

Kalyan Education Society, Nagpur's

**Shri Govindprabhu Arts and Commerce College,
Talodhi (Balapur), Tah. Nagbhid,
Dist. Chandrapur (M. S.)
Pin Code - 441221**

(Affiliated to Gondwana University, Gadchiroli (M.S.))



**Annual Quality Assurance Report (AQAR)
2017-18**

Submitted to,



NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission
P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

1. Details of the Institution

1.1 Name of the Institution

Shri Govindprabhu Arts & Commerce College

1.2 Address Line 1

At-Po- Talodhi (Balapur), Tah. Nagbhid, Dist. Chandrapur. (M.S.)

Address Line 2

City/Town

Talodhi (Balapur)

State

Maharashtra

Pin Code

441221

Institution e-mail address

principalsgpmv@gmail.com
principal_sgpmv@rediffmail.com

Contact Nos.

9420143810

Name of the Head of the Institution:

Principal,
Dr Shriram Shrawanji Kawale

Tel. No. with STD Code:

07179-236088

Mobile:

9420143810

Name of the IQAC Co-ordinator: Prof. Amol C. Indurkar

Mobile: 8275286358

IQAC e-mail address: sgpmviqac@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879) MHCOGN22598

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC(SC)/17/A&A/133.1

1.5 Website address: www.shrigovindprabhucollege.org.in

Web-link of the AQAR: www.shrigovindprabhucollege.org.in/iqac/AQAR2016-17.doc

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C	1.56	2016	5 Year
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY 25/09/2016

1.8 AQAR for the year (for example 2010-11) 2017-2018

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2016-17 submitted to NAAC on 27-12-2018 (DD/MM/YYYY)
- ii. AQAR _____ (DD/MM/YYYY)
- iii. AQAR _____ (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financ

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

--

1.12 Name of the Affiliating University (for the Colleges)

Gondwana University, Gadchiroli (M. S.)

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

UGC-Special Assistance Programme DST-FIST

UGC-Innovative PG programmes Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and
community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholder No. Faculty

Non-Teaching Staff Student Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- Prepared the Academic calendar
 - Book Exhibition
 - PBAS forms submitted to by college staff members assessed on and submitted to principal's office on 30th April 2017.
 - Career Counselling.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<ul style="list-style-type: none"> Preparation of academic calendar of institution for quality enhancement. 	<ul style="list-style-type: none"> Prepared Academic Calendar for the academic year 2016-2017 and monitored the various programmes organized as per given schedule.
<ul style="list-style-type: none"> Preparation of subject wise Annual teaching Plans. 	<ul style="list-style-type: none"> Actual implementation of 'Annual Teaching Plans' was monitored by filling the Monthly Progress Reports throughout the academic year.
<ul style="list-style-type: none"> Motivate teachers to develop Research temperament. 	<ul style="list-style-type: none"> Teachers are engaged in research; research publications and pursuing Ph.d.
<ul style="list-style-type: none"> Obtain feedback from students. 	<ul style="list-style-type: none"> Feedback from students on teachers , courses and programme are collected. Analysis of the feedbacks has been made.

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

AQAR was placed before Academic Committee, Meeting of HOD, and Management Committee for approval. And suggestion of that committee is incorporated.

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	01			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	01			

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: **CBCS**/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	01
Trimester	
Annual	

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes, Syllabus for FYBA was revised by the Gondwana University, Gadchiroli.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
09	08	--	01	--

2.2 No. of permanent faculty with Ph.D.

04

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
--	--	--	--	--	--	--	--	--	--

2.4 No. of Guest and Visiting faculty and Temporary faculty

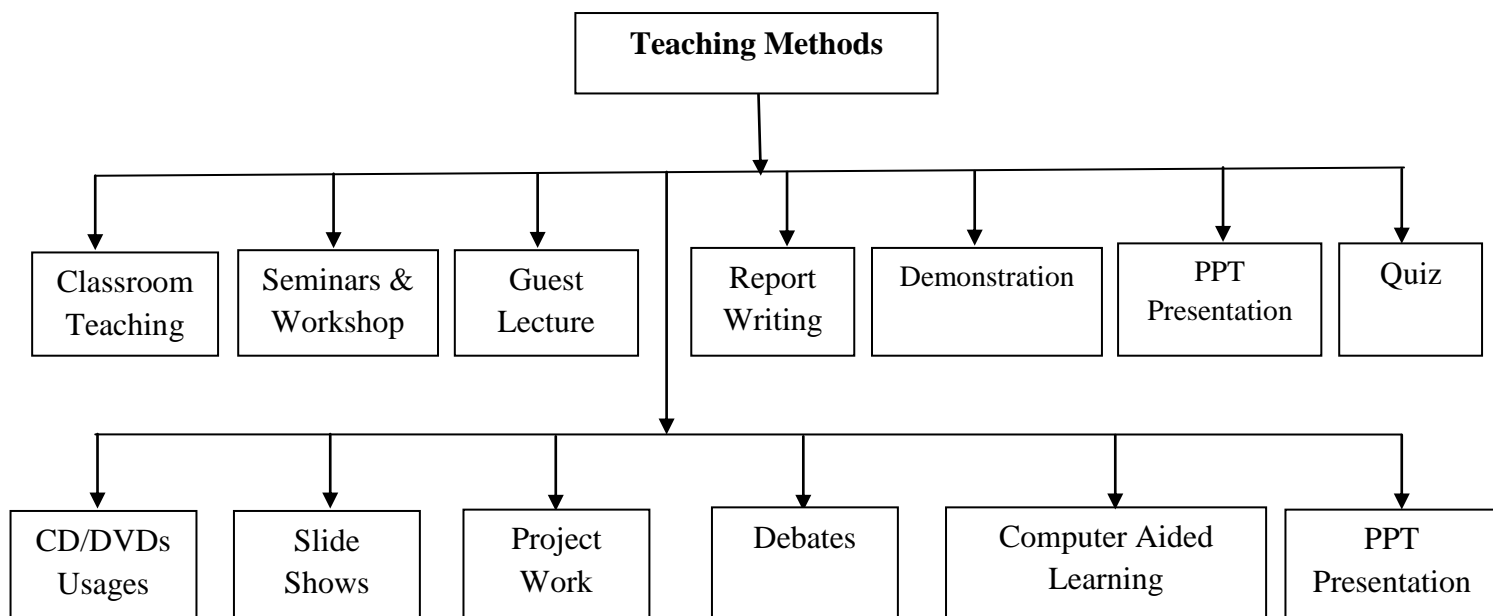
	Guest Faculty	Visiting Faculty	Temporary Faculty
No. of Faculty	--	--	02 (CHB)

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	--	01	01
Presented papers	--	01	01
Resource Persons	--	--	--

2.6 Innovative processes adopted by the institution in Teaching and Learning:

To make the teaching learning process more interesting and effective, all faculty member used various innovative teaching Methods. A blend of following methods was used...



2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- Displaying of Examinations related rules & regulations.
- Conduct of meeting for exam. Supervisors.
- Formats prepared to keep records of Student's class wise and block wise attendance.
- Supervisor's attendance report.
- Receiving the online question papers from the University through E-Mode centre to maintain confidential records.
- Regular, weekly tutorials are conducted.
- **Evaluation Reforms:**
- Continuous internal assessment for practical subjects.
- Novel teaching learning methods for internal evaluations are being introduced.
- Project presentations based on field visit and survey conducted.
- Group presentations
- Viva on projects.
- Chart and poster competitions.
- Quiz competitions.
- Seminar Presentations.
- Continuous evaluation is carried out throughout the semester through regular tests, objectives tests, projects, presentations, quizzes etc.

2.9 No. of faculty members involved in curriculum Restructuring / revision/ syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

	Curriculum Restructuring / revision/syllabus development as member of Board of Study	Faculty/Curriculum Development workshop
No. of Faculty Involved	02	08

2.10 Average percentage of attendance of students

85%

2.11 Course/Programme wise distribution of pass percentage: **2017-2018**

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
F. Y. B. A. Sem. I	133	--	4.51%	6.02%	--	10.53%
F. Y. B. A. Sem. II	90	--	16.7%	4.45%	--	21.11%
S. Y. B. A. Sem. III	64	1.56%	4.69%	29.69%	--	35.94%
S. Y. B. A. Sem. IV	55	1.8%	10.90%	30.90%	--	43.68%
T. Y. B. A. Sem. V	61	--	6.56%	29.51%	13.12%	49.18%
S. Y. B. A. Sem. VI	58	--	8.62%	44.83%	5.17%	58.62%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

Teaching-learning process is Contribute/Monitor/Evaluate by IQAC in following ways:

- Preparation of Annual Planning of each subject by teachers.
- Submission of Monthly Progress Report at the end of month to Head of the Institute.
- Submission of these reports to head of Institution for further needful.
- Analysing the feedback of students and faculty during class committee meetings.
- Monitoring attendance of students.
- Conducting student's representative meetings, parents Meetings, and Faculty Meetings and taking corrective actions.

- Results Analysis is validated by the IQAC after each continuous assessment tests and end semester Examination.
- IQAC is involved in the Performance Based Appraisal System (PBAS) to evaluate the academic performance of the faculty under the criterion laid down by the UGC.

2.13 Initiatives undertaken towards faculty development:

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	--
UGC – Faculty Improvement Programme	--
HRD programmes	--
Orientation programmes	--
Faculty exchange programme	--
Staff training conducted by the university	--
Staff training conducted by other institutions	--
Summer / Winter schools, Workshops, etc.	--
Others	--

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	03	--	--	--
Technical Staff	--	--	--	--

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The IQAC always encouraged and sensitized research climate in the college by suggesting greater involvement of the faculty members in research, project work, field work, and surveys by the individual teachers as well as by different Departments and Units

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

3.4 Details on research publications

	International	National	Others
Peer Review Journals	09	--	--
Non-Peer Review Journals	--	01	--
e-Journals	02	--	--
Conference proceedings	--	01	01

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	--	--	--	--
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects (other than compulsory by the University)	--	--	--	--
Any other(Specify)	--	--	--	--
Total	--	--	--	--

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges
Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	--	--	--	--	--
Sponsoring agencies	--	--	--	--	--

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College
 Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

3.17 No. of research awards/ recognitions received by faculty and research fellows
 Of the institute in the year

Total	International	National	State	University	Dist	College
--	--	--	--	--	--	--

3.18 No. of faculty from the Institution who are Ph. D. Guides
 and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events: **150**

University level State level
 National level International level

3.22 No. of students participated in NCC events:

University level	NA	State level	NA
National level	NA	International level	NA

3.23 No. Of Awards won in NSS:

University level	--	State level	--
National level	--	International level	--

3.24 No. Of Awards won in NCC:

University level	NA	State level	NA
National level	NA	International level	NA

3.25 No. of Extension activities organized

University forum	06	College forum	12		
NCC	NA	NSS	07	Any other	02

3.25.1 **University Forum:**

1. Shri Aditya Vijay Janbandhu, the student of B. A. 2nd year has Secured 6th place in Gondwana University Inter Collegiate Cross Country Competition and qualifying for All India Inter University Competition 2017-18.
2. The College Cross-Country (Men) team was holding Second Place at Gondwana University, Gadchiroli Cross-country Competition.
3. The College Basketball (Men) team was holding third Place in Gondwana University, Gadchiroli Inter Collegiate tournament.
4. Our College Students represented Gondwana University, Gadchiroli's Team in Cross-Country, Basketball and Football in various Level Competition.
5. Our College Students were participated in Gondwana University, Gadchiroli level Folk Dance Competition Secured 3rd Place.
6. Our College Students were Participated in *Indradhanush* (Cultural Programme Competition) and won various Medals in various Fine arts Competition.

3.25.2 **College Forum:**

1. 21st June 2017: international Yoga Day celebrates in the College.
2. 01st July 2017: Tree Plantation.
3. 03rd July 2017: Welcome Party for the B. A. First year Students.

4. 23rd Aug. 2017. To 05th Sep. 2017: Birth Anniversary of Shri Chakradhar Swami and Shri Govindprabhu Celebrated in the college with various Cultural, Intellectual, Social and Academic Activities Organized Collaboration with IQAC, N.S.S. Dept., Cultural Dept., Women Cell, Library Dept., Language and Social Science Dept.

- Health Awareness Guidance
- Tree Plantation
- Teachers Day Celebration
- Career Guidance
- Excellence Award for Students
- Book Exhibition
- Debate Competition
- Quiz Contest

5. 05 Sep. 2017 : “Teacher Day” Celebrate in the Presence of Special Chief Guest Hon’ble

Dr. N. V. Kalyankar, Vice-Chancellor, Gondwana University, Gadchiroli

6. 02nd Oct. 2017: Birth Anniversary of Mahatma Gandhi & Lal Bahadur Shastri.

7. 15th Oct. 2017: The College Marked the Late Ex. Presidents Abdul Kalam’s Birth Anniversary as ‘Vachan Prerna Din.’ As instructed by the Government of Maharashtra, Department of Higher and Technical Education.

8. 20th Oct. 2017: “पहाट दिवाळी ची :गोविंदप्रभूंची” A Musical Orchestra organised at College Campus.

9. 06th Dec. 2017: Death Anniversary of Dr. Babasaheb Ambedkar.

10. 10th Dec. 2017: Human Right Day

11. 3rd January 2018: Birth Anniversary of Savitribai Fuley.

12. 12th January 2018: National Youth Day/ Swami Vivekanand Birth Anniversary.

13. 19th Feb. 2018: Birth Anniversary of Chhatrapati Shivaji Maharaj.

3.25.3 N. S. S. Forum:

1. Following Activities Conducted during academic Year 2017-18.

Sr. No.	Date	Name of Activity or Event	Individual or Group	Venue Outdoor/ indoor	No. Of Students Participated	Achievement
1.	21.06.2017	International Yoga Day	Group	College Campus	50	Awareness About fitness & Health
2.	04.07.2017	Tree Plantation	Group	College Campus	70	Importance of plants and Environment awareness.
3.	11.07.2017	International Population Day	Group	Hall	50	Awareness about population and its impact.
4.	14.08.2017	Cleanliness Fortnight	Group	Hall	100	Awareness about the cleanliness and Health.
5.	26.08.2017	Health Related Programme	Group	Hall	60	Initiative to create awareness about Health
6.	29.08.2017	“Need of Addiction free Society” Workshop	Group	Hall	80	Create Awareness about Addiction and its effects on the human life.
7.	20.01.2018 & 26.01.2018	Seven Days Residential Special N.S.S. Camp.	Group	At Sonapur, Ta. Nagbhid, Dist. Chandrapur	90	To imbibe leadership qualities and to let know the village life social awakening, To develops the Habit of Cleanliness, “ग्राम स्वच्छते करीता आजचा युवक”

1.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility.

1. 21st June 2017: international Yoga Day celebrates in the College.
2. 01st July 2017: Tree Plantation.
3. 03rd July 2017: Welcome Party for the B. A. First year Students.
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Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	26200 Sq. Mtr.			
Class rooms	06			
Laboratories	01			
Seminar Halls	01			
No. of important equipments purchased (≥ 1 -0 lakh) during the current year.	--			
Value of the equipment purchased during the year (Rs. in Lakhs)	--			
Others Reading room for Boys.	01			

4.2 Computerization of administration and library

Office Administration, Admission & account work is partially computerized.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	2450	352835.05	71	12700	2521	365535.05
Reference Books	217	69438.00	--	--	217	69438.00
e-Books	--	--	--	--	--	--
Journals	04	4485.00	13	17055.0	17	17055.00
e-Journals	--	--	--	--	--	--
Digital Database	--	--	--	--	--	--
CD & Video	32	4660.00	--	--	32	4660.00
Others (specify)	13	1555.00	02	175	15	1730.00
Book Bank						
News Papers	07	9392.50	--	14080.0	07	23472.50

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	09	06	Broad – Band 01	01	01	02	Library 01	00
Added	--	--	--	--	--	--	--	--
Total	09	06	01	01	01	02	01	00

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Nil

4.6 Amount spent on maintenance in lakhs :

i) ICT --

ii) Campus Infrastructure and facilities --

iii) Equipments --

iv) Others

- a. Games and Sports: 18544.00
- b. Library Books: 29750.00
- c. Home-Eco. Lab.: 11794.00

Total: **60088.00**

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC monitor the following student support services:

- Student Counselling cell
- Computer Facility
- Wi-Fi Facility
- Health Care
- Photocopy and Printing
- Updates on Notice boards and College Website to ensure active Participation by students in various activities.
- Complaint/Suggestions Box
- Announcement during morning Assembly.

5.2 Efforts made by the institution for tracking the progression

- All the Students support committees give wide publicity of their services provided to all the students.
- The records are meticulously maintained by each committee.
- Analysis or record is done for further action.
- Suggestion box is provided and the suggestions are forwarded on the suggestion slip prepared by the IQAC.
- Committee meetings are held timely.
- Preparation of Academic calendar for quality sustenance and enhancement.
- Examination related work is done online and in stipulated time.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
272	--	--	--

(b) No. of students outside the state

(c) No. of international students

Men	No	%	Women	No	%
	163	59.92		109	40.07

Last Year (2015-16)								This Year (2016-17)							
General	SC	ST	NT /VJ	SBC	OBC	Physically Challenged	Total	General	SC	ST	NT /VJ	SBC	OBC	Physically Challenged	Total
04	56	30	37	14	117	00	258	05	56	38	39	13	120	01	272

Demand ratio:- **3:3.58**

Dropout % :- **57.34%**

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Nil

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT

IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

Sr. No.	Nature of Programme	No. Of students Benefited
1.	College Library display regularly various information regarding competitive examination, preparation for examination, career development and career opportunities in various fields.	All Students
2.	Personality development and competitive Examination Guidance Lecture was organized on Dt. 10/09/2016	All Students
3.	Guest Lecture	All Students

No. of students benefitted

All

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
--	--	--	--

5.8 Details of gender sensitization programmes

- One Day Workshop on “Daughter’s Personality: Role of Mother” on 30th August 2017.
- Rangoli Competition on the theme “Female Feticide: Stigma to the Society.”
- Public Awareness Rally on “Save Girls : Learn Daughter.”

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	--	--
Financial support from government (GOI Scholarship+ GOI Free ship)	150	616867.00
Financial support from other sources	--	--
Number of students who received International/ National recognitions	--	--

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: **NO**

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision:-

The Vision of our college is to providing quality education to all the rural students and facilitating the overall growth and development of the students through various academic and non-academic activities.

Mission:-

- The College is always committed to provide opportunities of Education to the students to build their career.
- To equip them with new ideas so as to become a responsible citizens.
- The main aim of our college is to providing quality education for all round development of the students i.e. mental, physical, emotional, spiritual and social.
- The college is always committed to create a new rural India without any discrimination.
- To promote value based community trust.
- The college is always trying to prepare youth leaders for a truly modern and the global society.

6.2 Does the Institution has a management Information System

Yes, as a part of Maharashtra Government's MIS portal maintain by the Director of Higher Education.

Its consist with the various information like Staff Information, Academic Information, Students Enrolment, Educational & Allied Facilities, and Financial Information. Our college maintain all record as per the Maharashtra Government Required.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- The College, being affiliated to Gondwana University, Gadchiroli, follows the Curriculum prescribed by it.
- 2 Staff Members were on the Board of Studies in Gondwana University, Gadchiroli.
- Several faculty members are active members of University appointment examination duty.

6.3.2 Teaching and Learning

- Various strategies are used to make teaching-learning experience student centric.
- Teaching methods such as Seminars, Workshop, PPT's, Educational Visits, and Exhibitions etc. Are conducted and organized by various departments.
- Teachers are encouraged to keep themselves updated with the latest knowledge and development in their subjects by attending and actively participating in seminars, conference, workshop etc.
- Regular feedback from students to improve teaching and learning methods.
- Healthy interaction between students and faculty which goes beyond the classrooms.

6.3.3 Examination and Evaluation

- The University has prescribed semester pattern, credit system for B. A. Since 2012.
- The University has adopted the e-mode method of delivering university exam question papers to its affiliated colleges since 2016.
- The college has added, to its examination infrastructure, a special E-mode centre for maintaining confidentiality of the whole process of downloading and photocopying papers.
- Continuous evaluation through different methods like internal assessment test, assignments, presentation, projects etc.
- Transparency is maintained in evaluation process.
- Examination committee to ensure smooth conduct of examinations.
- The Practical examination is conducted with internal and external examiners appointed by the superintendent of examination.

6.3.4 Research and Development

- The College has a research cell which facilitates staff research work.
- It encourages staff members to apply for UGC schemes such as Minor Research Projects, Major Research Projects, Associate-ship in other universities, participation in research forums, to undertake Ph. D. Research, etc.
- It also motivates staff members to write and publish research and review papers in various research journals and proceedings.
- Presently four of the staff members are Registered Research Guides.

6.3.5 Library, ICT and physical infrastructure / instrumentation

LIBRARY:

- The Library provides an easy access to current and former-students, staff members and outside research scholars.
- Library makes optimum use of showcases, bulletin boards, wall papers etc. To display new arrivals, newspaper clippings, informative display about competitive examinations and latest notices.
- We build extra reading room for the students with full equipped.

ICT:

- Our college campus has wired LAN internet System, Broadband Connectivity and Wi-Fi Facility.
- We have Computer lab with internet connectivity. It has e-mode University Examination centre is established to maintain confidentiality.

PHYSICAL INFRASTRUCTURE:

- Well-furnished college building, for established the good academic atmosphere.

INSTRUMENTATION:

- The college has a laboratory and calibration is done according to the scheduled.

6.3.6 Human Resource Management

- The college encourage staff members to apply for and participate in timely refresher and orientation courses in order to avail career advancement schemes.
- The college supports active involvement of its staff members in professional Association and Forums to encourage their community contribution.
- Research papers by staff in state, National and international level conferences and Journals are published every year.
- For performance assessment of teachers, student's feedback analysis is done regularly.
- College has a 'staff council' and its conducting staff meeting for discussing for the improvement of the college.
- For medical aid facility a doctor is available on call basis.
- College provides a healthy environment, transparency in working and encourages a spirit of unity among the staff members.

6.3.7 Faculty and Staff recruitment

Appointment of new faculty, process is going on.

6.3.8 Industry Interaction / Collaboration

Not Applicable

6.3.9 Admission of Students

- Admission process is done by the college with the advertisement and publicity of the college.
- Admission committee is set up according to university norms.
- Counselling for admission is done by college staff, during admission process.
- Fees concession and fee instalment schemes made available for the needy students.
- Online admission process initiated by the University from 2012-2013.
- Full transparency in admission process is maintained.

6.4 Welfare schemes for

Teaching	LIC deduction and DCPS, GPF etc.
Non teaching	LIC deduction and DCPS, GPF etc.
Students	Student's life Insurance, Free Medical check-up Camp for Students.

6.5 Total corpus fund generated

--

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) have been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	--	Yes	Staff Council of the college and IQAC.
Administrative	No	--	Yes	Staff Council of the college and IQAC.

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes

Yes

No

For PG Programmes

Yes

No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Introduction of CBCS pattern at UG and PG level.
- As a part of internal assessment, assignments are given/tests are conducted for 10 marks and 25 marks in Humanities, social Sciences.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

- E-mode system for under graduate examinations, started from 2015-2016.
- Online submission of examination forms started from 2012-13.
- The University sends all question papers online and the pass words to download them on personal mobile phones of the chief Supervisor of examination of each faculty.
- E-Mode system helps maintain confidentiality and is cost effective.
- Internal marks submission to University is online.

6.11 Activities and support from the Alumni Association

- Helps during admission process with publicity campaign.
- Involved in sports and Cultural events.
- Helps in developing social linkages.
- Helps in organizing N.S.S. residential camp.

6.12 Activities and support from the Parent – Teacher Association

- Parents Meet was organized on 24th Feb. 2018, to make the Parent aware about university norms & College working regarding Academic, Co-curricular & Extracurricular.

6.13 Development programmes for support staff

- Support staff attends training programme at Parent Body level, University Level and other educational institutions.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Tree Plantation.
- Cleanliness fortnight.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Published College Magazine “Unmesh”. For the development habit of writing and express the thoughts through poem, essay, stories etc. writing.
- One Day Workshop on “Daughter’s Personality: Role of Mother.”
- Rangoli Competition on the theme “Female Feticide: Stigma to the Society.”
- Public Awareness Rally on “Save Girls : Learn Daughter.”
- Awareness Workshop on “Need of Addiction free Society.”
- Student Counselling for the Examination.
- Cleanliness fortnight programme.
- Skill Development Programme.
- Digital Literacy Appreciation Programme under the *Pradhan Mantri Gramin Digital Saksharta Abhiyan*.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- A Village is adopted to implement extension activities under N. S. S.
- Extracurricular and Co-curricular activities were conducted as per the plan of the Department/college and Academic Calendar.
- Carrier guidance and new opportunities of self-Employment for women.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Best Practice –I
One Day Workshop on “Daughter’s Personality: Role of Mother” on 30th August 2017.
- Best Practice –II
“Need of Addiction free Society” Workshop.

**Provide the details in annexure (annexure need to be numbered as i, ii, iii)*

7.4 Contribution to environmental awareness / protection

- Tree Plantation programme was conducted in collaboration with NSS, on 4st July 2017. Plantation programme was carried out in the college campus. Plants were Planted by Principal, Staff Members, and students.
- Environment studies Department conduct Educational Tour.
- Cleanliness fortnight organized by the Environmental Studies Department.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

STRENGTHS:

- **Campus:** Environment friendly campus.
- **Quality Education:** Highly qualified and dedicated faculty; Healthy interaction between students and faculty which goes beyond the Classrooms; Learning beyond curriculum.
- **Commitment toward student's welfare:** Equal opportunity to all.
- **Counselling:** Counselling for students at both formal and informal levels.
- **Infrastructure and Technology Access:** 24x7Wi-Fi Connectivity. Well-equipped Computer Lab.
- **Well-Equipped Library:** Excellent Collection of rare and latest books and journals.
- **Sports Achievements:** In keeping with its tradition of all-round education, the college offers excellent sports infrastructure and coaching leading to National and state level sports achievements.
- **Scholarship and financial Aids:** College offers several bursaries, a large number of Scholarship disbursed to students from marginalized and economically deprived section.
- **Extra-curricular activities:** Large number of Cultural, Literary, Subject & theme Based Societies.
- **Morning Assembly:** All students are required to attend the morning assembly. It provides the necessary connect with our spiritual being. Emphasis is laid on how we should lead our lives with simplicity and contribute to the collective good than merely focus on personal achievements and rewards. Focus is laid on doing small things right and that small starts make a big difference.
- **College Websites:** is well-maintained and user friendly. The class-wise time table is uploaded on the website before the commencement of the new session every semester. The attendance and internal assessment marks are uploaded by teachers regularly as per schedule. Students can check their records regularly. All major events are updated regularly.

- **Distinguished Alumni:** Alumni of the college include distinguished personalities from various fields like Education, theatre, media, literature, sports etc.

WEAKNESS:

- Limited development infrastructure.
- Limited numbers of courses offered.

OPPORTUNITY:

- Excellent academic environment.
- Active alumni participation
- To share the wealth of information and methodologies practiced at college with the world at large.

THREATS:

- Inadequate Research Facilities
- Insularity
- Complacency

8. Plans of institution for next year

1. To conduct skill development activities for students and maintain record with exact number of students, divisions and batches.
2. To organize state National and International level Seminars/Workshop/conference symposia etc.
3. To Publish 'UNMESH' Magazine.
4. Extensive use of ICT in Teaching, Learning and Research.
5. To Constitute a Committee for organizing extension activities.
6. To undertake online students satisfaction survey regarding teaching-learning process.
7. To develop students / alumni database of student progression to higher education.
8. To undertake faculty exchange programme.
9. To organize educational tour for students.
10. To organize Foundation course, Remedial Teaching Courses for students.

11. To encourage staff & students in their research activities.
12. To conduct 'Alumni Meet' & 'Parent Meet'.
13. To Organize Residential Special Camp as NSS activity in village adopted by our college.
14. To organize Intramural Tournament.
15. To organized College Gathering.

Name Amol chokha Indurkar

Amol

Signature of the Coordinator, IQAC

Co-ordinator NAAC

Shri Govindprabhu Arts and Commerce College,
Talodhi (Balapur), M.S.



Name Shriram Shrawani Kaval

Shriram

Signature of the Chairperson, IQAC

Shri Govindprabhu Arts & Com. College
Talodhi (Balapur) Tah. Nagbhid, Dist. Chandrapur

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

Academic Calendar for 2017-18

JUNE- 2017

1. Beginning of the first term 14th June 2017.
2. Preparation of College Time Table 18th June 2017.
3. Beginning of Admission Procedure 19th June 2017.
4. International Yoga Day 21st June 2017
5. Formation of Various College Committees.

JULY- 2017

1. Commencement of Regular Classes 1st July 2017.
2. IQAC Meeting 5th July 2017.
3. Tree Plantation
4. Procedure of volunteer Selection for N.S.S. 30th July 2017.
5. World Population Day 11st July 2017.

AUGUST- 2017

1. Independence Day 15th August 2017
2. Rajiv Gandhi Birth Anniversary (*Sadbhavna* Day) 20th Aug. 2017.
3. First Unit Test

SEPTEMBER- 2017

1. Shri Govindprabhu Birth Anniversary Celebration – 23rd Aug.2017 to 05th Sep. 2017.
2. Teacher Day 5th Sep. 2017.
3. World Literacy Day- 8th Sep. 2017.
4. World Superstition Eradication Day- 21st Sep. 2017.
5. N.S.S. Day- 24th Sep. 2017.
6. Death Anniversary of “Rangnathan” Father of Library- 27th Sep. 2017.
7. Second Unit Test.

OCTOBER- 2017

1. National Blood donor Day- 1st Oct. 2017.
2. Birth Anniversary of Mahatma Gandhi & Lal Bahadur Shastri- 2nd Oct. 2017
3. Death Anniversary of Rashtasant Tukdoji Maharaj- 11st Oct. 2017.
4. University End Semester Examination Winter- 2016 begins from 13rd Oct. 2017.
5. Winter Vacation begins from 18th Oct. 2017 to 17th Nov. 2017

NOVEMBER- 2017

1. Observing ‘*Sanvidhan* Day’ - 26th Nov. 2017.
2. Death Anniversary of Mahatma Fuley – 28th Nov. 2017.

DECEMBER- 2017

1. World AIDS Day- 1st Dec. 2017.
2. Death Anniversary of Dr. Babasaheb Ambedkar- 06th Dec. 2017.
3. Human Rights Day – 10th Dec. 2017.
4. Special Residential Seven days N.S.S. Camp.

JANUARY- 2018

1. ‘Agnipankh’ – 2017’ Cultural Meet- 30th Dec. 2017to 3rd January 2018.
2. Birth Anniversary of Savitribai Fuley (*Balika Din*)- 3rd January 2018.
3. National Youth Day- 12nd January 2018.
4. Republic Day- 26th January 2018.
5. Death Anniversary of Mahatma Gandhi (*Hutatma Din*)- 30th January 2018.

FEBRUARY- 2018

1. Birth Anniversary of Chhatrapati Shivaji Maharaj- 19th Feb. 2018.
2. World Marathi Day – 27th Feb. 2018.
3. Education Tour.
4. Third Unit Test

MARCH- 2018

1. World Women’s Day- 8th March 2018.
2. Death Anniversary of Savitribai Fuley- 12nd March 2018.
3. Fourth Unit Test.

APRIL- 2018

1. Birth Anniversary of Mahatma Fuley- 11st April 2018
2. Birth Anniversary of Dr. Babasaheb Ambedkar – 14th April 2018.
3. Birth Anniversary of Rashtra Sant Tukdoji Maharaj – 30th April 2018.
4. University End Semester Summer Examination- 2018 (April/May).

MAY- 2018

1. Maharashtra Day- 1st May 2018.
2. Summer Vacation- 1st May 2018 to 13rd June 2018.

Analysis of the feedback (Part B, Criteria –I, 1.3)**Consolidated Statement of Feedback Analysis**

(Students feedback about college, Teachers and Library Services)

Sr. No.	Feedback for the Activity	Overall Rating in Percentage	Rating
1.	Student's Feedback for college	85.50%	Excellent
2.	Student's Feedback for Teachers	88.14%	Excellent
3.	Student's Feedback for Library	56.90%	Excellent

Best Practice Detail Information (Criteria –VII, 7.3)

BEST PRACTICE - 1

1. Title Of Best Practice :

“One Day Workshop on “Daughter’s Personality: Role of Mother” on 30th August 2017.”

2. Goal:

- ❖ To motivate students and people Role Of Mother.
- ❖ To counsel students and people about equity.
- ❖ To arouse social consciousness about Girls
- ❖ To develop the culture of “*Muli Wachava : Muli Shikava.*”
- ❖ To contribute in the national mission in the field of Gender Equity.

3. The Context:

Our College is situated in Rural Area and people are not aware about the gender equity and they have some tradition and customs. We organised the workshop and arrange guest lecture on the gender sensitization and the Mother’s Role in development of their daughter.

4. The Practice:

- ❖ We organised the workshop and guest lecture by Mrs. Pathode Madam
- ❖ All students benefited from this workshop.

Taking into consideration the vision and mission of the institution the college started the special drive during onset of rainy season to plantation the trees. The teacher and non-teaching staff giving information to the students about the gender equity During regular class hours teacher always aware students about the gender sensitization.

5. Evidence of Success:

- ❖ Photograph of workshop.
- ❖ Newspaper cutting.

BEST PRACTICE - 2

1. Title of Practice:

“Need of Addiction free Society” Workshop.

2. Goal:

- ❖ To motivate students for eradication of Addiction from the human life.
- ❖ To counsel students about the harm of addiction.
- ❖ To arouse social consciousness about addiction.
- ❖ To develop the culture of “Addiction free Life and Society.”
- ❖ To develops the habits of non-addiction among students.
- ❖ To show the students how dangerous impact of various Addiction to the Human Life.
- ❖ Creating awareness about the Addiction free society and Addicted life in the students.

3. The Context:

The college situated in rural area, where the contribution of students and villagers is good but they have no awareness about the values of Addiction free society in human life. The students and villagers are made aware through various programmes. The condition becomes horrible for live life. Once the students and people are educated, they get different vision about addiction free life. The entire human being and the society can be sustained with addiction free life. Financial, social, Natural independence empower the students and improve their natural life.

4. The Practice:

“Addiction Free Society”

- ❖ Organised workshop and Aware the Students with various Video clip and Presentation.
 - ❖ Guidance on the Effects of the Addiction life, By Expert Resource Persons.
 - ❖ Displaying different banners, posters and boards of various Diseases and causes of addiction.
- ❖ Develops the habits of addiction free life.

Taking into consideration the vision and mission of the institution of the college stated the special drive for addiction free campus. The teacher and non-teaching staff giving information to the students about the addiction free atmosphere and harmful effects of various disease in human life. All the teachers are regularly aware to the students while teaching hour.

5. Evidence of Success:

- ❖ Photograph of Workshop.
- ❖ Newspaper cutting.

6. Problems encountered and Resource Required:

Addiction free society is essential needs of today's world because every human being is facing lots of problems of various diseases. But the people are not aware about the side effects of addiction. They are using various drugs, wine, tobacco, Gutakha etc. very easily and through anywhere in their surroundings. We should try to aware the people about live life addiction free.