

Kalyan Education Society, Nagpur's

**Shri Govindprabhu Arts and Commerce College,
Talodhi (Balapur), Tah. Nagbhid,
Dist. Chandrapur (M. S.)
Pin Code - 441221**

(Affiliated to Gondwana University, Gadchiroli (M.S.))



Annual Quality Assurance Report (AQAR)

2016-17

Submitted to,



NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

1. Details of the Institution

1.1 Name of the Institution	Shri Govindprabhu Arts & Commerce College
1.2 Address Line 1	At-Po- Talodhi (Balapur), Tah. Nagbhid, Dist. Chandrapur. (M.S.)
Address Line 2	
City/Town	Talodhi (Balapur)
State	Maharashtra
Pin Code	441221
Institution e-mail address	principalsgpmv@gmail.com principal_sgpmv@rediffmail.com
Contact Nos.	9420143810
Name of the Head of the Institution:	Principal, Dr Shriram Shrawanji Kawale
Tel. No. with STD Code:	07179-236088
Mobile:	9420143810

Name of the IQAC Co-ordinator: Prof. Amol C. Indurkar

Mobile: 8275286358

IQAC e-mail address: sgpmviqac@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879) MHCOGN22598

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate) EC(SC)/17/A&A/133.1

1.5 Website address: www.shrigovindprabhucollege.org.in

Web-link of the AQAR: www.shrigovindprabhucollege.org.in/iqac/AQAR2016-17.doc

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C	1.56	2016	5 Year
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY 25/09/2016

1.8 AQAR for the year (for example 2010-11) 2016-2017

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR _____ (DD/MM/YYYY)4
- ii. AQAR _____ (DD/MM/YYYY)
- iii. AQAR _____ (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financ

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (for the Colleges)

Gondwana University, Gadchiroli (M. S.)

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

UGC-Special Assistance Programme DST-FIST

UGC-Innovative PG programmes Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and
community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholder No. Faculty

Non-Teaching Staff Student Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

"One Day Workshop on Sexual Harassment of women at Work Place"
Organized on Dt. 27/02/2017

2.14 Significant Activities and contributions made by IQAC

- Prepared the Academic calendar
- Book Exhibition
- PBAS forms submitted to by college staff members assessed on and submitted to principal's office on 30th April 2017.
- Career Counselling.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<ul style="list-style-type: none"> Preparation of academic calendar of institution for quality enhancement. 	<ul style="list-style-type: none"> Prepared Academic Calendar for the academic year 2016-2017 and monitored the various programmes organized as per given schedule.
<ul style="list-style-type: none"> Preparation of subject wise Annual teaching Plans. 	<ul style="list-style-type: none"> Actual implementation of 'Annual Teaching Plans' was monitored by filling the Monthly Progress Reports throughout the academic year.
<ul style="list-style-type: none"> Motivate teachers to develop Research temperament. 	<ul style="list-style-type: none"> Teachers are engaged in research; research publications and pursuing Ph.d.
<ul style="list-style-type: none"> Obtain feedback from students. 	<ul style="list-style-type: none"> Feedback from students on teachers , courses and programme are collected. Analysis of the feedbacks has been made.

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

AQAR was placed before Academic Committee, Meeting of HOD, and Management Committee for approval. And suggestion of that committee is incorporated.

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	01			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	01			

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: **CBCS**/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	01
Trimester	
Annual	

1.3 Feedback from stakeholders*

Alumni Parents Employers Students

(*On all aspects*)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes, Syllabus for FYBA was revised by the Gondwana University, Gadchiroli.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
09	08	--	01	--

2.2 No. of permanent faculty with Ph.D.

04

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
01	01	--	--	--	--	--	--	01	01

2.4 No. of Guest and Visiting faculty and Temporary faculty

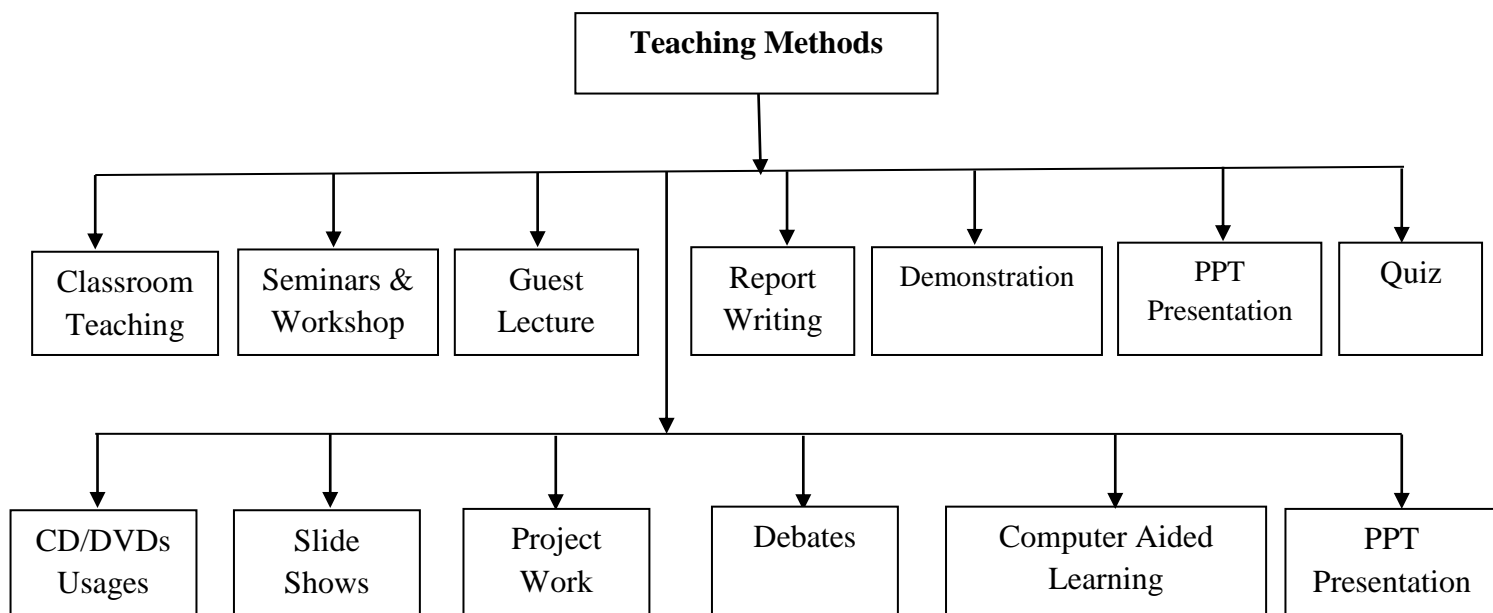
	Guest Faculty	Visiting Faculty	Temporary Faculty
No. of Faculty	--	--	02 (CHB)

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	--	01	02
Presented papers	01	02	01
Resource Persons	--	--	--

2.6 Innovative processes adopted by the institution in Teaching and Learning:

To make the teaching learning process more interesting and effective, all faculty member used various innovative teaching Methods. A blend of following methods was used...



2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- Displaying of Examinations related rules & regulations.
- Conduct of meeting for exam. Supervisors.
- Formats prepared to keep records of Student's class wise and block wise attendance.
- Supervisor's attendance report.
- Receiving the online question papers from the University through E-Mode centre to maintain confidential records.
- Regular, weekly tutorials are conducted.
- **Evaluation Reforms:**
- Continuous internal assessment for practical subjects.
- Novel teaching learning methods for internal evaluations are being introduced.
- Project presentations based on field visit and survey conducted.
- Group presentations
- Viva on projects.
- Chart and poster competitions.
- Quiz competitions.
- Seminar Presentations.
- Continuous evaluation is carried out throughout the semester through regular tests, objectives tests, projects, presentations, quizzes etc.

2.9 No. of faculty members involved in curriculum Restructuring / revision/ syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

	Curriculum Restructuring / revision/syllabus development as member of Board of Study	Faculty/Curriculum Development workshop
No. of Faculty Involved	02	08

2.10 Average percentage of attendance of students

85%

2.11 Course/Programme wise distribution of pass percentage: **2016-2017**

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
F. Y. B. A. Sem. I	125	1.25%	3.75%	33.75%	15.00%	53.75%
F. Y. B. A. Sem. II	100	1.00%	5.00%	21.00%	2.00%	29.00%
S. Y. B. A. Sem. III	70	--	3.5%	15.4%	4.2%	23.1%
S. Y. B. A. Sem. IV	68	--	4.76%	30.6%	4.76%	40.12%
T. Y. B. A. Sem. V	52	--	2.6%	9.36%	--	11.96%
S. Y. B. A. Sem. VI	47	--	2.35%	10.34%	--	12.69%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

Teaching-learning process is Contribute/Monitor/Evaluate by IQAC in following ways:

- Preparation of Annual Planning of each subject by teachers.
- Submission of Monthly Progress Report at the end of month to Head of the Institute.
- Submission of these reports to head of Institution for further needful.
- Analysing the feedback of students and faculty during class committee meetings.
- Monitoring attendance of students.

- Conducting student's representative meetings, parents Meetings, and Faculty Meetings and taking corrective actions.
- Results Analysis is validated by the IQAC after each continuous assessment tests and end semester Examination.
- IQAC is involved in the Performance Based Appraisal System (PBAS) to evaluate the academic performance of the faculty under the criterion laid down by the UGC.

2.13 Initiatives undertaken towards faculty development:

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	--
UGC – Faculty Improvement Programme	--
HRD programmes	--
Orientation programmes	--
Faculty exchange programme	--
Staff training conducted by the university	01
Staff training conducted by other institutions	--
Summer / Winter schools, Workshops, etc.	01
Others- National Service Scheme (NSS) Orientation Course (20 th March To 26 th March 2017)	01

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	03	--	--	--
Technical Staff	--	--	--	--

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The IQAC always encouraged and sensitized research climate in the college by suggesting greater involvement of the faculty members in research, project work, field work, and surveys by the individual teachers as well as by different Departments and Units

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

3.4 Details on research publications

	International	National	Others
Peer Review Journals	02	--	--
Non-Peer Review Journals	--	--	--
e-Journals	--	--	--
Conference proceedings	--	02	01

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	--	--	--	--
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects (<i>other than compulsory by the University</i>)	--	--	--	--
Any other(Specify)	--	--	--	--
Total	--	--	--	--

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges
 Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	--	--	--	--	--
Sponsoring agencies	--	--	--	--	--

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College
Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
--	--	--	--	--	--	--

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events: **150**

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level	NA	State level	NA
National level	NA	International level	NA

3.23 No. Of Awards won in NSS:

University level	--	State level	01
National level	--	International level	--

3.23.1 'Best All Rounder Camper' State Level Award won our college Student Shri Keju Giridhar Chandekar T.Y.B.A.

3.24 No. Of Awards won in NCC:

University level	NA	State level	NA
National level	NA	International level	NA

3.25 No. of Extension activities organized

University forum	04	College forum	10		
NCC	NA	NSS	07	Any other	02

3.25.1 **University Forum:**

1. Gondwana University, Gadchiroli Inter Collegiate University Level 'Speech Competition', Won 1st Prize.
2. Gondwana University, Gadchiroli Inter collegiate Cross-Country Tournament, Secured Third Place in it.
3. Gondwana University, Gadchiroli inter Collegiate 5th Hockey (Men), Holding Third Place in it.
4. Gondwana University, Gadchiroli Inter Collegiate Annual Athletic Meet, won 1 gold Medal, 3 Silver Medal and 3 Bronze Medal.

3.25.2 **College Forum:**

1. 21st June 2016: international Yoga Day celebrate in the College.
2. 01st July 2016: Tree Plantation.
3. 03rd Sep. To 14th Sep. 2016: Birth Anniversary of Shri Chakradhar Swami and Shri Govindprabhu Celebrated in the college with various Cultural, Intellectual, Social and Academic Activities Organized Collaboration with IQAC, N.S.S. Dept., Cultural Dept., Women Cell, Library Dept., Language and Social Science Dept.

- Health Awareness Guidance
- Tree Plantation
- Teachers Day Celebration
- Career Guidance
- Excellence Award for Students
- Book Exhibition
- Debate Competition
- Quiz Contest

4. 02nd Oct. 2016: Birth Anniversary of Mahatma Gandhi & Lal Bahadur Shastri.

5. 15th Oct. 2016: The College Marked the Late Ex. Presidents Abdul Kalam's Birth Anniversary as 'Vachan Prerna Din.' As instructed by the Government of Maharashtra, Department of Higher and Technical Education.

6. 06th Dec. 2016: Death Anniversary of Dr. Babasaheb Ambedkar.

7. 10th Dec. 2016: Human Right Day

8. 3rd January 2017: Birth Anniversary of Savitribai Fuley.

9. 12th January 2017: National Youth Day/ Swami Vivekanand Birth Anniversary.

10. 19th Feb. 2017: Birth Anniversary of Chhatrapati Shivaji Maharaj.

3.25.3 N. S. S. Forum:

1. Best All Rounder Camper award At State Level N. S. S. Camp held at Shivprasad Sadanand Jaiswal Mahavidyalaya, Arjuni/Mor. Dist. Gondia.
2. Pawan P. Akare Selected for State level Republic Day Parade Training, Organized by N. S. S. Regional office Pune & Sports Ministry of India, Higher-Technical Education Department of Maharashtra Gov. Mumbai and University of Kolhapur.
3. Following Activities Conducted during academic Year 2016-17.

Sr. No.	Date	Name of Activity or Event	Individual or Group	Venue Outdoor/ indoor	No. Of Students Participated	Achievement
1.	21.06.2016	International Yoga Day	Group	College Campus	50	Awareness About fitness & Health
2.	01.07.2016	Tree Plantation	Group	College Campus	70	Importance of plants and Environment awareness.
3.	11.07.2016	International Population Day	Group	Hall	50	Awareness about population and its impact.
4.	12.08.2016	“Say to ‘No’ Sexual Harassment & Drugs Awareness	Group	Hall	150	Awareness about the Sexual Harassment of the girls and Drug Awareness.
5.	13.08.2016	Cleanliness Oath Programme	Group	College Campus	100	Initiative to create awareness about clean campus and ethics of cleanliness.
6.	21.09.2016	Environment Promotion Workshop	Group	Hall	150	Create Awareness
7.	17.12.2016 & 23.12.2016	Seven Days Residential Special N.S.S. Camp.	Group	At Valani/Mendha, Ta. Nagbhid, Dist. Chandrapur	75	To imbibe leadership qualities and to let know the village life social awakening, To develops the Habit of Cleanliness, Je laLdkj-
8.	06.02.2017	Workshop on Environment Promotion, & Plastic Banned	Group	Hall	All Student	Environment Aawreness.

3.25.4 Participation in other Extension Activities:

1. Chetan Namdeo Kotewar was Participated and won 1st Prize in Mumbai Mayor Marathon.
2. Chetan Namdeo Kotewar Was Participated and Won 4th Prize in 21 km. Nagpur Marathon.

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility.

1. 21st June 2016: international Yoga Day celebrate in the College.
2. 01st July 2016: Tree Plantation.
3. 03rd Sep. To 14th Sep. 2016: Birth Anniversary of Shri Chakradhar Swami and Shri Govindprabhu Celebrated in the college with various Cultural, Intellectual, Social and Academic Activities Organized Collaboration with IQAC, N.S.S. Dept., Cultural Dept., Women Cell, Library Dept., Language and Social Science Dept.

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Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	26200 Sq. Mtr.			
Class rooms	06			
Laboratories	01			
Seminar Halls	01			
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	--			
Value of the equipment purchased during the year (Rs. in Lakhs)	--			
Others Reading Room	01	01	Management	35000.00

4.2 Computerization of administration and library

Office Administration, Admission & account work is partially computerized.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	2335	337835.05	115	15000	2450	352835.05
Reference Books	211	64293.00	06	5145.00	217	69438.00
e-Books	--	--	--	--	--	--
Journals	21	14420.00	04	4485.00	04	4485.00
e-Journals	--	--	--	--	--	--
Digital Database	--	--	--	--	--	--
CD & Video	32	4660.00	--	--	32	4660.00
Others (specify)	08	710	05	845	13	1555.00
Book Bank						
News Papers	07	8303.50	--	1089.00	07	9392.50

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	09	06	Broad – Band 01	01	01	02	Library 01	00
Added	--	--	--	--	--	--	--	--
Total	09	06	01	01	01	02	01	00

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Nil

4.6 Amount spent on maintenance in lakhs :

i) ICT

--

ii) Campus Infrastructure and facilities

81154.00

iii) Equipments

360743.00

iv) Others (Sport and Library)

78356.00

Total:

520253.00

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC monitor the following student support services:

- Student Counselling cell
- Computer Facility
- Wi-Fi Facility
- Health Care
- Photocopy and Printing
- Updates on Notice boards and College Website to ensure active Participation by students in various activities.
- Complaint/Suggestions Box
- Announcement during morning Assembly.

5.2 Efforts made by the institution for tracking the progression

- All the Students support committees give wide publicity of their services provided to all the students.
- The records are meticulously maintained by each committee.
- Analysis or record is done for further action.
- Suggestion box is provided and the suggestions are forwarded on the suggestion slip prepared by the IQAC.
- Committee meetings are held timely.
- Preparation of Academic calendar for quality sustenance and enhancement.
- Examination related work is done online and in stipulated time.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
258	--	--	--

(b) No. of students outside the state

(c) No. of international students

Men	No	%	Women	No	%
	141	54.65		117	45.34

Last Year (2015-16)

This Year (2016-17)

General	SC	ST	NT /VJ	SBC	OBC	Physically Challenged	Total	General	SC	ST	NT /VJ	SBC	OBC	Physically Challenged	Total
04	61	34	36	12	121	00	268	04	56	30	37	14	117	00	258

Demand ratio:- **3:3.3**

Dropout % :- **60.60%**

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Nil

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

1. Mr. Atul Kamdi Qualified UGC NET Examination in Education.

5.6 Details of student counselling and career guidance

Sr. No.	Nature of Programme	No. Of students Benefited
1.	College Library display regularly various information regarding competitive examination, preparation for examination, career development and career opportunities in various fields.	All Students
2.	Personality development and competitive Examination Guidance Lecture was organized on Dt. 10/09/2016	All Students
3.	Guest Lecture	All Students

No. of students benefitted

All

5.7 Details of campus placement

	<i>On campus</i>		<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
--	--	--	--

5.8 Details of gender sensitization programmes

- One Day Workshop on Android Mobile Apps “PRATISAD” for Girls Students.
- One Day Workshop on ‘Say to No’ for Sexual Abuse Awareness among girls Students.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	--	--
Financial support from government (GOI Scholarship)	170	687138.00
Financial support from other sources	--	--
Number of students who received International/ National recognitions	--	--

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: **NO**

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision:-

The Vision of our college is to providing quality education to all the rural students and facilitating the overall growth and development of the students through various academic and non-academic activities.

Mission:-

- The College is always committed to provide opportunities of Education to the students to build their career.
- To equip them with new ideas so as to become a responsible citizens.
- The main aim of our college is to providing quality education for all round development of the students i.e. mental, physical, emotional, spiritual and social.
- The college is always committed to create a new rural India without any discrimination.
- To promote value based community trust.
- The college is always trying to prepare youth leaders for a truly modern and the global society.

6.2 Does the Institution has a management Information System

Yes, as a part of Maharashtra Government's MIS portal maintain by the Director of Higher Education.

Its consist with the various information like Staff Information, Academic Information, Students Enrolment, Educational & Allied Facilities, and Financial Information. Our college maintain all record as per the Maharashtra Government Required.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- The College, being affiliated to Gondwana University, Gadchiroli, follows the Curriculum prescribed by it.
- 2 Staff Members were on the Board of Studies, 2 on Faculty 32(5) till academic year 2016-2017.
- Several faculty members are active members of University appointment examination committee.

6.3.2 Teaching and Learning

- Various strategies are used to make teaching-learning experience student centric.
- Teaching methods such as Seminars, Workshop, PPT's, Educational Visits, and Exhibitions etc. Are conducted and organized by various departments.
- Teachers are encouraged to keep themselves updated with the latest knowledge and development in their subjects by attending and actively participating in seminars, conference, workshop etc.
- Regular feedback from students to improve teaching and learning methods.
- Healthy interaction between students and faculty which goes beyond the classrooms.

6.3.3 Examination and Evaluation

- The University has prescribed semester pattern, credit system for B. A. Since 2012.
- The University has adopted the e-mode method of delivering university exam question papers to its affiliated colleges since 2016.
- The college has added, to its examination infrastructure, a special E-mode centre for maintaining confidentiality of the whole process of downloading and photocopying papers.
- Continuous evaluation through different methods like internal assessment test, assignments, presentation, projects etc.
- Transparency is maintained in evaluation process.
- Examination committee to ensure smooth conduct of examinations.
- The Practical examination is conducted with internal and external examiners appointed by the superintendent of examination.

6.3.4 Research and Development

- The College has a research cell which facilitates staff research work.
- It encourages staff members to apply for UGC schemes such as Minor Research Projects, Major Research Projects, Associate-ship in other universities, participation in research forums, to undertake Ph. D. Research, etc.
- It also motivates staff members to write and publish research and review papers in various research journals and proceedings.
- Presently four of the staff members are Registered Research Guides.

6.3.5 Library, ICT and physical infrastructure / instrumentation

LIBRARY:

- The Library provides an easy access to current and former-students, staff members and outside research scholars.
- Library makes optimum use of showcases, bulletin boards, wall papers etc. To display new arrivals, newspaper clippings, informative display about competitive examinations and latest notices.
- We build extra reading room for the students with full equipped.

ICT:

- Our college campus has wired LAN internet System, Broadband Connectivity and Wi-Fi Facility.
- We have Computer lab with internet connectivity. It has e-mode University Examination centre is established to maintain confidentiality.

PHYSICAL INFRASTRUCTURE:

- Well-furnished college building, for established the good academic atmosphere.

INSTRUMENTATION:

- The college has a laboratory and calibration is done according to the scheduled.

6.3.6 Human Resource Management

- The college encourage staff members to apply for and participate in timely refresher and orientation courses in order to avail career advancement schemes.
- The college supports active involvement of its staff members in professional Association and Forums to encourage their community contribution.
- Research papers by staff in state, National and international level conferences and Journals are published every year.
- For performance assessment of teachers, student's feedback analysis is done regularly.
- College has a 'staff council' and its conducting staff meeting for discussing for the improvement of the college.
- For medical aid facility a doctor is available on call basis.
- College provides a healthy environment, transparency in working and encourages a spirit of unity among the staff members.

6.3.7 Faculty and Staff recruitment

- Our college recently appointed Assistant Professor for the English Subject.
- Recruitment is done as per the State Government rules and norms laid down by UGC.

6.3.8 Industry Interaction / Collaboration

Not Applicable

6.3.9 Admission of Students

- Admission process is done by the college with the advertisement and publicity of the college.
- Admission committee is set up according to university norms.
- Counselling for admission is done by college staff, during admission process.
- Fees concession and fee instalment schemes made available for the needy students.
- Online admission process initiated by the University from 2012-2013.
- Full transparency in admission process is maintained.

6.4 Welfare schemes for

Teaching	LIC deduction and DCPS, GPF etc.
Non teaching	LIC deduction and DCPS, GPF etc.
Students	Student's life Insurance, Free Medical check-up Camp for Students.

6.5 Total corpus fund generated

--

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) have been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	NAAC	Yes	Staff Council of the college and IQAC.
Administrative	Yes	NAAC	Yes	Staff Council of the college and IQAC.

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Introduction of CBCS pattern at UG and PG level.
- As a part of internal assessment, assignments are given/tests are conducted for 10 marks and 25 marks in Humanities, social Sciences.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

- E-mode system for under graduate examinations, started from 2015-2016.
- Online submission of examination forms started from 2012-13.
- The University sends all question papers online and the pass words to download them on personal mobile phones of the chief Supervisor of examination of each faculty.
- E-Mode system helps maintain confidentiality and is cost effective.
- Internal marks submission to University is online.

6.11 Activities and support from the Alumni Association

- Helps during admission process with publicity campaign.
- Involved in sports and Cultural events.
- Helps in developing social linkages.
- Helps in organizing N.S.S. residential camp.

6.12 Activities and support from the Parent – Teacher Association

- Parent Meet was organized on 25th March 2017, to make the Parent aware about university norms & College working regarding Academic, Co-curricular & Extracurricular.

6.13 Development programmes for support staff

- Support staff attends training programme at Parent Body level, University Level and other educational institutions.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Environment awareness Workshop organized by the department of Environmental Study for the Staff and Students.
- Tree Plantation.
- “Plastic Free Campus” Workshop Organized by the Department of Environmental Study.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Won NSS Best Volunteer Award.
- Published College Magazine “Unmesh”.
- Additional M.O.U’s have been established with Dr. Babasaheb Ambedkar college, Bramhapuri, Dist. Chandrapur for the students and faculty exchange, Inter-library loan/Resource sharing for research and sharing of library resource.
- A student select for Training of Republic Day Parade.
- Innovation in infrastructure and learning resources.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- A Village is adopted to implement extension activities under N. S. S.
- Extracurricular and Co-curricular activities were conducted as per the plan of the Department/college and Academic Calendar.
- Carrier guidance and new opportunities of self-Employment for women.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Best Practice –I
‘Tree Plantation’ in the college premises.
- Best Practice –II
“Plastic free Campus” workshop organize by the Department of Environment Study.

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

- Tree Plantation programme was conducted in collaboration with NSS, on 1st July 2016. Plantation programme was carried out in the college campus. Plants were Planted by Principal, Staff Members, and students.
- Environment studies Department conduct Educational Tour.
- “Plastic free Campus” Workshop organized by the Environmental Studies Department.

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

STRENGTHS:

- **Campus:** Environment friendly campus.
- **Quality Education:** Highly qualified and dedicated faculty; Healthy interaction between students and faculty which goes beyond the Classrooms; Learning beyond curriculum.
- **Commitment toward student’s welfare:** Equal opportunity to all.
- **Counselling:** Counselling for students at both formal and informal levels.
- **Infrastructure and Technology Access:** 24x7Wi-Fi Connectivity. Well-equipped Computer Lab.
- **Well-Equipped Library:** Excellent Collection of rare and latest books and journals.
- **Sports Achievements:** In keeping with its tradition of all-round education, the college offers excellent sports infrastructure and coaching leading to National and state level sports achievements.
- **Scholarship and financial Aids:** College offers several bursaries, a large number of Scholarship disbursed to students from marginalized and economically deprived section.
- **Extra-curricular activities:** Large number of Cultural, Literary, Subject & theme Based Societies.
- **Morning Assembly:** All students are required to attend the morning assembly. It provides the necessary connect with our spiritual being. Emphasis is laid on how we should lead our lives with simplicity and contribute to the collective good than merely focus on personal achievements and rewards. Focus is laid on doing small things right and that small starts make a big difference.
- **College Websites:** is well-maintained and user friendly. The class-wise time table is uploaded on the website before the commencement of the new session every semester. The attendance and internal assessment marks are uploaded by teachers regularly as per schedule. Students can check their records regularly. All major events are updated regularly.

- **Distinguished Alumni:** Alumni of the college include distinguished personalities from various fields like Education, theatre, media, literature, sports etc.

WEAKNESS:

- Limited development infrastructure.
- Limited numbers of courses offered.

OPPORTUNITY:

- Excellent academic environment.
- Active alumni participation
- To share the wealth of information and methodologies practiced at college with the world at large.

THREATS:

- Inadequate Research Facilities
- Insularity
- Complacency

8. Plans of institution for next year

1. To conduct skill development activities for students and maintain record with exact number of students, divisions and batches.
2. To organize state National and International level Seminars/Workshop/conference symposia etc.
3. To Publish 'UNMESH' Magazine.
4. Extensive use of ICT in Teaching, Learning and Research.
5. To Constitute a Committee for organizing extension activities.
6. To undertake online students satisfaction survey regarding teaching-learning process.
7. To develop students / alumni database of student progression to higher education.
8. To undertake faculty exchange programme.
9. To organize educational tour for students.
10. To organize Foundation course, Remedial Teaching Courses for students.

11. To encourage staff & students in their research activities.
12. To conduct 'Alumni Meet' & 'Parent Meet'.
13. To Organize Residential Special Camp as NSS activity in village adopted by our college.
14. To organize Intramural Tournament.
15. To organized College Gathering.

Name Amol Chokha Induskar

Name Shriram Shrawanji Kankale

Amol Chokha Induskar

Signature of the Coordinator, IQAC

Co-ordinator NAAC
Shri Govindprabhu Arts and Commerce, College
Talodhi (Balapur), M.S.



Shriram Shrawanji Kankale

Signature of the Chairman, IQAC
Principal
Shri Govindprabhu Arts and Commerce College
Talodhi (Balapur)
Ta. Nagbhid, Dist. Chandrapur

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

Academic Calendar for 2016-17

JUNE- 2016

1. Beginning of the first term 14th June 2016.
2. Preparation of College Time Table 18th June 2016.
3. Beginning of Admission Procedure 19th June 2016.
4. International Yoga Day 21st June 2016
5. Formation of Various College Committees.

JULY- 2016

1. Commencement of Regular Classes 1st July 2016.
2. IQAC Meeting 5th July 2016.
3. Tree Plantation
4. Procedure of volunteer Selection for N.S.S. 30th July 2016.
5. World Population Day 11st July 2016.

AUGUST- 2016

1. Independence Day 15th August 2016
2. Rajiv Gandhi Birth Anniversary (*Sadbhavna* Day) 20th Aug. 2016.
3. First Unit Test

SEPTEMBER- 2016

1. Shri Govindprabhu Birth Anniversary Celebration – 3rd Sep.2016 to 14th Sep. 2016.
2. Teacher Day 5th Sep. 2016.
3. World Literacy Day- 8th Sep. 2016.
4. World Superstition Eradication Day- 21st Sep. 2016.
5. N.S.S. Day- 24th Sep. 2016.
6. Death Anniversary of “Rangnathan” Father of Library- 27th Sep. 2016.
7. Second Unit Test.

OCTOBER- 2016

1. National Blood donor Day- 1st Oct. 2016.
2. Birth Anniversary of Mahatma Gandhi & Lal Bahadur Shastri- 2nd Oct. 2016
3. Death Anniversary of Rashtasant Tukdoji Maharaj- 11st Oct. 2016.
4. University End Semester Examination Winter- 2016 begins from 13rd Oct. 2016.
5. Winter Vacation begins from 18th Oct. 2016 to 17th Nov. 2016.

NOVEMBER- 2016

1. Observing ‘*Sanvidhan* Day’ - 26th Nov. 2016.
2. Death Anniversary of Mahatma Fuley – 28th Nov. 2016.

DECEMBER- 2016

1. World AIDS Day- 1st Dec. 2016.
2. Death Anniversary of Dr. Babasaheb Ambedkar- 06th Dec. 2016.
3. Human Rights Day – 10th Dec. 2016.
4. Special Residential Seven days N.S.S. Camp.

JANUARY- 2017

1. ‘Sarang – 2017’ Cultural Meet- 30th Dec. 2016 to 3rd January 2017.
2. Birth Anniversary of Savitribai Fuley (*Balika Din*)- 3rd January 2017.
3. National Youth Day- 12nd January 2017.
4. Republic Day- 26th January 2017.
5. Death Anniversary of Mahatma Gandhi (*Hutatma Din*)- 30th January 2017.

FEBRUARY- 2017

1. Birth Anniversary of Chhatrapati Shivaji Maharaj- 19th Feb. 2017.
2. World Marathi Day – 27th Feb. 2017.
3. Education Tour.
4. Third Unit Test

MARCH- 2017

1. World Women’s Day- 8th March 2017.
2. Death Anniversary of Savitribai Fuley- 12nd March 2017.
3. Fourth Unit Test.

APRIL- 2017

1. Birth Anniversary of Mahatma Fuley- 11st April 2017
2. Birth Anniversary of Dr. Babasaheb Ambedkar – 14th April 2017.
3. Birth Anniversary of Rashtra Sant Tukdoji Maharaj – 30th April 2017.
4. University End Semester Summer Examination- 2017 (April/May).

MAY- 2017

1. Maharashtra Day- 1st May 2017.
2. Summer Vacation- 1st May 2017 to 13rd June 2017.

Analysis of the feedback (Part B, Criteria –I, 1.3)**Consolidated Statement of Feedback Analysis**

(Students feedback about college, Teachers and Library Services)

Sr. No.	Feedback for the Activity	Overall Rating in Percentage	Rating
1.	Student's Feedback for college	80.00%	Excellent
2.	Student's Feedback for Teachers	93.1%	Excellent
3.	Student's Feedback for Library	56.90%	Excellent

Best Practice Detail Information (Criteria –VII, 7.3)

BEST PRACTICE - 1

1. Title Of Best Practice :

“Tree Plantation in the College Premises and Road Side of the Village.”

2. Goal:

- ❖ To motivate students and people for plantation of tree.
- ❖ To counsel students and people raising number of trees aside road field and open space of land.
- ❖ To arouse social consciousness about trees.
- ❖ To develop the culture of “*Vruksh Valli Amha Soyare Vanchare.*”
- ❖ To contribute in the national mission in the field of tree plantation.
- ❖ To cultivate the values of trees in adjoin area.
- ❖ To show importance of “No Tree, No Alive.”

3. The Context:

The college situated in rural area, where the contribution of students and villagers is good but they have no awareness about the values of trees in human life. The percentage of tree cutting is much more amongst the villagers. It is great challenge before the college and trustees. The economic and social condition in rural area is not satisfactory and promising. The students and villagers are made aware through plantation of tree. The condition becomes horrible for live life. Once the students and people are educated, they get different vision about plantation. The entire human being and the society can be sustain with tree plantation initiative in decision. Financial, social, Natural independence empower the students and improve their natural life.

4. The Practice:

“Going Green”

- ❖ Trees are planted on each side of the college premises and both side of the village road.
- ❖ To Plant fruit bearing trees.

Taking into consideration the vision and mission of the institution the college started the special drive during onset of rainy season to plantation the trees. The teacher and non-teaching staff giving information to the students about the tree plantation and importance of plants in human life development. During regular class hours teacher always aware students about importance of plantation trees.

5. Evidence of Success:

- ❖ The list of purchase of various plants.
- ❖ Photograph of tree plantation.
- ❖ Newspaper cutting.

6. Problems encountered and resources required:

At the Beginning people were not interested in Tree Plantation but when we explain the importance of the trees for environment then they were fully support our works. It is an essential need of today's world because every nation is facing pollution problem and many other environmental problems. So if we try to getting success in this trees plantation, we should create the awareness about the environment among the people.

BEST PRACTICE - 2

1. Title of Practice:

“Plastic Free Campus” Workshop organized by the Department of Environmental Studies.”

2. Goal:

- ❖ To motivate students and people for eradication of plastic from the human life.
- ❖ To counsel students and people for disuse of plastic.
- ❖ To arouse social consciousness about uses of plastic.
- ❖ To develop the culture of “Plastic free Life.”
- ❖ To contribute in the national mission in the field of “Clean India Campaign.”
- ❖ To develops the habits of non-usage of plastic among students.
- ❖ To show the students how dangerous impact of plastic to the environment.
- ❖ Creating awareness about the environment in the students.

3. The Context:

The college situated in rural area, where the contribution of students and villagers is good but they have no awareness about the values of plastic free environment in human life. It is great challenge before the college and trustees. The economic and social conditions in rural area are not satisfactory and promising. The students and villagers are made aware through various programmes. The condition becomes horrible for live life. Once the students and people are educated, they get different vision about plastic free environment. The entire human being and the society can be sustained with disuse of plastic initiative in decision. Financial, social, Natural independence empower the students and improve their natural life.

4. The Practice:

“Plastic Free Environment”

- ❖ Cleaning premises of the college and both side of the village roads.
- ❖ Organised workshop and Aware the Students with various Video clip and Presentation.
 - ❖ Guidance on the Effects of the Plastic in the earth, By Expert Resource Persons.
- ❖ Displaying different banners and boards of cleanliness awareness.
- ❖ Develops the habits of no use of plastic in daily life.

Taking into consideration the vision and mission of the institution of the college stated the special drive for cleanliness. The teacher and non-teaching staff giving information to the students about the plastic free atmosphere and harmful effects of plastic use in human life. All the teachers are regularly aware to the students while teaching hour.

5. Evidence of Success:

- ❖ Photograph of Workshop.
- ❖ Photograph of cleaning of the premises and road side of the village.
- ❖ Newspaper cutting.

6. Problems encountered and Resource Required:

Plastic free society is essential needs of today's world because every nation is facing lots of problems of environment. But the people are not aware about the bad effects of plastic use they are using plastic very easily and through anywhere in their surroundings. We should try to aware the people about no use of plastic.

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