain infrastructure as per the requirement of college.

Library:

The maintenance of the reading room, Knowledge resource center and stock verification of library books is done regularly by local library advisory committee.

Computers, Software's & Internet:

Computers of offices & computer laboratory are upkeep repaired and software's updated timely by the local agencies.

Sports Facilities:

Sports and health club Committee under the leadership of Physical Education planned for optimum utilization of sport and gymnasium facilities.

Campus Beautification committee: Maintain the green campus and herbal Garden of college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

120

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File]
Upload any additional information	[View File]
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File]

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

`00`

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	[View File]

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to institutional website	https://shrigovindprabhucollege.org.in/
Any additional information	[View File]
Details of capability building and skills enhancement initiatives (Data Template)	[View File]

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

```
0
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File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

```
12
```

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

```
0
```

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

03

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution promotes students to actively participate in various Academic, Co-curricular, Extra-curricular, IQAC activities by representing them on various committees. The objectives of the Students Representation on various committees of the college.

1. To academically represent all the students of the College.

2. To inculcate social responsibility, leadership among the students.

3. To identify and help solving problems encountered by the students of the College.

4. To promote and encourage the involvement of students in organizing Academic, Administrative,

Co-curricular and Extra-curricular activities.

The Students Representative contribute to solve the day-to-day issues i.e. official issues, examination related issues, co-curricular activities, class-related issues, up-down students, Infrastructural facilities, Girls students issues etc. It is essential to bring these issues in view of the college administration and such issues are solved by the concerned authority.

Students are represented on the various college committees as

follow-

1. College Development Committee-

2. IQAC

3. Cultural Committee

4. Sports Committee

5. College Annual Magazine

6. National Service Scheme

8. Women study cell.

9. Students Council- The Students' Council is very beneficial in the holistic development of the students. To involve all the students in the college academic and administrative work is the main motto of the Institution etc.

File Description	Documents
Paste link for additional information	https://shrigovindprabhucollege.org.in/
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

13

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Aims and Objectives of the Alumni Association

a) To bring together all the old students and the faculty of college to share their experiences with

each other.

b) To maintain and update the data base of all the alumni of the college and to interact with them.

c) To utilize the rich experience of old students of the college for the benefit of the present students.

d) To provide guidance to the present students in their endeavor for better employment and higher

studies.

College organized alumni meetings in the college for getting various suggestions and share the experience with each other.

File Description	Documents
Paste link for additional information	https://shrigovindprabhucollege.org.in/
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	[View File](#)

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Our Vision

Providing Quality education to all rural students and facilitating the overall growth and development of the students through the various academic and non-academic activities.

Our Mission

- **To provide equal opportunities to the rural students.**
- **To equip young mind for their future roles as responsible citizens.**
- **To develops students in all fronts.**
- **To eradicate the ignorance on the basis of caste, color, creed, socio-economic status and gender.**
- **To promote values like community trust.**
- **To produce youth leaders for a truly modern and global society.**

The management, Principal, College Development Committee (CDC), and Internal Quality Assurance Cell (IQAC) prepares policy statement and action plans to fulfill the stated mission. The Principal regularly interacts with teachers and students, considering their suggestions at the time of policy formulation. The leadership (Management and Principal) also communicate and review policies/ action plan to stakeholders through periodic meetings. At the beginning of each academic year, the Principal and IQAC prepare portfolios assigning different responsibilities to faculty members. The Principal and IQAC conduct meeting with heads of the portfolio department to chalk out an action plan of curricular, extracurricular, and extension activities to be conducted throughout the year to fulfill the stated mission.

File Description	Documents
Paste link for additional information	https://shrigovindprabhucollege.org.in/vision-mission/
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution follows the decentralized process of the administration. The college Development Committee (CDC) plays an important role in the policy making and it works under the leadership of the Dr. T. V. Gedam, President of Kalyan Education Society, Nagpur. The governing body delegates all academic and non-academic decisions to the Principal and Principal formulates all the academic responsibilities among the teachers. The principal as the head of the institution directs and decentralizes the power and responsibilities appropriately among the teachers, administrative staff and the students for the smooth and the continuous progress of the college. The principal constitutes the various committees to conduct the various academic and curricular activities in the span of the academic session. The college committees formulate common working procedures and entrust the implementation through various cells and departments. All the decisions are unanimously taken by the Principal, IQAC Coordinator, All head of the departments and office. Besides this, the college has the separate sports and cultural committee through which students get involved in the policymaking.

File Description	Documents
Paste link for additional information	https://assessmentonline.naac.gov.in/public/index.php/hei/aqar_prepare/30549?part=2
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Strategy

Details

Examination & Evaluation

Before the University Semester wise exams at he students' academic performance is evaluated by conducting unit test, seminars, assignments, group discussion and oral test. Evaluation in the university exams is being carried out by valuation & moderation method.

Teaching & Learning

Learning is made student centric with interactive boards, LCD Projector with conventional teaching aids such as charts, newspaper, books models etc. to make teaching learning more effective. Student centric strategies adopted by teachers to develop skills like interactive learning and independent learning.

Curriculum Development

The curriculum is decided by the affiliating university. The institution prepares annual academic calendar comprises of all the academic, co-curricular and extra-curricular activities of the institution. Preparation of annual teaching plan by all teachers maintenance of daily dairy along with attendance register of subtends are submitted at the end of the academic year.

Admission of Students

Admission are made available uo to the final date declared by the university. Admission committee, the institution follows the university schedule for the process of admission and includes the policy of reservation while admitting students. Students have access to get, schemes of scholarship while seeking admission as well as to pursue their chosen courses.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Executive body of Kalyan Education Society, Nagpur is the sovereign body over our institution and monitors accordingly.

College Development Committee (CDC)

The executive body of CDC of Shri Govindprabhu Arts and Commerce College approves and monitors the policies and plans for the efficient functioning of the institution.

The following are the agendas of the CDC

- Monitors the administration,
- Sanctioning annual budget and financial statements,
- Monitors academic progress and suggest up-gradation,
- Approve new appointments and
- Augment the infrastructure.

Principal and Institutional Administration: The Principal is the chief administrative officer and monitors and executes by following means;

- Administration by means of office staff.
- Academic affairs by means of faculty members.
- Co-curricular and extensions activities by means of a well-crafted portfolio.

IQAC is the articulating agency among all the above means.

Service Rules, Procedures, Recruitment, and Promotion

Our institution strictly trails the service code, administrative procedures, etc. of the following;

- **The UGC guidelines,**
- **The M.H. Univ. Act 2016**
- **The Gondwana University, Gadchiroli.**

This includes the recruitment norms and promotion procedures too.

The overall setup of our institution is well articulated and interdepend able along with the sovereignty of the well and duly drafted policies and code of conduct.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the Institution webpage	https://shrigovindprabhucollege.org.in/wp-content/uploads/2023/07/Organogram-N.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**B. Any 3 of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user interfaces	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution effectively provides several welfare schemes for all teaching and non-teaching staff.

Our Institution allowed to the all staff members to join various Co-operative banks for financial assistance. To date, 15 staff members are members of the various co-operative societies. All members have availed of financial assistance.

- Group Insurance Scheme
- Medical Reimbursement
- Employee Provident Fund as per PF rules.
- Facilitating staff for getting loan against their GP
- Medi-Claim/ Re-embracement facility.
- Full Paid Maternity Leave
- Availing UGC/ Govt. schemes.
- Yoga sessions for the staff.
- Faculty development program (FDP) for teaching and nonteaching staff.
- The study leaves under Faculty Development Programme (FDP).

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

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File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

02

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	[View File](#)
Details of teachers attending professional development programmes during the year (Data Template)	[View File](#)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college follows the guidelines laid down by the UGC regarding the assessment of the performance of the teacher. Institutional Performance Appraisal System (PBAS) is monitored by IQAC. Every year PBAS forms are checked by API (Appraisal Performance Indicator) verification committee. On the recommendation of the API verification committee, IQAC encourages teachers for their promotion and placements. The proposals of promotions are sent to the university, the university appoints the selection committee/ screening committee, and the date of interviews is confirmed and the procedure of promotion is accomplished before the due of their placements. Like the teaching staff, the college also strictly follows the systematic procedure for the appraisal of the performance of the non-teaching staff. The management has devised a mechanism for the placement and promotion of non-teaching staff.

In the academic year 2021-22, the following teachers are placed in a higher grade because of such an efficient mechanism.

1. **Dr. Arunabha B. Ray from grade AL-12 79800-211500 to AL-13A 131400-217100**
2. **Dr. Madhuri N. Kokode from grade AL-12 79800-211500 to AL-13A 131400-217100**
3. **Dr. Sanjay S. Kumbhare from grade AL-12 79800-211500 to AL-13A 131400-217100**

File Description	Documents
Paste link for additional information	https://shrigovindprabhucollege.org.in/
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal auditing:

An internal audit is done by the Management and the Principal and an internal auditor are appointed by the CDC. V. S. Nasire & Co. Chartered Accountant, Nagpur is the auditing firm for the institution. Every year the following documents are submitted to the auditor- cash book, ledgers, vouchers, fees register, bank passbooks, grant sanctioned letters, and any other relevant documents like stock registers, quotations files, and salary register. The auditor does the annual auditing and gives the audit statement. No major audit objections were found in the last audit and no compliance is pending.

External auditing:

Joint Director, Higher Education, Nagpur (Government of Maharashtra) verifies the internal audit done by the institution and finally, the Accountant General Office does the audit periodically.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers

during the year (INR in Lakhs)

`00`

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

1. Every year the Principal and head clerk prepare a comprehensive budget taking into consideration the financial needs of every department. The funds are allocated for developing infrastructure, procurement of lab equipment, books, and journals, sports goods, computers, stationery items, office equipment, etc. Income/ expenditure is closely monitored by the accounts section of the college.

2. The budget is submitted to Management and CDC for approval.

3. The CDC works on the requirements and decides the priorities while allotting financial resources.

4. Funds are allocated on a priority basis for various purposes.

For the construction of buildings and other structures, permission is sought from the CDC.

5. Necessary formalities are carried out after the receipt of items like physical verification of the items by ascertaining the authenticity of the items indicated in preparation of voucher, stock entry, and issue of cheques to the concerned parties/suppliers and maintenance of record.

6. Periodic stock verification by a committee constituted by the Principal.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. Feedback

The college takes online feedback of all the stakeholders. The online feedback system has been introduced and implemented as a quality initiative to make student feedback system more effective and efficient. It involves the curriculum of the programs of study, and quality of teaching and learning in the college. The Principal and IQAC discuss feedback analysis report and pointed out the strength and weaknesses and take necessary action.

2. Research

IQAC of the institution is constantly working on the quality improvement in various Ares. IQAC has adopted improvement Strategies in area like curriculum development, teaching learning, examinations and evaluation, research and development. The IQAC of the college has significantly contributed in developing the research culture and has encouraged publishing papers in quality journals. In the current session, 10 research papers were published in National and International journal and 05 papers were published in conference and seminar proceedings and chapter in Books. A faculty member as author/co-author published books. The students show interest in research activities by preparing project as the part of the curriculum.

File Description	Documents
Paste link for additional information	https://shrigovindprabhucollege.org.in/
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

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College has a functional IQAC setup as per norms that includes
Teacher Representatives, Members from Management, a
representative of Administrative Staff, one nominee each from
Local Society, Students, Alumni, Employers .IQAC has
constituted a feedback committee which seeks feedback regularly
from all stakeholders. Based on the feedback an action is taken
in the form of a communication to the concerned teachers and
the teachers are suggested to conduct bridge courses, add-on
courses and remedial courses and to use ICT based teaching
methods to improve the teaching learning process.

Introduction of Certificate Courses:

In the current session, the college introduced new certificate
courses 1) Communicative English. 2) Political Science. About
30 students were enrolled and certificates were distributed to
the successful students after the completion of the courses.
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File Description	Documents
Paste link for additional information	https://shrigovindprabhucollege.org.in/
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	`C. Any 2 of the above`

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	[View File](#)
Upload any additional information	[View File](#)
Upload details of Quality assurance initiatives of the institution (Data Template)	[View File](#)

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution has established Women's study Cell which promotes gender sensitization through academic curricular and co-curricular activities throughout the year. Under Women's study Cell, the institution celebrated International Women's day on 8th March 2022. The main objective behind this celebration was to bring the change in the attitude looking towards female and to show the importance of women in the development of human being and to make student aware about the strength of women in every field of that man was holding till today. With and Objective to provide safety and security to the student and to safeguard gender equality, the student grievance redressal cell is active in the institution. The Cell takes a note of the complaints lodged by the student and after evaluating such complaints on their merits provides a remedial measure to resolve them. Availability of personal space with privacy and safety is a benefit to the education. With this intension the institution established girl's common room in the college and has provided a separated reading room to the girl's student.

File Description	Documents
Annual gender sensitization action plan	https://shrigovindprabhucollege.org.in/wp-content/uploads/2023/07/Gender-Sensitization-Action-Plan.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://shrigovindprabhucollege.org.in/

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- **Solid waste management**

Waste generation from tree droppings management is a major solid waste generated in the campus. The waste material in the college is collected in the dustbin and pour in to the Manure pit.

- **Liquid waste management**

The liquid waste from the College is connected to the Atrophy pit.

- **E-waste management**

All the miscellaneous e-waste such as CDs, Battery, bulbs, and

other electronic items are collected from every departments and office and given to the scraps for safe disposal.

- Waste recycling system

The used internal assessment books, practical records, newspapers, are sold to the local venders for recycling purpose.

- Hazardous chemicals and radioactive waste management

Our institutions doesn't have any chemical based content equipment due to which we don't have this mechanism.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	https://shrigovindprabhucollege.org.in/
Any other relevant information	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of Bicycles/ Battery powered vehicles**	A. Any 4 or All of the above

3. Pedestrian Friendly pathways

4. Ban on use of Plastic

5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Policy documents and information brochures on the support to be provided	<u>View File</u>
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Our college provides an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal and socioeconomic.

Commemorative Day like Independence Day, Republic Day, Constitution Day, Voter Day, Birth & Death Anniversary of National Hero, International Women Day, Yoga Day, Shri Govindprabhu Birth Anniversary etc.

Regional Festival like Raksha Bandhan, Celebrate in our college.

1. **NSS activities: -**

- **NSS unit of the college organized Special Residential camp for college students where various activities conduct by the NSS students like Health Checkup camp for villagers, Cleaning the village, Awareness rally about Beti bachao- Beti Padhao, various cultural activities like Drama, Singing, Solo Dance, Group dance etc. all programmes based on the social, cultural, regional, linguistic and socioeconomic value.**
- **Tree Plantation done by the college, Students participate in tree plantation programme nearby their area.**

1. **Also organize online National Voters Day. E-seminar organize on Higher Education and ideal Citizen by Department of Political Science.**
2. **Women study Cell department organized various programme**

based on gender sensitization.

1. Cultural Department organized various programme for to give scope to latent qualities of the students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Teacher Should:-

- **Seek to make professional growth continuous through study and research.**
- **Perform their duties in the form of teaching tutorial, practical, seminar and research work consciously and with dedication.**
- **Participating in extension co-curricular and extra-curricular activities including community service.**

Teacher and Non-Teaching Staff:-

- **Speak respectfully to other teachers and sender assistance for professional betterment.**
- **Treat other member of the profession in the same manner as they themselves wish to be treated.**

Act:-

- **Help the needy with head, heart and hands (Charity) service to the poor is considered holier than the service of god.**
- **Not hurting and torturing others physically, verbally and mentally.**

Co-operate and assist in carrying out functions relating to the educational responsibilities of the college and the university such as assisting in appraising applications for admission, advising and counselling students as well as assisting the conduct of university and college examination including

supervision, invigilation and evaluation.

II. Teacher and Students

Teacher Should:

- **Respect the right and dignity of the students in expression his/her aptly.**
- **Pay attention to only the attainment of the student in the assessment of merit.**
- **Reform from inciting students against other students, colleague and administration.**

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	[View File](#)
Any other relevant information	[View File](#)

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**B. Any 3 of the above**

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	[View File](#)
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

- **National Festivals like Independence Day, Republic Day is celebrated to continue the spirit of patriotism and respect towards the great constitution among the coming generations.**

- **Birth Anniversary celebrate Dr. T. V. Gedam, President of Kalyan Education Society, Nagpur.**
- **Shri Govindprabhu and Chakradhar Swami Birth Anniversary Utsav.**
- **Mahatma Gandhi's Birth and death Anniversary is an occasion to spread the message of sustainable peace and non-violence among the citizens,**
- **Online International yoga day organized which stimulates to build sound body, sound mind in our life.**
- **Organize National Education Day, National Unity Day, reading and inspirational day, Constitution Day, as Birth Anniversaries of Abul Kalam Azad, Sardar Wallabbhai Patel, APJ Abdul Kalam, and Dr. Babasaheb Ambedkar to pay homage to the work of these personalities.**
- **Chhatrapati Shivaji Maharaj Jayanti is celebrated to inspire the generations about his brave warrior ship and managing the difficult situation.**
- **Dr. Sarvappalli Radhakrushnan Birth Anniversary is celebrated as teachers' day.**
- **Savitribai Phule Birth Anniversary is celebrated. She was the first lady to start giving education to the girls in Maharashtra.**
- **Death Anniversary of Rastrasant Tukadoji Maharaj organized.**
- **National sports day and World Environment Day organized**

in college.
* Celebrating Birth Anniversary of father of Library Science Dr. S. R. Ranganathan to stimulate reading tendency in the students.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title of the Practice

 "Women Empowerment and Gender Sensitization."

2. Objectives of the Practice

To sensitize students and staff regarding women empowerment and gender sensitization and to aware the girls students of the institution regarding the safety measures to be undertaken for their better life aiming at their holistic development.

3. The Context

There is an alarming rise in violence against women. As citizens of India, it is our primary duty to uphold the values of equality, liberty, justice and fraternity enshrined in our constitution. For this, the college formed Women Study Cell. This cell prepared their annual action plan which has its focus on girl students and female staff, their empowerment, and their curricular, co-curricular, extra-curricular development.

4. The Practice

* Online Workshop on Making Banana Clips, Kata Pin, U pin, Pollen, Foam Flower for girls Students. (13 Mar. 2022)
* Online Workshop on Breast Feeding- Protection of Baby and

  mother (06 August 2021)
- Street Play- on Violence of Women on the Occasion of International Women Day ()8 March 2022)
- Rally on Beti Bachao – Beti Padhao. (26 May 2022)
- Workshop on Making Paper and Cloths Bag , (21 Feb. 2022)
- Slogan Writing Competition (08 March 2022)

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

According to our institutional Mission and Vision, development of the Students and Community service is the most gratifying aspect of the college experience which plays a big role in lives of our students because ours is most distinguished institution of this area that has its mission- commitment to overall development of the rural students. Our college works to create a living environment.In addition to supporting the safety, comfort and well-being of our students, we seek to help each students feel a connection to the poor, rural and tribal community of this area and respect to all its members. They gain experience and build relationship with society. College helps students to get different of scholarships. Gender sensitization programmes are reflected in various workshop/lectures/seminars, sports competition, NSS units of this college. Students have won prizes at inter- collegiate, state and national level competitions.

Students enlighten the villagers in respect to education, superstitions, employment through various activities in NSS Camp. Students, teachers, stakeholders approach to citizens in special camp 'Village development by Youth' various programmes organized as, cleanliness, personal hygiene, Tobacco awareness programme, Alcohol addiction programme, Good sanitation programme, and self-hygiene camp, women empowerment programmes, save girls children, educate the girls etc.

File Description	Documents
Appropriate web in the Institutional website	[View File](#)
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

Formation of various committees in the college • Preparation of Academic calendar for the year 2022-23 • Introducing new courses • Organizing fresher's meet • Conducting bridge courses. • • Preparing Teaching plans according to syllabus and maintain Daily diary by all teachers • Organizing staff development programmes • Strengthening feedback system • Promoting ICT based teaching learning. • Strengthening Mentor-Mentee program • Organizing Institutional/University/state level workshops, seminars and conferences in various subjects • Organizing inter collegiate cultural events • Organizing inter collegiate games and sport events • Increasing Participation of students in games and sports and cultural events at University/State/National level competitions • Conducting Green Audit • Organizing medical and blood donation camp • Motivating faculty for research & publications • Organizing study tour and industry visit • Organizing NSS camp in adopted village • Increasing number of digital classroom •Organizing guest lecture by respective department • Processing registration of Alumni Association •Strengthening the activities of Cultural departments • Increasing the infrastructural facilities • Upgradation of internet services • Organizing community oriented programme •Organizing seminar on IPR and industry-academia collaborations • Encouraging teachers for participating in Conferences, seminar, symposia and Faculty/Staff Development programs • Increasing library resources • Processing registration of Alumni Association.